

City of Pillager  
306 Elm Ave W  
Pillager, MN 56473  
Ph: 1-218-746-3322

### FENCE PERMIT APPLICATION INFORMATION SHEET

Please fill out the sign/fence application permit form completely. A site plan, drawn to scale, is required showing the setbacks from property lines affected (side, front, back). The area must be staked showing the exact location of the proposed sign/fence. An on-site review will be conducted by city staff prior to issuance of any permit.

**Have you:**

- Completed and signed the application?
- Included the fee with the application? No application will be considered without the fee.
- Included a scale drawing of the property showing the exact proposed location of the sign and/or fence?
- Staked proposed site of sign and/or fence?
- Contacted Gopher One? (1-800-252-1166)

APP # _____
Date _____
Fee _____
Check# _____

## APPLICATION FOR FENCE PERMIT

Property Owner \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing Address \_\_\_\_\_

Property Address (if different) \_\_\_\_\_

Person, firm, corporation or association erecting the sign or fence: \_\_\_\_\_

Phone number: \_\_\_\_\_

Parcel No. \_\_\_\_\_ (from property tax statement)

Description & location of proposed sign or fence (include street address and legal description):

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### SUBMITTAL REQUIREMENTS FOR FENCE PERMIT

**Site Plan** showing lot dimensions and locations of existing and proposed structure(s) including location of proposed fence or wall gates.

**Cross Section and/or Elevations** of side views showing:

- Height of the fence itself (the "body" of the fence)
- Height of fence posts
- Spacing from ground surface to bottom of fence body

**Certificate of Survey** from a licensed surveyor indicating the location of the property line and the proposed fence, unless:

- The proposed fence will clearly be located entirely on the subject property and meet all required setbacks; OR
- Stakes from a previously completed survey are in place and marked; OR
- A signed, written statement from the neighboring property owner is submitted indicating that they do not dispute the location of the fence. (Sample language: "*By my signature, I am stating that I do not dispute the applicant locating a fence as presented in the attached application.*")

### NOTES:

- **The "good" side of the fence is required to face toward your neighbor or the street:** That side of the fence considered to be the face, the side not attached to the primary structural supports, shall face the abutting property or street right of way.
- **Allowable fencing material:** Approved fencing materials include stone, brick, finished wood, rigid plastic, chainlink, treated of cedar wood, split rail fences or other materials commonly used for fencing. Other materials may only be approved by conditional use permit, except that the following types of fences are prohibited unless specifically allowed otherwise: barbed wire, electrical fencing, razor wire, creosote lumber, chicken wire (unless used for the enclosure of gardens), concrete block or poured concrete, plastic webbing, plywood or

pressed wood. Notwithstanding the above prohibitions, commercially available snow fencing may be allowed between November 1 and March 15 of each calendar year.

- **On a corner lot**, nothing shall be placed or allowed to grow in such a manner as to materially impede vision between a height of two and one-half feet (2 1/2') and ten feet (10') above the centerline grades of the intersecting streets. For uncontrolled intersections, the regulated area shall extend to the triangle created by connecting the end points of the lines within twenty five feet (25') of the street intersecting right-of-way lines and for controlled intersections within ten feet (10') of the street intersecting right-of-way lines.

**FENCE HEIGHT AND SETBACKS IN RESIDENTIAL DISTRICTS**

Location	Maximum Height <sup>1</sup>	Distance From Lot Line <sup>2</sup>
Front yard	6 feet	2 feet unless fence can be maintained entirely from 1 side, and then 0 feet
Interior or street side yard	6 feet	2 feet unless fence can be maintained entirely from 1 side, and then 0 feet
Rear yard (nonshoreland)	6 feet	2 feet unless fence can be maintained entirely from 1 side, then 0 feet. If the property abuts an alley, then 8 feet
Shoreland	6 feet	All fences shall be 10 feet from the OHWL and at least 10 feet from any alley or road surface.
Any property line adjoining a business	6 feet unless otherwise allowed by conditional use permit	2 feet unless fence can be maintained entirely from 1 side and then 0 feet

Notes:

1. As measured from 6 inches above the adjacent ground level.
2. Does not apply to a lot line which is also a public right-of-way

**FENCE HEIGHT AND SETBACKS FOR BUSINESS or COMMERCIAL PROPERTY**

Location	Maximum Height <sup>1</sup>	Distance From Lot Line <sup>2</sup>
Any lot line	7 feet, unless otherwise allowed by conditional use	2 feet unless fence can be maintained entirely from 1 side, and then 0 feet

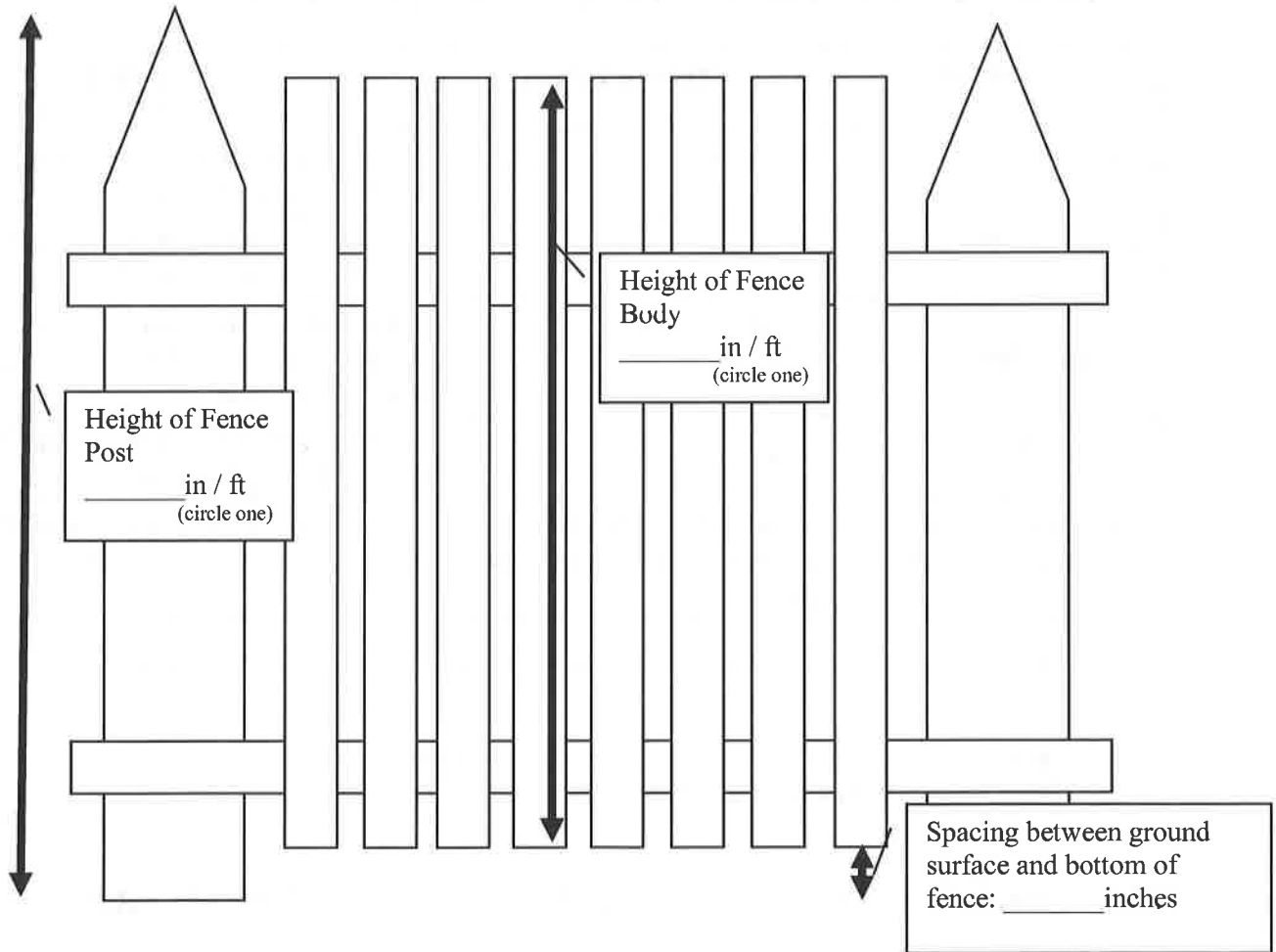
**PLEASE COMPLETE THE FOLLOWING:**

**Proposed Fencing Material (circle one):**

Wood Split Rail Stone/Brick Plastic/PVC Chain Link Other Metal/Iron

Other (please specify): \_\_\_\_\_

**Total Length of fence to be installed (ft)** \_\_\_\_\_



***Last Page ----Attach drawing showing sketch of sign/fence site plan showing location of sign or fence, setbacks from side, front, back, etc.***

\_\_\_\_\_  
Signature of Applicant & Date

\_\_\_\_\_  
Signature of Owner (if other than applicant) & Date

This application has been reviewed and on-site inspection has been completed. I hereby recommend issuance of a permit for the above referenced project.

**Include:** Property lines, water features, existing and proposed structures, septic systems, wells and roads. Include all setbacks to features

# SITE PLAN

