

Town Council Agenda Packet - August 13, 2026

ORDINANCE NO. 26-09

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SPRING LAKE, UTAH, ADOPTING AN OFFICIAL ZONING MAP

WHEREAS, the Town Council seeks to implement the policies and objectives of the Town of Spring Lake General Plan and to establish the Town's initial comprehensive zoning and land use regulatory framework; and

WHEREAS, the Town Council has since adopted Resolution No. 26-13 establishing the Town of Spring Lake General Plan; and

WHEREAS, the Planning Commission conducted a public hearing to receive public comment regarding an official zoning map; and

WHEREAS, the Town Council finds that the proposed zoning map establishes appropriate land use and development, public works and infrastructure, and building regulation parameters within the Town of Spring Lake.

NOW THEREFORE, the Town Council of the Town of Spring Lake, Utah, hereby ordains as follows:

1. – Adoption

The Town Council hereby adopts a zoning map for the Town of Spring Lake, attached hereto as **Exhibit A** and incorporated herein by this reference, is hereby adopted as the Official Zoning Map of the Town.

2. – Administration

The Mayor, Town Recorder, Town Treasurer, and other Town officers and employees are authorized and directed to implement and administer these policies in the performance of their official duties.

3. – Periodic Review

The Town Council directs that the Official Zoning Map of the town of Spring Lake be reviewed periodically and updated as necessary to reflect changes in community needs and best practices, applicable state laws, and compliance changes dictated by new state legislation.

4. – Severability

If any provision of this Ordinance is held invalid, such invalidity shall not affect the remaining provisions.

5. – Effective Date

This Ordinance shall take effect immediately upon its adoption.

ADOPTED AND PASSED by the Town Council of the Town of Spring Lake, Utah, this ____ of _____, 20____.

Signed: _____

Wade Menlove, Mayor

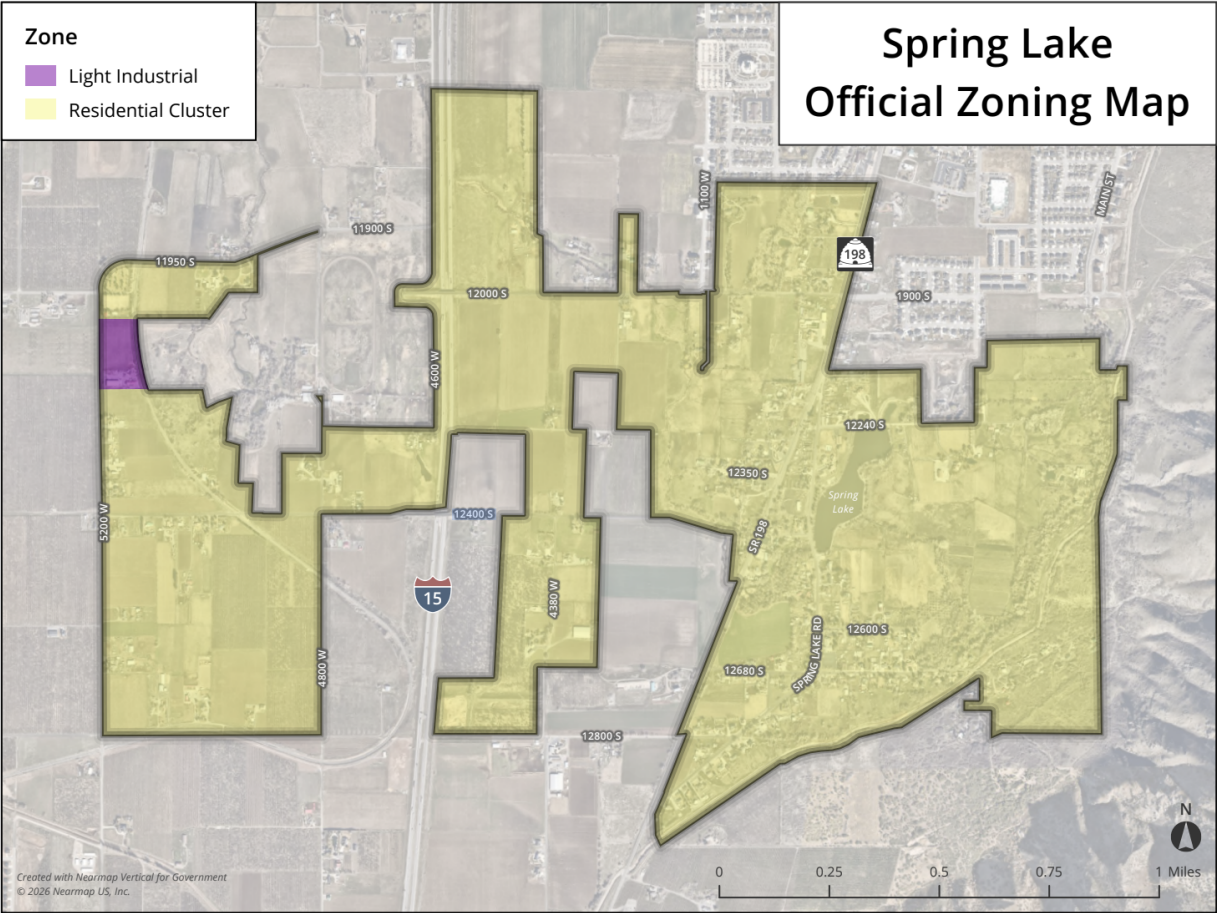
Attest: _____

Rebecca Batty, Town Recorder / Brenda Warner, Deputy Town Recorder

TOWN COUNCIL VOTE AS RECORDED

Councilmembers:	Yes	No	Abstain	Excused
Wade Menlove	_____	_____	_____	_____
Sharon Bascom	_____	_____	_____	_____
Robert Judd	_____	_____	_____	_____
Robert Marsh	_____	_____	_____	_____
David Charles	_____	_____	_____	_____

Exhibit A



ORDINANCE NO. 26-10

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SPRING LAKE, UTAH, ADOPTING BUILDING PERMIT AND REZONING APPLICATION DOCUMENTS

WHEREAS, the Town Council seeks to implement the policies and objectives of the Town of Spring Lake General Plan and to establish the Town's initial comprehensive zoning and land use regulatory framework; and

WHEREAS, the Town Council has since adopted Resolution No. 26-13 establishing the Town of Spring Lake General Plan; and

WHEREAS, the Town Council finds that the proposed Building Permit and Rezoning Application Documents establish appropriate building and rezoning regulation parameters within Spring Lake.

NOW THEREFORE, the Town Council of the Town of Spring Lake, Utah, hereby ordains as follows:

1. – Adoption

The Town Council hereby adopts the proposed **Building Permit and Rezoning Application Documents**, attached hereto as **Exhibit A**, which includes the following documents, by name:

Building Permit Documents:

BP Admin Content V1.0 (p. 4)
Form BP-1 - Version 1.0 (p. 17)
Form BP-2 - Version 1.0 (p. 24)
Form BP-3 - Version 1.0 (p. 35)
Form BP-4 - Version 1.0 (p. 43)
Form BP-5 - Version 1.0 (p. 48)

Rezoning Application Documents:

Form R-1 - v1.0 (p. 53)
Form R-2 - v1.0 (p. 58)
Form R-3 - v1.0 (p. 61)
Form R-4 - v1.0 (p. 65)
Form R-5 - v1.0 (p. 70)
Form R-6 - v1.0 (p. 76)
Form R-7 - v1.0 (p. 80)
Form R-8 - v1.0 (p. 86)

2. – Administration

The Mayor, Town Recorder, Town Treasurer, and other Town officers and employees are authorized and directed to implement and administer these policies in the performance of their official duties.

3. – Periodic Review

The Town Council directs that the Building Permit and Rezoning Application Documents of the town of Spring Lake be reviewed periodically and updated as necessary to reflect changes in community needs and best practices, applicable state laws, and compliance changes dictated by new state legislation.

4. – Severability

If any provision of this Ordinance is held invalid, such invalidity shall not affect the remaining provisions.

5. – Effective Date

This Ordinance shall take effect immediately upon its adoption.

ADOPTED AND PASSED by the Town Council of the Town of Spring Lake, Utah, this ____ of _____, 20____.

Signed: _____

Wade Menlove, Mayor

Attest: _____

Rebecca Batty, Town Recorder / Brenda Warner, Deputy Town Recorder

TOWN COUNCIL VOTE AS RECORDED

Councilmembers:	Yes	No	Abstain	Excused
Wade Menlove	_____	_____	_____	_____
Sharon Bascom	_____	_____	_____	_____
Robert Judd	_____	_____	_____	_____
Robert Marsh	_____	_____	_____	_____
David Charles	_____	_____	_____	_____

RESOLUTION NO. 26-18

A RESOLUTION OF THE SPRING LAKE PLANNING COMMISSION AUTHORIZATION TO ADMINISTER LAND USE AND DEVELOPMENT ROLES & RESPONSIBILITIES

WHEREAS, the Town Council seeks to implement the policies and objectives of the Town of Spring Lake General Plan and to establish the Town's initial comprehensive zoning and land use regulatory framework; and

WHEREAS, the Town Council has since adopted Resolution No. 26-13 establishing the Town of Spring Lake General Plan, and Ordinance No. 26-08 Adopting Titles 7, 9, and 10 of the Spring Lake Municipal Code; and

WHEREAS, the Town Council finds that the proposed Land Use & Building Administration Role Assignment Recommendations establish appropriate administrative roles and responsibilities pertaining to land use and development, public works and infrastructure, and building regulation parameters within the Town of Spring Lake.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Planning Commission as follows:

1. – Adoption

The Town Council hereby adopts the proposed Land Use & Building Administration Role Assignment Recommendations, attached hereto as **Exhibit A**, titled “Spring Lake Role Assignment Recommendations.”

2. – Administration

The Mayor, Town Recorder, Town Treasurer, and other Town officers and employees are authorized and directed to implement and administer these policies in the performance of their official duties.

3. – Periodic Review

The Town Council directs that the Land Use & Building Administration Role Assignment Recommendations of the town of Spring Lake be reviewed periodically and updated as necessary to reflect changes in community needs and best practices, applicable state laws, and compliance changes dictated by new state legislation.

4. – Severability

If any provision of this Ordinance is held invalid, such invalidity shall not affect the remaining provisions.

5. – Effective Date

This Ordinance shall take effect immediately upon its adoption.

ADOPTED AND PASSED by the Town Council of the Town of Spring Lake, Utah, this ____ of _____, 20____.

Signed: _____

Wade Menlove, Mayor

Attest: _____

Rebecca Batty, Town Recorder / Brenda Warner, Deputy Town Recorder

TOWN COUNCIL VOTE AS RECORDED

Councilmembers:	Yes	No	Abstain	Excused
Wade Menlove	_____	_____	_____	_____
Sharon Bascom	_____	_____	_____	_____
Robert Judd	_____	_____	_____	_____
Robert Marsh	_____	_____	_____	_____
David Charles	_____	_____	_____	_____