

OATH OF OFFICE

([Article IV, Section 10, Utah Constitution](#))

STATE OF UTAH

County of _____

Print Name of Officer Taking Oath

Title of Office

I do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.

Signature of Officer Taking Oath

Sworn to and subscribed before me this _____ day of _____, 20_____.

Person Administering Oath

Title of Person Administering Oath

TO FILE THIS OATH OF OFFICE

IF YOU ARE A:	SEND YOUR OATH TO:
State officer	Utah Division of Archives & Records Service
County or Precinct officer	County clerk, except file county clerk's oath with county treasurer
Municipal officer	City recorder, except file city recorder's oath with the city treasurer
Town officer	Town clerk, except file town clerk's oath with the town treasurer
Metro Township officer	County clerk
Special District	Clerk of the special district
School District officer	Clerk of Board of Education, except file clerk's oath with treasurer

THIS BOX FOR OFFICE USE ONLY

Date Received for Filing: _____

ORDINANCE NO. 26-03

**AN ORDINANCE AMENDING ORDINANCE NO. 26-01
ESTABLISHING INTERIM LAND USE CONTROLS TO
PROVIDE LIMITED EXEMPTIONS TO THE MORATORIUM
FOR CERTAIN IMPROVEMENTS TO LEGALLY EXISTING
STRUCTURES**

WHEREAS, the Town Council of the Town of Spring Lake previously adopted Ordinance No. 26-01 establishing interim land use controls, including a temporary moratorium on certain development activities; and

WHEREAS, the Town Council finds that limited exemptions are appropriate to allow routine maintenance, safety improvements, and minor renovations to legally existing structures during the moratorium period; and

WHEREAS, the Town Council desires to clarify that such exemptions shall not allow expansion, intensification of use, or new developments inconsistent with the purpose of the moratorium;

NOW THEREFORE, the Town Council of the Town of Spring Lake, Utah hereby ordains as follows:

1. – Amendment to Moratorium Ordinance

Ordinance No. 26-01 is hereby amended to add the following section:

2. – Exemptions for Legally Existing Structures

Notwithstanding any other provision of this Ordinance, the moratorium shall not apply to, and the Town shall accept, process, and issue permits for, the following activities on legally existing structures (structures lawfully constructed or established prior to the effective date of Ordinance No. 26-01):

A. – Permitted Activities

- a) Ordinary repairs and maintenance, including but not limited to roofing, siding, painting, foundation, repairs, and window or door replacement;
 - b) Interior renovations and upgrades, including but not limited to kitchen or bathroom remodels, flooring, electrical, plumbing, HVAC, insulation, or energy-efficiency improvements;
 - c) Exterior upgrades that do not increase the building footprint, gross floor area, height, or overall volume of the structure;
 - d) Accessibility, health, or safety improvements required or encouraged by state or federal law, including but not limited to ADA-related modifications, smoke detectors, or egress improvements;
- and

- e) Minor exterior alterations such as decks, patios, or porches that do not exceed two hundred (200) square feet and do not change the use or intensity of the property.

B. – Conditions for Exemption

The above activities shall qualify for exemption only if all the following conditions are met:

- 1) The work does not increase the footprint, gross floor area, height, or density or intensity of use of the structure or lot;
- 2) There is no change of use that would require zoning approval or conditional use approval;
- 3) The improvements fully comply with the Utah State Construction Code (as adopted and amended by the State of Utah) and all applicable health, fire, building, and environmental regulations;
- 4) A building permit is obtained where required by law; and
- 5) The Town’s Building Official, or designee, determines in writing that the proposed work qualifies as a renovation or upgrade rather than new construction, expansion, or intensification of use.

2. – No Expansion of Rights

Nothing in this amendment shall be interpreted to allow subdivision, new principal structures, additions that increase building area, or any development otherwise prohibited by the moratorium.

3. – Severability

If any provision of this ordinance is held invalid, the remainder shall not be affected.

5. – Effective Date

This ordinance shall take effect immediately upon adoption and shall remain in effect for the duration of the interim land use controls established by Ordinance No. 26-01.

ADOPTED AND PASSED by the Town Council of the Town of Spring Lake, Utah, this __ of _____, 20__.

Signed: _____

Wade Menlove, Mayor

Attest: _____

Rebecca Batty, Town Recorder

TOWN COUNCIL VOTE AS RECORDED

Councilmembers:	Yes	No	Abstain	Excused
Wade Menlove	_____	_____	_____	_____
Sharon Bascom	_____	_____	_____	_____
David Charles	_____	_____	_____	_____
Robert Judd	_____	_____	_____	_____
Robert Marsh	_____	_____	_____	_____

ORDINANCE NO. 26-04

AN ORDINANCE ADOPTING THE UTAH STATE CONSTRUCTION CODE BY REFERENCE; PROVIDING FOR ENFORCEMENT; AND ESTABLISHING BUILDING PERMIT REQUIREMENTS

WHEREAS, the State of Utah has adopted a uniform State Construction Code pursuant to Utah Code Title 15A; and

WHEREAS, the Utah State Construction Code incorporates by reference the International Building Code and other nationally recognized model codes as amended by the State of Utah; and

WHEREAS, the Town Council finds that adoption and enforcement of the Utah State Construction Code is necessary to protect public health, safety, and welfare;

NOW THEREFORE, the Town Council of the Town of Spring Lake, Utah hereby ordains as follows:

1. – Adoption of Utah State Construction Code

Pursuant to Utah Code Title 15A, the Town of Spring Lake hereby adopts by reference the Utah State Construction Code, including all amendments adopted by the Utah Legislature and applicable administrative rules, as the construction code of the Town.

The Utah State Construction Code includes, but is not limited to, the following model codes as adopted and amended by the State of Utah:

- International Building Code (IBC)
- International Residential Code (IRC)
- International Plumbing Code (IPC)
- International Mechanical Code (IMC)
- International Fuel Gas Code (IFGC)
- International Fire Code (IFC)
- National Electrical Code (NEC)
- International Energy Conservation Code (IECC)

All future amendments adopted by the State of Utah shall automatically apply within the Town unless otherwise provided by law.

2. – Enforcement Authority

The Utah State Construction Code shall be enforced within the Town by:

- The Town's appointed Building Official or designee; or
- A contracted third-party building inspection provider authorized by the Town.

The Town Council may designate enforcement authority by resolution or contract.

3. – Building Permit Requirement

No person shall construct, enlarge, alter, repair, move, demolish, or change the occupancy of any building or structure within the Town without first obtaining a building permit when required under the Utah State Construction Code.

4. – Fees

Permit fees shall be established by resolution of the Town Council and may be based on:

- A fee schedule adopted by the Town; or
- Contracted inspection service fees.

5. – Conflicts

In the event of conflict between Town ordinances and the Utah State Construction Code, the provisions of State law shall control.

6. – Severability

If any portion of this ordinance is declared invalid, the remaining portions shall remain in full force and effect.

5. – Effective Date

This ordinance shall take effect immediately upon adoption.

ADOPTED AND PASSED by the Town Council of the Town of Spring Lake, Utah, this ___ of _____, 20__.

Signed: _____

Wade Menlove, Mayor

Attest: _____

Rebecca Batty, Town Recorder

TOWN COUNCIL VOTE AS RECORDED

Councilmembers:	Yes	No	Abstain	Excused
Wade Menlove	_____	_____	_____	_____
Sharon Bascom	_____	_____	_____	_____
David Charles	_____	_____	_____	_____
Robert Judd	_____	_____	_____	_____
Robert Marsh	_____	_____	_____	_____

RESOLUTION NO. 26-03

A RESOLUTION OF THE TOWN COUNCIL OF SPRING LAKE, UTAH, DIRECTING THE PLANNING COMMISSION TO PREPARE AND RECOMMEND A GENERAL PLAN

WHEREAS, the Town of Spring Lake is a municipal corporation organized and existing under the laws of the State of Utah; and

WHEREAS, pursuant to Utah Code Title 10 Chapter 9a, specifically §10-9a-401 through 10-9a-406, each municipality is required to adopt and maintain a General Plan to guide the present and future development of the municipality; and

WHEREAS, the Planning Commission is charged under state law with preparing and recommending a General Plan and any amendments thereto to the Town Council; and

WHEREAS, the Town Council finds that it is in the best interest of the Town to initiate the preparation of a General Plan to ensure compliance with state law and to provide clear policy direction regarding land use, transportation, housing, infrastructure, water use and preservation, moderate income housing, and other community development matters; and

WHEREAS, the Town Council desires to formally direct the Planning Commission to begin preparation of a General Plan and to conduct appropriate public engagement prior to making a recommendation to the Town Council.

NOW THEREFORE, the Town Council of the Town of Spring Lake, Utah hereby ordains as follows:

1. – Direction to Planning Commission

The Town Council hereby directs the Planning Commission to prepare and recommend a General Plan for the Town in accordance with Utah Code Title 10, Chapter 9a.

2. – Scope

The General Plan shall include, at a minimum, the elements required by state law.

3. – Public Participation

The Planning Commission is encouraged to conduct public workshops, surveys, open houses, and other outreach efforts as appropriate and shall hold a duly noticed public hearing prior to making a formal recommendation to the Town Council.

4. – Recommendation to Council

Upon completion of its review and public hearing process, the Planning Commission shall forward its written recommendation to the Town Council for consideration and action, including a public hearing as required by law.

5. – Authorization

The Mayor and/or Town Staff are authorized to:

- Pursue grants or funding opportunities related to the General Plan preparation;
- Engage consultants subject to budget approval; and
- Take such administrative actions as reasonably necessary to carry out the intent of this Resolution.

6. – Effective Date

This Resolution shall take effect immediately upon adoption.

ADOPTED AND PASSED by the Town Council of the Town of Spring Lake, Utah, this ___ of _____, 20__.

Signed: _____

Wade Menlove, Mayor

Attest: _____

Town Recorder

TOWN COUNCIL VOTE AS RECORDED

Councilmembers:	Yes	No	Abstain	Excused
Wade Menlove	_____	_____	_____	_____
Sharon Bascom	_____	_____	_____	_____
David Charles	_____	_____	_____	_____
Robert Judd	_____	_____	_____	_____
Robert Marsh	_____	_____	_____	_____