

## **TOWN OF SPRING LAKE**

### **LAND USE AND DEVELOPMENT APPLICATION COVER SHEET**

#### **Land Use and Development Review & Administration Manual**

**Form A-1**

**Version 1.0**

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#### **Purpose**

This cover sheet accompanies all land use and development applications submitted to the Town of Spring Lake.

Its purpose is to identify the application(s) being submitted and provide basic information needed for administrative processing.

Detailed applicant, property, and project information should be provided on the applicable application form(s).

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#### **Application Information**

##### **Application Type(s)**

- ☐ Rezoning
- ☐ Conditional Use Permit
- ☐ Temporary Use Permit
- ☐ Variance
- ☐ Site Plan Review
- ☐ Subdivision
- ☐ Home Occupation
- ☐ Accessory Dwelling Unit
- ☐ Sign Permit

☐ Other

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**Property Information**

**Property Address (if assigned):**

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**Parcel Number(s):**

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**Property Owner Name(s):**

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**Attachments Included**

Please verify that the appropriate application materials are attached.

- ☐ Applicable Land Use and Development Application Form(s)
- ☐ Applicant Submission Checklist (A-3)
- ☐ Owner Authorization Form (A-4), if applicable
- ☐ Additional materials required by the applicable application form(s)

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**Town Use Only**

Date Received:

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Received By:

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Application Number:

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Application Accepted as Complete:

☐ Yes

☐ No

On Date:

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**Administrative Note**

This cover sheet serves as the administrative cover page for the application package.

Detailed applicant, property, project, and supporting information should be contained within the attached application form(s).