



County Patrol Camping Weekend

7th – 9th October 2022

Intouch Procedure

Event:	County Patrol Camping Weekend (CPCW)
Location	Horley Scout Centre, Wroxton Road, Horley, Banbury, Oxon OX156AU
Organising authority:	Oxfordshire Scout County
Organiser / Event Lead:	Joff Greer
Date:	6pm Friday 7 th October– 3pm Sunday 9 th October 2022
Attendees:	Scouts, Explorer Scouts and Adults Volunteers
1. How Leaders will communicate with parents.	Each Troop attending is to have its own In Touch procedure to suit their troop arrangements and needs. Scouts attending are also required to provide home contact details that can be used during the event in a back up situation by the event centrally. The organisers collect these details before the event starts. Leaders will communicate with parents using contact details collected before the event in line with their In Touch procedures.
2. How parents will communicate with Leaders.	The parents will be provided with a telephone number to be used to contact their Troop leaders in accordance with Troop In Touch Procedures. They will also have an emergency contact number for the main event.
3. How participants and responsible (but not present) Leaders will communicate.	Scouts will be asked to address problems with their Leaders in the first instance.
4. How participants and parents will communicate.	Mobile phones are allowed at the event. There is no prohibition on communication between Scouts and parents unless within Troop procedures. Such communications are however to immediately cease in the event of a major incident. Scouts will be asked to address problems with their Leaders in the first instance rather than immediately calling home.
5. How will non Troop adults – staff and permit holders communicate with those off site.	This group may communicate with those off site directly. In the event of a major incident all communication is to be routed through the appointed Event In Touch contact who shall manage all communications between the site and external world. That person shall communicate with the Event

	led Joff Greer, Deputy Lead – Sarah Joyner or an appointed representative.
6. Communication between Leaders and Commissioners in the event of an emergency.	The event lead or nominated deputy will call the County Commissioner or the Deputy County Commissioner where needed. The County Commissioner or a Deputy County Commissioner will be contacted in the event of a major event immediately before the InTouch contact, or where the need arises via the InTouch contact. The above commissioners may also be present on the event

As per the InTouch fact sheet:

“Leaders” means the people running the event.

“Parents” means the parents, guardians, carers and next of kin of the participants.

“Participants” for this note shall mean all under 18 years old including those taking part in the activities and all under 18’s including those providing support.

2022 Contact information

Event Lead Joff Greer 07917 197066

Event In Touch Andrew Stokes – 07471 948909

County Commissioner Wendy Tatham 07766 685774

Deputy County Commissioner Robert Spence 07590 109575