



COUNTY PATROL CAMPING WEEKEND

Check List for Scout Leaders

6th – 8th October 2023

EVENT THEME - TASKMASTER

Welcome to CPCW and we would firstly like to thank you as Leaders for supporting our Event. We try and make this Event as easy for Leaders as we can and ask that you insist on the Patrols themselves making some of the arrangements and checks needed prior and after this camp. However, we all know that as Leaders, there is always something that is needed to be done and with that in mind, here are some things we suggest might help the event and camp go to plan.

1. Make sure your Scouts book in plenty of time on the day of the Event / camp. This year we will be using WOGGLE-EVENTS.co.uk to manage the bookings. You will need to set up your Section / Troop by visiting the Woggle Events website <https://www.woggle-events.co.uk> and clicking on the Event Logo. You will set up each Patrol individually (if you know who will be in each one for example) and you can sort Young People into Patrols right up to a few weeks before the event starts. Once you've logged in, you will then be able to either "Add Participants" and send out a link to Parents to complete the registration forms and other forms required for the Event / camp.
2. Make sure that your Patrol knows their Patrol name and Scout Group Name. You will be surprised how many don't when they get to checking-in on Friday evening and this just slows the whole process down for the event team. This means that the YP take longer to get onto their Zones and less time to set up their tents etc. Checking-in this year will be done by alphabetical groups in an attempt to speed up and make this process more efficient. So, help us to help your YP by making sure that they know this basic information when they arrive with us please.
3. Make sure that the Patrol knows what individual kit to bring and to make sure that it is 'camp worthy' before they come (there is a list in the booking pack). We recommend that this is used as a training exercise in the run up to the weekend. We ask that your Scouts have a basic knowledge of the kit that they will be using and that it has been checked and is all there ready for them to use. For an Event / Camp Kit List, visit the DOWNLOAD section of the website <https://www.cpcw-oxon.events> for more info.
4. This year we are bringing back the 'CPCW has got talent' competition, that is open to individuals or Patrols via their Zone. If any YP or Patrol has a talent they would like to show off to the rest of the event, either maybe a musical talent, a sketch or comedy bite or just a skill like riding a unicycle, make sure they come prepared for this with the right equipment or instruments that they will need. Any item of value etc can be stored safely at Event Admin when checking in for the event by an individual or Patrol. Zone staff will judge each Zone on the Saturday afternoon, ready for the winner from each Zone to go forward to the Saturday night campfire circle final, in front of everyone to be crown 'CPCW has got talent' winner.
5. Make sure you have checked that each Patrol have compete tents and dining shelters with all the right equipment in them to set them up. We continue to see Patrols turn up with incomplete tents and dining shelters where kit has not been checked by them, previous to the event.
6. The Scouts will be cooking over the weekend on an Altar Fire. These are provided for the Scouts and will be on each Patrols area ready for them when they arrive. Scouts should have some basic knowledge of cooking on an altar fire and we ask that you **provide a bucket** for water to be kept next to each altar fire by your Scouts when setting up camp. Wood will be provided to each Zone and will be controlled by Zone Leaders this year. There will be no cooking or fires on FRIDAY evening and Fires are only permitted from Saturday morning.
7. Ensure that the Patrol has agreed a menu for the weekend and understand that THEY need to BUY it for the WHOLE weekend. A few important points for them to remember:
 - a. There ISN'T enough time to cook a proper meal on FRIDAY NIGHT, so please do remind the Scouts to eat before they come! We will be providing a BBQ and a DISCO on the Friday night. Once all Patrols have put up their tents and their Zone Leaders are happy they can make their way over to the Disco.
 - b. Each Patrol will be entering the COUNTY COOKING COMPETITION on the Saturday. Each Patrol will be expected to COOK a hot Breakfast, Lunch and Dinner, on time and for their whole Patrol. The competition will be JUDGED on ZONE initially by ZONE STAFF before the WINNER of each zone is put forward to a READY STEADY COOK style FINAL across the seven zones, in the main marquee. There

each Patrol will be given the same set of ingredients to cook the best and most thought through meal they can in 30 minutes on gas stoves (which will be provided) in front of the CPCW crowd. OxChefs will be on hand to help our Patrols and the winners will be decided by our OxChef Judges.

- c. Sunday morning will see the Patrols needing to provide / cook their own breakfast and Lunch (we suggest sandwiches and crisps etc for Sunday lunch or something simple that does not require too much thought or cooking time please.) Altar fires will be removed from the site during the morning session and one set of altar fires will be provided for all Patrols to share on each Zone should a Patrol wish to cook a lunch on Sunday. Time will be limited however.
8. Each Scout will need to complete an online Health Form, Permission to Camp and Permission to Shoot Form through WOGGLE-EVENTS.co.uk BEFORE arriving at the camp. There will NOT be any facility to complete the forms on arrival. These MUST be completed online before arrival and the closing date for ADMIN. This year, we are undertaking both a County Archery and Rifle Shooting competition to which each Patrol upon Registration will be asked to choose either Archery or Shooting to take part in and spaces are restricted equally on each competition on a first come first served basis. Please make sure all forms are completed online pre-event as without consent forms from parents, your Scouts will be unable to take part in the camp or the activities.
9. This year we are asking each troop to send an ADULT LEADER/HELPER to help with running activities and the event for the WHOLE WEEKEND. If staying overnight, all Leaders must provide a valid and in date DBS Number prior to the event please. If they do intend to stay overnight, they will need a valid Scouting DBS. Please could leaders and helpers register via WOGGLE-EVENTS.co.uk as STAFF.
10. Although during the camp the Patrols are expected to be self-sufficient, support from Zone Adult Leaders is available on each Zone. In order to give the right level of support you will be asked on the Patrol allocation form to indicate the level of help they need.
11. Transport and access to CPCW can be a little difficult with lots of cars, so the Scouts have been asked to come to the campsite in as few vehicles as possible. CPCW takes place at Horley campsite near Banbury. The Scouts should arrive between 18:00 and 20:00 on Friday and where possible, arrive as a Patrol and consider the Theme for the camp of SUSTAINABILITY. On arrival, Scouts will be given their Zone and Patrol number at registration. We ask that all Parents and Leaders then leave their Scouts and do not enter the Zones, as the Scouts will be judged on their Team Work and Skills by Zone Staff from the moment they arrive on Zone. Parent and Leader help can provide an unfair advantage and Leaders and Parents may be asked POLITELY to leave the Zone by Zone staff.
12. Remember that as well as having a great deal of fun and competition over the weekend, the Scouts will have the opportunity to put into practise a lot of the skills that they have learnt on Troop evenings which may contribute toward their awards. The theme of the Event / Camp is TASKMASTER and unlike other years, we have put a focus this year on helping Scouts practice and gain some of these skills that they might not have had much chance to practice or learn over the past few years.
13. Should you or your Scouts need extra help or advice in the lead up to CPCW, please contact us via email adminpcpw@oxonscouting.org.uk, where we will endeavour to get back to you within 24 hours.
14. We DO NOT encourage leaders to visit Patrols from their own Troops, however if you would like to come along and see what's involved, help with some activities or get more involved in the staff team, do drop us an email to adminpcpw@oxonscouting.org.uk or visit <https://www.woggle-events.co.uk> and register as STAFF.
15. For a full Event Programme, visit the DOWNLOAD section of the website <https://www.cpcw-oxon.events> for more info.
16. Please make sure that all Scouts have suitable WET WEATHER Clothing and clothing for both HOT and COLD temperatures, that sleeping bags are of suitable quality for the time of year and that kit is checked by THE SCOUTS prior to arriving to the event / camp
17. We will be using and teaching Axe Skills to the Scouts and will require all SCOUTS to come along with a minimum of WALKING BOOTS as foot protection when using an Axe. Without this, the Scouts will not be able to take part. Trainers are NOT acceptable for Axe Work!
18. Flag Break will be on Sunday afternoon and Parents and Leaders are welcome to attend. We anticipate this to be around 2:00pm at the latest (if all goes to plan).
19. Each Patrol will receive a certificate, an Event Woggle and a FEEDBACK Form from their Zone Team, which we hope will help you as Leaders understand how the weekend went for Patrols and things that you might wish to work on ready for the next year.

20. We also welcome all FEEDBACK and would ask that this is sent through to our admin team at adminpcw@oxonscouting.org.uk