

Event Finish List

Please ensure that the following list is undertaken and completed pre- Flag Break at 2:00pm. The list below is the responsibility of all zone staff please.

- Patrol / zone litter sweep
- Clear spare wood to designated CPCW log store (please ask Admin. For location on day).
- Return 2 x axe, 1 x saw, 1 x sledge / 1x lump hammer and 1 x grenade to admin.
- Return Zone box to admin.
- All rubbish to blue skip in carpark.
- Chopping / cutting area to be dismantled and stacked neatly – returned to admin.
- Altar fires stacked ready for fairies to collect by 11:00am on Sunday morning.
- 2 No. Adult Zone Leaders to remain central of zone until after lunch.
- Zone flag to be packed away in bag and returned to admin with metal ground peg & returned to admin.
- No vehicle movements until after flag break completed at 2:45pm
- Patrols to move kit to edge of field roped area (Marquee if raining).
- Any remaining kit to be taken to admin.
- Zone to be left with only 1 x toilet - nothing else!!! Especially any rubbish !
- Zone Leader to check out with Zone Manager before leaving site as zone check will be undertaken!
- Radio to be handed back to Zone Manager by zone leader when zone check completed.