



Venue Rental



Tourism and Visitor Center

- 9,050 sq ft indoor facility has 5,750 sq ft of rental space
- Rental includes tables and chairs for up to 350 guests
- Three meeting rooms
- Full catering kitchen
- Alcohol permitted
- Dressing Rooms
- Shower Facilities
- Handicap accessible

Maximum Capacities

- Community Room, maximum 350
 - Small Meeting Room, maximum 100
 - Large Meeting Room, maximum 250
- Refundable deposit required at the time of booking. \$25 lost key fees will apply

305 E. Austin St. | Jefferson, TX 75657

903-665-3733

EVENT DETAILS

Event: _____

Name: _____

Address: _____

Phone: _____

Date of event: _____

- | | | |
|--------------------------|---|-------|
| <input type="checkbox"/> | Small meeting room with kitchen (36'x50') | \$200 |
| <input type="checkbox"/> | Large meeting room (55'x50') | \$200 |
| <input type="checkbox"/> | Community room with kitchen (90'x50') | \$400 |
| <input type="checkbox"/> | Education room (25'x50') | \$150 |
| <input type="checkbox"/> | Conference room (seats up to 18) | \$100 |
| <input type="checkbox"/> | Kitchen (16'x25') | \$200 |

SUBTOTAL \$ _____

+ Refundable deposit \$200

+ \$20 surcharge for credit card \$ _____

TOTAL \$ _____

Signature: _____