

Although interests provide the first clues as to which occupational areas you might wish to explore further; abilities are also important in career selection. It would be unwise to pursue a career in which you think you might be interested, but in which you have little chance for success. Your CAPS results allow you to evaluate your abilities in two different ways. You may investigate your ability to perform the work most typical of jobs in each of the occupational Clusters by considering your CAPS Career Profile; and you may investigate your relative strengths in the eight ability areas measured by the CAPS by using the CAPS Ability Profile.

Remember, the purpose of the CAPS is to provide you with current information about your abilities to help you in career planning. The CAPS

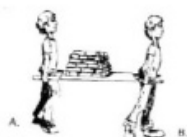
is a series of tests which will help you understand some of your potentials, strengths, and weaknesses. It gives you a prediction of success in Clusters of similar careers. For example, if you have a high ability in clerical work you should be able to learn office skills quickly and be successful at a job in this field. On the other hand, if you have a low ability in clerical work you might need special training in specific skills in order to be successful and satisfied at jobs in this field.

The results of the CAPS can be useful in a number of ways for career planning, such as in the selection of courses of study and training programs. Listed below is a description of each ability test that you took along with sample items.

THE EIGHT CAPS TESTS:

1MR Mechanical Reasoning measures how well a person can understand mechanical principles and devices and the laws of physics. This ability is important especially in courses in industrial arts and occupations in Technology, as well as Skilled level jobs in Science.

Example:

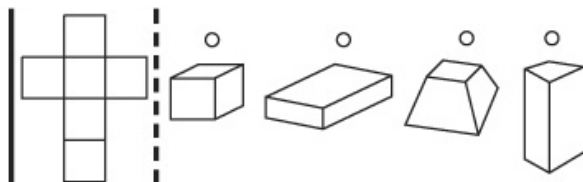


Which person is carrying the heavier load?

- ☐ A
☐ B
☐ No difference

2SR Spatial Relations measures how well a person can visualize or think in three dimensions and can mentally picture the position of objects from a diagram or drawing. The ability is important in courses in arts and industrial arts, and jobs in Science, Technology, and Arts.

Example:



3VR Verbal Reasoning measures how you reason with words and your facility for understanding and using concepts expressed in words. This ability is important in general academic success, and jobs requiring written or oral communication, especially Professional level occupations in Communication, Science, Business, and Service involving high levels of responsibility and decision-making.

Example:

FACTS

Everyone on the farm is related to Sue.
Sue's only child is a boy.
Kim lives on the farm.
Jack is Sue's husband.

CONCLUSIONS

- ☒ ☐ ☐ Kim is Sue's relative.
☐ ☒ ☐ Kim is Sue's daughter.
☐ ☐ ☒ Sue lives on the farm.
☐ ☐ ☐ Sue has a son.
☐ ☐ ☐ Jack lives on the farm.

5LU Language Usage measures how well you can recognize and use standard English grammar, punctuation and capitalization. This ability is especially important in jobs requiring written or oral Communication and in Clerical Jobs, as well as Professional level occupations in Science, and in all levels of Business and Service.

Examples:

1. We wasn't / going to / go until / Thursday. ☐ C
2. Mary / asked, What / did you / say?" ☐ C
3. Bill and Sue / are going / to the movies / tonight. ☐ C

6WK Word Knowledge measures how well a person can understand the meaning and precise use of words. This is important in Communication and all Professional level occupations involving high levels of responsibility and decision-making.

Examples:

MERRY

- ☐ sad
☐ indifferent
☐ disappointed
☐ happy
☐ successful

ATTRACTIVE

- ☐ careful
☐ beautiful
☐ shy
☐ ugly
☐ helpful

7PSA Perceptual Speed and Accuracy measures how well a person can perceive small details rapidly and accurately within a mass of letters, numbers, and symbols. This ability is important in office work and other jobs requiring fine visual discrimination.

Examples:

1. 46,74 46,74 ☐ S ☐ D
2. 2R1 2r1 ☐ S ☐ D
3. 39-110 39,110 ☐ S ☐ D

4NA Numerical Ability measures how well a person can reason with and use numbers and work with quantitative materials and ideas. This ability is important in school courses and jobs in fields of Science and Technology involving mathematics, chemistry, physics or engineering, and in Business and Clerical fields.

Examples:

ADD

$$\begin{array}{r} 14 \\ +11 \\ \hline \end{array}$$

- ☐ 15
☐ 16
☐ 25
☐ 26
☐ 27

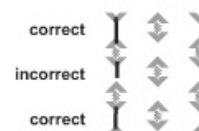
MULTIPLY

$$\begin{array}{r} 11 \\ \times 4 \\ \hline \end{array}$$

- ☐ 34
☐ 40
☐ 43
☐ 46
☐ Not given

8MSD Manual Speed and Dexterity measures how well a person can make rapid and accurate movements with the hands. This ability is important in Arts, Skilled and Technology, Skilled occupations and other jobs requiring use of the hands.

Examples:



INTERPRETING YOUR CAPS CAREER PROFILE:

Now consider your CAPS Career Profile. This profile helps you to see if you have the potential ability required of the occupations in each of the Career Clusters. Career Profile cluster scores are obtained by combining stanine scores for the job-related abilities of each group. If your Cluster scores fall in the solid green or lightest shaded portion of the column and are yellow circles, it means that you have high enough abilities in these groups for probable success. Of course, you will want to continue to get the training and skills needed for the occupations of interest to you.

In interpreting your Career Profile, those Clusters in which there is the greatest distance from the lightest shaded area of the row and your yellow score will be the easiest for you to pursue, although any Cluster in which you scored above the lightest shaded area will lead to probable success.

There should be a plus (+) to the right of each Cluster in which you have a yellow score. Compare your ability level to your Clusters of highest interest. Be sure to also consider those areas where your interests and abilities are not consistent. Is your interest strong enough to get further required training as necessary?

Low scores are shown as green circles on the CAPS Career Profile. They do not mean that you cannot consider a certain career or field of study in that cluster, especially if your interest and motivation in that area are high. These are areas where you may wish to take related courses of study to improve your skills.

Now consider your separate scores on your CAPS Ability Profile.

INTERPRETING YOUR CAPS ABILITY PROFILE:

This profile will help you to examine thoroughly the specific abilities which make up each of your total CAPS Career Profile scores. It will also help you to see which abilities you might need to improve in to be successful in your areas of interest.

Your score in each area is represented by a number from one to nine, and is shown by a vertical bar. These numbers are called "stanines." You can be reasonably sure that your ability level falls somewhere in the range represented by the bars on your profile. Your stanine scores may be interpreted by looking at the chart below.

In looking at your CAPS Ability Profile, you may find that you scored higher on some CAPS tests than you did on others. Your highest stanine scores represent those tests in which your ability is strongest as compared with others at your educational level.

Your Ability Profile compares your scores on the CAPS tests with those of a large number of others at your educational level. If your stanine score for a

particular test is 5, approximately 50% of the others scored below you and your score is "average." If your stanine score is 8, this would mean your performance on the test was "high," better than approximately 92% of others who have taken the CAPS. The percentile scores printed to the right of your ability scores are approximate percentile scores. Another way to interpret these stanine scores is that a score of 1, 2, or 3 is below average; a score of 4, 5, or 6 is average; and a score of 7 or higher is above average.

No test is perfectly accurate, and you should not place too much importance on small differences between tests. The results of the CAPS will give you an idea of what your current abilities are as compared to others. You may want to ask a qualified person to help you to evaluate these abilities further. While these scores are based on only a very small sample of your work, they should nonetheless assist you in evaluating your potential skills.

You should consider your scores on the COPS Interest Inventory and the COPES work values survey to complete your career exploration. You may want to consult with a career guidance professional to further discuss your results.

STANINE	9	8	7	6	5	4	3	2	1
Description of the Score	Very High	High	Above Average	A little above average	Average	A little below Average	Below Average	Low	Very Low
% of Examinees Receiving a Lower Score	98%	92%	83%	68%	50%	32%	17%	8%	2%



If you have any questions about our system contact us at:

www.edits.net | service@edits.net | P.O. Box 7234, San Diego, CA 92167 | phone: 800.416.1666 | fax: 619.226.1666