

City of Pillager
City Council Meeting Minutes
July 11, 2023

Mayor Adam Sparrow called the regular meeting to order at 6:30 p.m. with the Pledge of Allegiance being said. Council Members present by roll call: Rob Freelove, Wade Mortenson, Leroy Smith and Shawn Thayer. Staff present: Chris Korwes and Lori Blumke. Visitors present: Dean Birkeland and Travis VanVickle

Mayor Sparrow began by asking if there are any additions or deletions to the agenda. Mayor Sparrow requested to add under Old Business – approve updates to Resolution #060123-1, Resolution #060123-2 and Resolution #061323-1. Motion by Council Mortenson, seconded by Council Thayer to accept the agenda with this addition. The motion carried unanimously.

Motion by Council Smith, seconded by Council Freelove to accept the consent agenda with the following items:

1. Minutes of the June 13, 2023 Regular Meeting
2. June 2023 Cash Control Statement
3. June 2023 Expenses
4. Financial Monthly Analysis
5. Accept Sourcewell Community Matching Funds Grant in the amount of \$3,000.00

The motion carried unanimously.

Visitor Comments - None

Audit Presentation

Dean Birkeland with Carlson SV was in attendance to review the 2022 Audit Report with Council members. The city received a clean, unmodified opinion.

Public Works Report

Motion by Council Smith, seconded by Council Mortenson to approve additional updates to the Town Line Road Maintenance Agreement between Sylvan Township and the City of Pillager. The motion carried unanimously.

Chris Korwes, Public Works Supervisor reported on the following: water plant yearly inspection was done today – report is expected next month, supplies to chloride the roads are expected by next Monday, received grant from Sourcewell for GSI mapping system, update on snowplow truck search and water tower project.

Old Business:

Motion by Council Thayer, seconded by Council Freelove to approve Resolution #07112023-1 - Authorizing Execution of Two Development Agreements. The motion carried unanimously.

Motion by Council Freelove, seconded by Council Smith to approve changes to add legal descriptions to Resolution #060123-1, Resolution #060123-2 and Resolution #061323-1. The motion carried unanimously.

Motion by Council Freelove, seconded by Council Mortenson to approve the City of Pillager Special Event Policy and Permit Application. The motion carried unanimously.

New Business

Motion by Council Smith, seconded by Council Freelove to approve a 2024 contribution to Initiative Foundation in the amount of \$260.00. The motion carried unanimously.

Motion by Council Mortenson, seconded by Council Freelove to approve a 2023 contribution to Cass County Historical Society in the amount of \$150.00. The motion carried unanimously.

Motion by Council Mortenson, seconded by Council Thayer to move forward with collaboration services through Aimee Gourlay with LOMC. The motion carried unanimously.

Motion by Council Smith, seconded by Council Mortenson to amend the agenda to add Budget discussion. The motion carried unanimously.

Council Smith reviewed Capital Outlay by Department accounts as recommended by the Budget committee. Consensus of Council was to accept these balances as presented.

Motion by Council Smith, seconded by Council Mortenson to reimburse Brock and Maria Brandenburg \$500.00 for their cemetery lot. The motion carried unanimously.

Motion by Council Thayer, seconded by Council Freelove to approve monthly bills paid as presented. The motion carried unanimously.

Motion by Council Thayer, seconded by Council Smith to convene to a closed meeting for personnel discussion at 8:40 p.m. The motion carried unanimously.

Motion by Council Mortenson, seconded by Council Freelove to close the closed meeting at 9:02 p.m. The motion carried unanimously.

Motion by Council Thayer, seconded by Council Smith to reopen the regular meeting at 9:02 p.m. The motion carried unanimously.

Motion by Council Thayer, seconded by Council Mortenson to adjourn this regular meeting. The motion carried unanimously. Meeting adjourned at 9:03 p.m.



Adam Sparrow – Mayor



Lori Blumke – City Clerk