

PANORAMA - ELEVATOR RESERVATION AGREEMENT

**MOVE INS/OUTS ARE ALLOWED FROM 9:00 A.M. TO 3:00 P.M. MONDAY THROUGH SATURDAY.
DELIVERIES FROM 6:00 P.M. TO 8:00 P.M. MONDAY THROUGH SATURDAY. THERE ARE NO BOOKINGS ANY TIME SUNDAYS.**

Reservation requested by _____ Suite Number _____

Owner _____

Home tel (____) _____ Bus tel (____) _____ Cell (____) _____

Delivery/Movers _____

The date and time of the reservation shall be ____ / ____ / ____ during the following times (please check applicable):
Day Month Year

9 a.m. – 12 p.m. 12 p.m. – 3 p.m. 6 p.m. – 8 p.m. (**Delivery Only**)

Indicate reason for elevator: ()Move-in ()Move-out ()Delivery ()Renovations ()Other: specify _____

I understand and agree to the following conditions:

1. I shall deposit with the Corporation upon signing this agreement, a refundable security/damage deposit in the amount of **\$250.00** by cheque or money order payable to **TSCC 2097**. This amount will be refunded upon completion of the move, provided that I have not caused any damage to the common elements of the corporation.
2. If the elevator service runs past 8 p.m., then the resident will be responsible for paying the corporation to assist with the elevator booking and the resident will be charged \$50.00 per hour for this service (in hourly increments).
3. I shall notify the Manager or Security Staff and request an inspection of the elevator immediately prior to using the same. Upon completion of the move or delivery, I shall forthwith request a re-inspection of the elevator and adjacent common elements.
4. I shall be liable for the full cost of all repairs to any damage, which may occur as a result of the use of the elevator by me or my agents. I shall accept the cost of repairs as assessed by the manager and acknowledge that all or part of the security/damage shall be withheld and applied towards the cost of repairs.
5. I shall only use the elevator during the term of the reservation. I shall take reasonable precautions to prevent unauthorized entry into the building during the term of the reservation. I shall not obstruct corridors and elevator lobbies prior to, during or after the term of the reservation. I agree that special care will be taken with regard to any mirrors that are present in the elevators. I agree that the protective pads shall be in place prior, during and after and/or until the completion of the final inspection.
6. TSCC #2097 will not be held liable for any costs pertaining to the delay, if any, in our receiving the elevator as booked above or any other expenses incurred as a result of any type of elevator problems or issues.
7. I agree that if the garbage truck is on site, the moving truck will be moved for the timing of the garbage or recycling collection.

I hereby acknowledge that I have read this Agreement and I agree to abide by the Rules of the Corporation in force from time to time.

DATED this ____ day of _____, 201___. _____
Applicant's Signature

AREA INSPECTED	BEFORE	AFTER
Loading Area	_____	_____
Moving Room and Doors	_____	_____
Walkways	_____	_____
Ground Level Lobby and Doors	_____	_____
Elevator Doors/Frame	_____	_____
Elevator Cabs/Pads	_____	_____
Corridor Floors/Walls	_____	_____
All fixtures	_____	_____
Suite Door	_____	_____

TIME PUT ON SERVICE:

TIME TAKEN OFF SERVICE:

Resident Signature Resident Signature

Guard Signature Guard Signature

Checked by _____ Date and time of checking _____