

**ROYAL CANADIAN LEGION KINGSWAY BRANCH #175**  
**MINUTES OF THE EXECUTIVE MEETING**  
**TUESDAY 23 MARCH 2021**

The President opened the meeting by ritual at 7:00 p.m. Comrade MacIntosh chaired the meeting.

**ROLL CALL:**

**Present:** Comrades Fecteau, Kuervers, R. Wills, C. Wills, Deugau, R. Torrie, Criss, Etmanski, Biddiscombe, Rayfield, Werner, Forner, MacIntosh

**Excused:** Comrade Ferguson (sick), Comrade Earles (work), Comrade Wiebe (sick)

**Absent:**

**Guests:**

**LAST POST**

<b><u>NAME</u></b>	<b><u>AGE</u></b>	<b><u>DECEASED</u></b>	<b><u>SERVICE</u></b>
Haight, Shirley	85 yrs	17/02/21	
Claggett, Helga	82 yrs	05/03/21	

**MOTION TO ACCEPT THE AGENDA:**

Motion to accept the agenda was made by Comrade Forner

Seconded by Comrade Rayfield

**CARRIED**

Motion to adopt the changes to the Agenda was made by Comrade Kuervers

Seconded by Comrade Deugau

**MINUTES OF THE EXECUTIVE MEETING DATED 16 FEBRUARY 2021**

**Motion:** To accept the minutes was made by Comrade R. Wills

Seconded by Comrade Criss

**CARRIED**

**ERRORS OR OMISSIONS:** None

**BUSINESS ARISING:** None

**Motion:** To adopt the minutes was made by Comrade Rayfield

Seconded by Comrade

Biddiscombe

**CARRIED**

## **COMMITTEE REPORTS**

**FINANCIAL COMMITTEE CHAIRMAN:** Comrade Kuervers

### **Financial Committee Meeting**

1. Meeting was open at 1300 on 20 Mar 2021.
2. Chair discussed tempo of operations, bingo cost splitting and late payment costs.
3. Treasurer did not have a finance report to present as the Bookkeeper was unable to send one due to computer issues. (Note, a digital copy of the finances was received by the Chair and Treasurer on Sunday 21 Mar 21.)
4. Old Business/Standing Agenda Items
  - a. Taxes - City taxes remain a problem at the Executive level, not at the committee level.
  - b. Rent subsidies and wage subsidies - we have started receiving the rent subsidies which has allowed us to catch up on bills. Wage subsidies continue.
  - c. Budget. The budget will remain deferred until our finances and schedule firm up.
  - d. Mortgage payment on principals. This is tabled until the budget is firmed up.
  - e. Manager's report to finance committee. No report from Florence Werner, as this is a new standing agenda item, and the manager was not informed she could submit one.
5. New Business.
  - a. Bingo finances. In Jan 2020 we voted on a motion to transfer 50% of Bingo revenues to the Ladies auxiliary. Due to COVID, this has not occurred. In addition, the funds involved have not been tracked, and there is an AGLC process required to transfer gaming funds between entities. This topic will be a standing committee agenda item until this matter is resolved. (On a related note, a subsequent decision to shift Saturday Meat Draws to the LA may have additional ramifications on this topic.)
  - b. Tracking of expenses for Legion Class Action regarding insurance. Gary Forner is the lead for our Legion, as tasked by the President. This will be a standing committee agenda item until this matter is resolved.
  - c. An email was received with details on the new AGLC auditor.
  - d. At the last executive, Mrs. V. Torrie has provided another fundraising check which was used to pay multiple mortgage payments in conjunction with her principal payment check recieved last month.

e. Status of Auditor review (Jamie) unknown. Treasurer was asked to identify status of 2020 audit and bring it to the next Executive meeting.

f. Financial review by Past President and Finance Committee Chair:

- 70% of actual (equiv to rental) costs are coming back as rent subsidies (better than expected)
- in the last year, approx. 205k has been received in COVID related grants/subsidies (details on this topic will be provided in the Presidents report at the next executive meeting)
- Bills due at bookkeeper were totalled at \$3,386.49 as of the date of the meeting. Note that these did not include the latest Epcor, Telus and Pratts (food) bills, which were still being processed by key staff. Note that this is significantly less than the previous month - as we paid all overdue bills in late Feb, early March.
- A review of the state of the financial accounts was briefed by the Chair.

6. Next meeting: Saturday 17 April 2021 at 1300 at the Branch.

I so move my report.

Seconded by Comrade Torrie

**CARRIED**

**TREASURER:** Comrade Forner reported: as per the presented printed financial statement.

I so move my report.

Seconded by Comrade Torrie

**CARRIED**

**WAYS AND MEANS:** Comrade Criss, on February 27, 2021 we had the online 50/50 draw, Doug Rayfield winning the amount of \$2600.00. The April 50/50 is in the process of being activate and the dates will run from April 1<sup>st</sup> to April 30<sup>th</sup> with the draw on May 8<sup>th</sup>, 2021. The winner will now be picked online by a random generator. This meaning since there is no handling of money or tickets anyone at the legion is eligible from the legion to partake in the raffle from the Executive to legion staff to any member and guest. AGLC rules for raffles is Anyone over the age of 18 and in Alberta's borders at time of purchase can purchase a 50/50.

Working on CIRA grant and submitting for costs for a new POS system and telecom upgrades for the legion. Still waiting to hear back from New Horizon Grant and if approved costs will go to outside beams and start of the telecom upgrades.

During the upcoming farmers Market April 3<sup>rd</sup> Don Bilyea with Voxx life will be doing a fundraiser where percentage of the proceeds raised from the armers market will go towards the legion. Also, can inquire about Voxx life to Don Bilyea at 780-718-9081.

As for Bingos are still on hold and just doing the virtual bingos. Once our turn comes up, we will need 3 volunteers for the evening, otherwise still shut down till phase 3 of covid reopening's. I so move my report.

Seconded by Comrade Rayfield

**CARRIED**

**MEMBERSHIP:** Comrade C. Wills reported that we have 977 members

Ordinary	Associate	Affiliate	Life Members
401	339	211	25
I so move my report Seconded by Comrade Kuervers			<b>CARRIED</b>

**NEW MEMBERS:** New Applications 12 Transfers 1 Reinstatement 1

<u>Ordinary</u>	<u>Associate</u>	<u>Affiliate</u>
Burnham, Katherine Croft, Tyler Hansen, Robert T.	Hopper, Shirley E Arnault, Kristian A. Barootes, Erika Bartos, Adam M Edison, Tanya D. M Jackson, Gary W. Meurin, Kevin C Milligan, Nancy E. Toma, Dennis G.	Prochinsky, Ken

**TRANSFERS**

<u>Ordinary</u>	<u>Associate</u>	<u>Affiliate</u>
Howe, Dennis W. 02-132 Onoway		

**REINSTATEMENTS**

<u>Ordinary</u>	<u>Associate</u>	<u>Affiliate</u>
		Dzepak, Edmund

For a total of 14  
I so move my report  
Seconded by Comrade Deugau **CARRIED**

Motion: Comrade C. Wills moves that we accept these individuals for processing into our Branch.  
Seconded by Comrade Torrie **CARRIED**

**New Members Who Signed a Declaration:** None

**PUBLICITY:** Comrade R Wills reported Website had 689 visitors this month and was last updated 23 Mar.

I am currently working on the Apr Newsletter; if you want something add I must have it by this Sat Mar 27.

Goggle My Business; we had 272 visitors and a rating of 4.5 out of a possible 5.

I so move my report.

Seconded by Comrade Etmanski

**CARRIED**

**SPORTS:** No Report

**BUILDINGS AND GROUNDS:** Comrade R. Torrie reported There nothing to report as to any problems with the operation of the building. The grounds will need a cleanup once the snow has melted. The building blueprints that "MUST be RETAINED" (City Approved & As Build) have been put in a wooden valise and are stored in the File Room for safekeeping. There are complete spare copies, if required. Stored in the Maintenance Room. I so move my report.

Seconded by Comrade Etmanski

**CARRIED**

**HISTORIAN:** Comrade Deugau reported: We are getting closer to changing the display in the rotunda. A few delays but pushing on. I so move my report.

Seconded by Comrade Kuervers

**CARRIED**

**SICK AND VISITING:** Padre Wiebe; Over the past month I have been involved in several Funeral Services for Veterans and/or members of our Legion.

On March 01, 2021 I took part in a service for Mr. Wilfred Brilliant who was a WW2 Veteran, landed on Juno Beach in June of 1944, and was wounded in Action in Germany. Mr. Brilliant was not a member of our Legion; however I shared the service with Father Jim, a Roman Catholic Priest. Service was held at Evergreen Funeral Home. I conducted the Veteran Portion along with additional readings during the service. We could not include an Honour Guard as that would have put us over the allowed attendees. I have continued to be involved with Mr. Brilliant's for after service care.

For the past months I have been in contact with Don Claggett who is a member of our Legion. As most now know his wife of 59 years, Helga passed away. I have been assisting Don in the preparation of her memorial service which will be held at Kingsway Legion on March 17, 2021. I will be officiating this service in my role as the Padre for our Legion. I will continue to be involved with Don and his family at their request for after service care. I so move my report.

Seconded by Comrade Rayfield

**CARRIED**

**ENTERTAINMENT & SPECIAL EVENTS:** Comrade Rayfield reported I have been contacted by the President of the Professional Singles Club regarding the Branch hosting their dart & pool tournaments once again on undetermined Saturday evening dates, after we are allowed to open up the sports.

I've successfully negotiated an agreement that we will host their tournaments and their members will be admitted for the members rate of \$5 for this & any similar events in the future.

For those that want something to eat, they will order off the menu.

I plan to be present to ensure everything runs smoothly, notices will be posted for the week prior to the tourney, informing our members that the dart boards or pool tables will be reserved for that evening.

In the past, their events have brought in 25-35 people, resulting in a good night for bar sales.

I intend to promote RCL memberships with their participants on those nights.

Going forward, in my mind this will prove to be a win-win arrangement for both the PSC and the Branch.

I have received the quote for four 4' x 8' sections of portable staging with adjustable telescopic legs. With these legs, the units can be arranged in an assortment of configurations to facilitate various types of performance groups, be it tribute artist's, small or large bands, orchestra's and even as a fashion show runway.

The total cost would be \$5751.32, including S & H and GST.

This staging can either replace or augment our current staging in whole or in part.

A tentative agreement has been reached with Steppin' Out, the ex-house band of the Drake, for them to perform on Sunday afternoons from 1 to 5 pm in the canteen.

Cost will be identical to Fri & Sat, \$5 for members and \$10 for non-members.

I am already undertaking various means of advertising to promote this new endeavor and the responses are very favorable. Likewise, it is my intent to promote RCL memberships on Friday, Saturday & Sunday events.

We have been contacted by the Wild Rose Fiddler's band that ran longstanding Thursday Jam Sessions at the North Glenora Hall. They have ceased operation at the hall and are interested in playing for our Thursday night jams.

After discussion with Comrade O'Brien, I have agreed to schedule them for a trial period of 2 months, playing every other Thursday, to see how our regular's enjoy them and to whether we realize larger crowds with people coming from the North Glenora jams.

If the results prove favorable for the Branch, in regards to cover charge, bar & kitchen sales revenue, and our prior patrons, I will continue to book them in the rotation with our existing groups.

I am brainstorming for ideas on what we can do for our Grand Re-opening, once we get the green light from AHS to host live music & dancing once again.

I so move my report.

Seconded by Comrade Etmanski

**CARRIED**

**POPPY:** No report

**POPPY TRUSTEE REPORT:** Comrade Wills reported YTD 2020

Veterans or their Dependents: 54 Clients for \$16,991.53

Medical \$5,001.00

Food Vouchers \$4,400.00

Christmas Vouchers \$184.80

Emergency Vouchers \$95.00

Rent \$1,500.00

Client Utilities \$1,810.73

Bursaries: \$4,000 / four Students

**Current Balance: \$ 1,126,231.00**

**Motion:**

That we approve 175-20-020 for \$300.00 of Poppy Funds for Food Vouchers

Seconded by Comrade Forner

**CARRIED**

I so move my report.

Seconded by Comrade Deugau

**CARRIED**

**RESOLUTIONS & BYLAWS:** No report

**HONOURS & AWARDS:** No report

**CORRESPONDENCE:** No report

**CADET LIAISON OFFICER:** No report

**SERVICE OFFICER'S REPORT:** Comrade Earles reported: I have referred one Poppy Fund request to Command and referred one Veteran to the Command Service Officer.

I so move my report.

Seconded by Comrade Kuervers

**CARRIED**

**SGT-AT-ARMS:** Comrade Etmanski No report

**MANAGER'S REPORT:** Comrade Werner

I called Epcor and Direct Energy to see if we could stop the late fees for the months we were closed. Direct energy said no because we have too many late payments, Epcor was more understanding and will give us back \$531.58 in late fees.

We received a letter from The Edmonton Area Legion Riders requesting our support of them as a Legion rider unit, a majority of them are 175 members and they are offering to help with charity events and veteran programs. Bob Lawrason has left his number and email address if we have any questions.

We are going to have another draft beer product called steam whistle, the rep has already brought in glasses and mugs and if we need anything for prizes he will be there for us. This beer will be replacing Ricards Red, it is not a good seller anymore and goes flat before we can sell the keg.

This beer will be sold in line as AGD pricing so it will be affordable.  
We will be open on Good Friday from 11 to 6 hopefully we can get it on the web site so people know that we are open. We will put posters up also.  
Comrade Forner so move the report.  
Seconded by Comrade Torrie

**CARRIED**

**LADIES AUXILIARY REPORT:** The Ladies Auxiliary is very appreciative of the members coming out to support the Saturday meat raffle and 50/50. There have been close to a full house these past few weeks. It is so nice to see others getting out enjoying some comradery in a safe environment.

I so move my report

Seconded by Comrade Deugau

**CARRIED**

**PRESIDENT'S REPORT:** Comrade Fecteau Some good news. Business in the Canteen has improved, and our meat draws are attracting more members. More of our comrades are renewing their memberships. Many of them are renewing for a five-year term to take advantage of the five-year option to receive the watch offer from Dominion Command.

Our Immediate Past President Comrade Ron Wills and our Treasurer Comrade Gary Forner have been very busy acquiring grants, subsidies and loans and successfully acquired an amount of \$205,103.00 with \$40,000 repayable for a grand total of \$165,103.00 Great job comrades. Unfortunately, due to the Covid19 variants, moving to stage three has been put on hold Therefore, we cannot move forward with any entertainment or sports.

What we do need is for you the members to visit the Branch and enjoy a good meal and comradery. I so move my report.

Seconded by Comrade Rayfield

**CARRIED**

### **OLD BUSINESS:**

- a) Class Action Lawsuit – Insurance Coverage For Business Interruption
  - a. We have summited all the required paperwork for the Class Action Certification hearing set for 26 April
- b) 75<sup>th</sup> Anniversary
  - a. The crest was selected and Comrade R. Wills is busy recruiting a committee.

### **NEW BUSINESS:**

- a) Folding Tables – an email will be sent to Judy Mindach to advise all Alberta Legions that if they require any 6' folding tables we have some to give away. If any one knows of a church, hall etc. all they have to do is come and pick them up.
- b) Taxes – Comrade Kuervers – We are closer to getting our tax issues resolved. I will keep the executive up to date once there is more info to share
- c) Bingo – We are waiting for the bookkeeper to provide us with the amount of funds generated at Bingo events since July 2020, so we can then issue a cheque for 50% to the Ladies Auxiliary.



d) Resolutions for Dominion Convention the following was made by Comrade Rayfield

**Motion:** I motion that we forward two resolutions for the next Dominion Convention.

**PAST OFFICER BAR - MAINTENANCE**

Seconded by Comrade Forner

**CARRIED**

**PAST OFFICER BAR - ENTERTAINMENT**

Seconded by Comrade Forner

**CARRIED**

Both of these positions play a vital role in the financially successful operation of Branches, which can prove to be very time demanding for the execution of duties for those Executive Positions.

**COMMENTS FOR THE GOOD & WELFARE OF KINGSWAYS BRANCH # 175**

Motion: Thursday Night Jams will be a Legion event which falls under the Entertainment and Special Events.

Seconded by Comrade Kuervers

**CARRIED**

**Motion:** To adjourn was made by Comrade Torrie

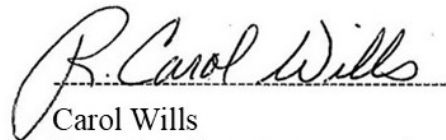
The President closed the meeting by ritual.

The meeting adjourned at 8:45 P.M.

Next Meeting: 20 April, 2021 at 7:00 pm



Wm Bill Fecteau  
President  
Kingsway Legion Branch # 175



Carol Wills  
Executive Secretary  
Kingsway Legion Branch # 175

**RESOLUTION FOR SUBMISSION TO DOMINION CONVENTION**

**2020**

<b>COMMAND</b>	<b>BRANCH NAME &amp; NUMBER</b>
<b>ALBERTA-NWT / 02</b>	<b>Kingsway Branch # 175</b>

**SUBJECT: PAST OFFICER BAR - MAINTENANCE**

**WHEREAS** most Branches that own or rent a building require a dedicated maintenance person; and

**WHEREAS** if it were not for the dedication of this person the Branch's building would rapidly fall into disrepair to the point of uselessness to the Branch; and

**WHEREAS** the position of Branch Maintenance is most often a member of the Branch Executive:

**THEREFORE BE IT RESOLVED** that The Royal Canadian Legion amend its Dominion Command Honours and Awards Regulations to include a Past Officer Award for Maintenance;

**BE IT FURTHER RESOLVED** that The Royal Canadian-Legion create a Maintenance Bar to be purchased and presented by the Branches to this most valuable Past Officer; and

**BE IT FURTHER RESOLVED** that The Royal Canadian Legion amend its dress regulations to allow for the wearing of the Maintenance Bar on the Past Officer's Medal.

**RESOLUTION FOR SUBMISSION TO DOMINION CONVENTION**

**2020**

<b>COMMAND</b>	<b>BRANCH NAME &amp; NUMBER</b>
<b>ALBERTA-NWT / 02</b>	<b>Kingsway Branch # 175</b>

**SUBJECT: PAST OFFICER BAR - ENTERTAINMENT**

**WHEREAS** the Entertainment Committees are vital for raising funds and maintaining membership within the Branch;

**WHEREAS** that the Entertainment Chairmen are still not recognized by a Committee Bar:

**THEREFORE BE IT RESOLVED** that The Royal Canadian Legion amend its Dominion Command Honours and Awards Regulations to include a Past Officer Award for Entertainment;

**BE IT FURTHER RESOLVED** that The Royal Canadian-Legion create a Entertainment Bar to be purchased and presented by the Branches to this most valuable Past Officer; and

**BE IT FURTHER RESOLVED** that The Royal Canadian Legion amend its dress regulations to allow for the wearing of the Entertainment Bar on the Past Officer's Medal.