

# Risk Assessment

Task

Best Hat

Revision 001

Potential Hazard	Who is at risk?	Existing Control Measures	Risk Rating	Preventative Measures	Responsibilities	Review Date
Location	Participants	Leaders are to inspect the location for hazards before the activity can take place	Low	Relocate to a safer area if location is not safe	Leaders	Sep-24
Weather	Participants	Weather to be checked before starting the activity	Medium	Activity to stop during strong winds, heavy rain or if thunder storms are predicted	Leaders	Sep-24
Objects being used	Participants	Instruct participants on unsuitable items	Low	Discuss what the team plan to use before turning the item into a hat	Leaders	Sep-24
Bio Hazards	Participants	Leaders are to inspect the location for hazards before the activity can take place	Low	Report any hazards to the Horley Staff Hazard to be removed and the area clean with water or moved to another location	Leaders	Sep-24
Slips, trips and falls	Participants	Check for any hazards Check for holes in the area being used	Medium	Teams to be warned of the ground conditions when wearing the hat, especially if the hat impairs vision	Leaders	Sep-24

Position:

Signed:

Date:
