

TOWN OF SPRING LAKE
OWNER AUTHORIZATION FORM

Land Use and Development Review & Administration Manual

Form A-4

Version 1.0

Purpose

This authorization applies only to the application(s) identified on this form and any directly related resubmittals, revisions, continuances, or appeals associated with the same application, unless revoked in writing by the property owner.

This form is required only when the applicant is **not** the property owner of record.

Property Information

Property Address:

Parcel Number(s):

Legal Description (optional, if needed to identify the property):

Property Owner Information

Owner Name(s):

Mailing Address:

Telephone:

Email:

Authorized Representative

I authorize the following individual or organization to act as my representative regarding the land use and development application identified below.

Representative Name:

Company (if applicable):

Mailing Address:

Telephone:

Email:

Application Information

Application Type(s):

Project Name (if applicable):

Authorization

I certify that I am the owner, or an authorized representative of the owner, of the property identified above.

I authorize the individual identified in this form to:

- Submit land use and development applications on my behalf.
- Receive correspondence regarding the application.
- Provide additional information requested by the Town.

- Participate in meetings and public hearings related to the application.
- Communicate with Town staff regarding the application.

I understand that this authorization does **not** transfer ownership of the property and does **not** authorize the representative to execute agreements, dedicate property, grant easements, or otherwise bind the property owner to legal obligations unless separately authorized by law or written agreement.

Property Owner Certification

I certify that the information provided on this form is true and correct to the best of my knowledge.

Printed Name:

Signature:

Date:

Legal Entity Owners

If the property owner is a corporation, limited liability company, partnership, trust, or other legal entity, this form must be signed by an individual authorized to act on behalf of that entity. The Town may request documentation demonstrating such authority.

Additional Property Owners

If the property has more than one owner of record, each owner should sign below or attach an additional signature page.

Printed Name:

Signature:

Date:

Town Use Only

Date Received:

Received By:

Application Number:

Administrative Note

This authorization remains valid only for the application(s) identified on this form unless revoked in writing by the property owner.