

ROYAL CANADIAN LEGION KINGSWAY BRANCH #175
MINUTES OF THE EXECUTIVE MEETING
TUESDAY 24 AUGUST 2021

The President opened the meeting by ritual at 7:00 p.m. Comrade MacIntosh chaired the meeting.

ROLL CALL: Comrades Fecteau, Kuervers, Ferguson, R. Wills, C. Wills, Deugau, R. Torrie, Criss, Etmanski, Biddiscombe, Rayfield, Werner, Forner, MacIntosh,

Excused: Comrade P. Earles, K. Earles, Wiebe

Absent:

Guests:

<u>NAME</u>	<u>AGE</u>	<u>LAST POST</u>	<u>DECEASED</u>	<u>SERVICE</u>
Foss, Ernie	96years		02/08/2021	Navy
Choma, William	88 years		01/08/2021	

MOTION TO ACCEPT THE AGENDA:

Motion to accept the agenda by Comrade Ferguson

Seconded by Comrade Deugau

CARRIED

Amendment: adding M109 Control Goods

Fixing doors interior and weather stripping

Kitchen update

Motion to accept amendments by Comrade Kuervers

Seconded by Comrade Criss

CARRIED

MINUTES OF THE EXECUTIVE MEETING DATED 20th JULY 2021:

Motion: To accept the minutes by Comrade Kuervers

Seconded by Comrade R. Wills

CARRIED

ERRORS OR OMISSIONS: None

BUSINESS ARISING: None

Motion: To adopt the minutes by Comrade Criss
Seconded by Comrade Ferguson

CARRIED

COMMITTEE REPORTS

FINANCIAL CHAIRMAN: Comrade Kuervers reported

1. Meeting open at 1152 (early by consensus).
2. Discussion by Financial Chair. We discussed that it had been too long since the last Financial Committee meeting. In addition, it is good for us to catch up and stay synchronized. Finally, the chair announced that he would be away from 28 Jul - 20 August. (Post meeting note: The chair returned 10 August, due to a shifted work schedule.)
3. No update to the Treasurer report issued Tuesday 20 Aug.
4. Old Business and Standing Topics:
 - a. Taxes - remains with the First Vice. Discussions with the City of Edmonton are ongoing. An updated tax bill has been received.
 - b. Rent subsidies and wage subsidies update by Gary Forner. This will continue until September. The Wage/Rent subsidy for June was submitted.
 - c. Bingo finances. The existing split finances for Bingo's have been identified as breaking AGLC regulations. The Finance Chair and the Sports Chair will write a co-letter to the various sub-entities and the Ladies Auxiliary explaining the situation, after it is discussed at the next executive meeting.
 - d. Tracking of expenses for Legion Class Action regarding insurance. No change - currently being tracked by Ron Wills;
 - e. AGLC audit. Report has been received and approved by President, closed matter.
 - f. Budget. Under review. Discussion on using last years budget. Decision on authority to issue budget, based on the last year budget (less a casino) was agreed to by the committee. A more detailed budget is required for next fiscal year.
 - g. Mortgage. Standing topic, tabled as there are no new points.
 - h. Line of Credit. New standing topic tabled as there are no new points.
 - i. Payback of federal loan by Dec 2022. Standing topic. Currently there is 17k free in the Line of Credit.
5. New Business:
 - a. Review of business practices. Discussion on way forward:
 - i. The committee will develop on SOP for movement of Monies IAW AGLC policies and to protect gaming funds from misallocation.
 - ii. Further discussions were tabled until the next Committee meeting.
 - b. M109 Controlled Goods status. The Chair identified and discussed the fact that the CG costs (proper certification for personnel within the branch) is "Maintenance of a monument", and as such is something that can be requested and funded out of Poppy Funds. This topic will remain open as a Standing Topic until the issue is closed; and

- c. Non-Profit Status as per the Minister of Finance. This file is in the hands of the First Vice and will be presented to the Executive when facts are collected.
- 6. Round table on financial outlook. Looking for viewpoints on our current viability, etc. The Committee agreed that despite COVID, we are breaking even, due to offsets in subsidies and climbing member attendance to events. A concern was raised about the proper billing of internal events against gaming funds.
- 7. Next Meeting. Scheduled for 24 1730 August 2021. (Post meeting notes: Meeting was cancelled at request of Chair due to other commitments of some members). New meeting will be scheduled separately. I so move my report.

Seconded by Comrade Forner

CARRIED

TREASURER: Comrade Forner reported: as per the presented printed financial statement. I so move my report.

Seconded by Comrade Torrie

CARRIED

WAYS AND MEANS: Comrade Criss 24 Aug 21

Still waiting for the New Horizons Grant will be starting up again soon and plans will be to update our POS system and debit machines. Also, the CFEP grant will be going towards the resurfacing the outside beams, and hopefully starting telecom and electrical upgrades for the legion.

Our bingo is September 6th and September 24. We have also picked up two more, one on September 8th and a second one on November 1st.

For any other fundraising ideas please call me at 780 278 1263 or email me at steve.criss@kingswaylegion.ca

I so move my report.

Seconded by Comrade Rayfield

CARRIED

MEMBERSHIP: Comrade C. Wills reported that we have 1146 members

Ordinary	Associate	Affiliate	Life Members
501	346	272	27

I so move my report

Seconded by Comrade Criss

CARRIED

NEW MEMBERS: 24 New Applications 2 Transfers 5 Reinstatement

Ordinary
Wilson, Gordon
Coleman, James
Wilson, Alexander (Willy)
Kushniruk, Russell
Howie, Dennis

Associate
Smart, Antje
Anderson, Earl
Chichak, Richard
Orr, Wayne
Lee, Sabrina
Morley, Avis
Armstrong, Barbara
Scott, Phyllis

Affiliate
Lesburg, George
Collins, Irena M.
Bentley, Virginia
Taguchi, Kenneth
Orr, Sylvia
Huatzinger, Raymond
Lim, Vergil
Hillaby, Leola
Durant, Leslie R.
Johanson, Harry
Cote, Arthur

TRANSFERS

Ordinary

Associate

Affiliate

MICHAEL, Georgette
02-104 Innisfail

Hennig, Carole E.
02-035 Red Deer

REINSTATEMENTS

Ordinary
Morrison, Edward

Associate

Affiliate
Letwin, Elsie Ruth
Langdon, Tammy
Solis, Len
Sumka, Leslie

For a total of 31

Motion: Comrade Wills moves that we accept these individuals for processing into our Branch.
Seconded by Comrade Torrie

CARRIED

New Members Who Signed a Declaration: None

PUBLICITY: Comrade R. Wills reported

1. Website had 916 visitors this month and was last updated 23 Aug.
2. I am currently working on the Sep Newsletter; if you want something add I must have it by this Sat Aug 28. I so move my report.

Seconded by Comrade Criss

CARRIED

SPORTS: Comrade Ferguson reported

1. Fall Sports are about ready to begin for the 2021-2022 season. We seem to have a full slate of sports coming this year.

Monday	Monday Night Cribbage, Monday Night Darts and Triple E Pool
Tuesday	Afternoon Canasta, Afternoon Over 60 Darts, Tuesday Night Darts and Evening Impact Billiards Pool
Wednesday	Wednesday Night Euchre. I haven't heard if the Peggers and the Blind Shuffleboard are returning.
Thursday	Afternoon Over 60 Darts, Thursday Night Shuffleboard, Thursday Night Pool and City Darts
Friday	Friday Night Shuffleboard
	Tuesday, Thursday and Saturday afternoon - Drop In Pool.

2. It is good to see these sports coming back to the Branch. I will not be holding a sports meeting until after the District Rally on September 12, 2021 in Westlock. I have the sign-up sheet for anyone interested in going.
3. I have put the Meat Draw sheets up for the upcoming year. You will notice that the sports leagues will do the draws. I know they might not like this, but since we have no players who advanced to District or Command last year we have no members required to complete the meat draws. If you would like to host one of the Meat Draws let me know and I will enter your name on what date you would like to help. Remember this is your Branch and your volunteering to help with the Meat Draws only takes an hour of your time and will be greatly appreciated.
4. There is a crib tournament happening on Saturday August 28, 2021 in the Maple & Wild Rose rooms. I do not know all the details as Comrade Rayfield set this up. The tables in that room are the big round tables and my question is
 - a. How many teams are coming?
 - b. Who is going to change the tables?
 - c. How much are they being charged?
 - d. Has it been agreed that they can go to the Canteen after without paying the cover charge to enjoy the music?
 - e. Are they bringing in their own food or are they purchasing from the Canteen? I so move my report.

Seconded by Comrade Etmanski

CARRIED

Motion: I move that there be a fee for anyone wishing to reserve a pool table for \$35.00/table for 4 hours.

Seconded by Comrade Torrie

CARRIED

Reason: It has come to our attention that word is being spread that Kingsway Legion has three pool table free of charge to play and we are getting more and more people coming in. Groups want to reserve the tables and then our Branch members cannot come in and play. Putting a fee to play will help save our tables and any disagreements that may occur.

BUILDINGS AND GROUNDS: Comrade R. Torrie - No Report

HISTORIAN: Comrade Deugau reported

On August 21 Steve and Marion Langton generously donated to the Legion, 13 beautiful volumes on World War 1. The volumes cover 1914-1918. They are leather-bound with color maps photos and copies of paintings. We thank them very much. I so move my report.

Seconded by Comrade Criss

CARRIED

SICK AND VISITING: Comrade Wiebe – No Report

ENTERTAINMENT & SPECIAL EVENTS: Comrade Rayfield

1. I have booked the Edmonton Swing Band, an 18-piece orchestra, for the 75th Anniversary Dinner and Dance.
2. I've been tracking the number of customers and cover charge revenue generated by all of the bands, along with bar & food sales.
3. If there is a noticeable trend, I will consider replacing and/or enlisting 1 or 2 additional new bands.
4. I've been searching for a band or DJ to provide entertainment for a Downhomer's Night with Irish/Maritime type folk music.
5. I have consulted with my son, who is a Regional Sales Manager for a large flooring manufacturer, for an estimate to enlarge the canteen dance floor without losing any seating capacity.
6. His company, approves and provides grants for flooring upgrades up to 500 sq. ft. for not-for-profit organizations, up to \$4500, thus we would qualify to have most of this project completed at no cost.
7. I would like Board approval to procure suitable darker window coverings for the canteen stage.
8. Also I'd ask for approval for the procurement of the portable staging previously discussed. My hope would be to have it shipped in time for the 75th Anniversary Dinner and Dance, as well as New Years Eve. I so move my report.

Seconded by Comrade Deugau

CARRIED

POPPY: Presented by Comrade Biddiscombe

1. Greater Edmonton Poppy Fund meeting was held on Monday, July 26, 2021 at Kingsway Legion.
2. First meeting since October 2020 due to Covid-19.
3. Submitted Kingsway Poppy and school Poster & Literary orders to Ron Wills due to George DeWitt not available because of illness.
4. Carol Wills submitted wreath order to Ron.
5. 100 Anniversary Poppy: The GEPF group decided not to submit a large order for this Poppy. We would rather concentrate on our current Poppy.
6. **Ways to purchase 100 Anniversary Poppy**
 - a. Vicky Torrie has purchased 100 with her own money and is selling them at our legion and the Sunday farmer's market.
 - b. You can order on line.
7. The GEPF is planning on ordering HONOR BOXES –Ron Wills reported that he has a quote for the cardboard boxes: 1,000 boxes 12 x 6 x 4-1/2 and 1,000 boxes 12 x 8 x 4-1/2 at a cost of \$6,641.00 (**\$3.32 per unit**). Provincial Command is offering the plastic replacement boxes at a cost of \$20.00 for the container plus \$5.00 for the coin box (**\$25.00 per unit**). **The group prefers the cardboard Honor boxes.**
8. Next GEPF meeting on August 30, 2021 at Jasper Place.
I so move my report.
Seconded by Comrade Deugau

CARRIED

POPPY TRUSTEE REPORT: Comrade Wills
YTD 2020

Veterans or their Dependents: 68 Clients for \$91,062.83
Food Vouchers \$6,200.00
Emergency Vouchers \$95.00
Other Vouchers \$184.80
Medical \$5,771
Rent \$12,177.95
Client Utilities \$3,554.98
Bursaries: \$10,000 / ten students
Command Poppy Fund \$50,000.00
Current Balance: \$ 1,186,001.81

I so move my report.
Seconded by Comrade Ferguson

CARRIED

RESOLUTIONS & BYLAWS: Comrade Ferguson – No Report

HONOURS & AWARDS: Comrade Fecteau – No Report

CORRESPONDENCE: Comrade C. Wills – No Report

CADET LIAISON OFFICER: Comrade Criss – No Report

SERVICE OFFICER'S REPORT: Comrade Earles – No Report

SGT-AT-ARMS: Comrade Etmanski – No Report

MANAGER'S REPORT:

1. We had a staff meeting on Aug 8, 2021 and discussed uniforms and closing times. The president wants to see all bar and door staff in black slacks and white shirts, the staff will be reimbursed for the uniform.
2. We have implemented a survey for bar service, food, and the music. Our surveys from the weekends have come back as the music is too loud and the dance floor is too small. The food and bar seem to be non-applicable. If you make a larger dance floor you will take away seating, maybe we should try having some dances in the large room and see what happens, or we can have the stand-up tables in the canteen by the dance floor.
3. We have been getting a lot of inquires about impersonator shows.
4. Our property taxes are up to \$110,336.61 the city did not stop charging us through covid. The first vice is dealing with this
5. The new 50/50 will be replacing the Loonie and Toonie draws. The money left in each account will start the first draw . The new draw will start on Sept 1, 2021 at 9:00 pm and will not be drawn on Mondays just like the old draw.
6. We were charged \$150.00 for a false alarm on August 2nd some guy couldn't get in the building the front doors said closed so he tried the side door and the handy cap lock on that door was not locked and he came inside and set off the alarm.
7. Our insurance is coming due in October I don't have a price yet but it did go up \$2000.00 last year.
8. I need someone to open the building on Monday Aug. 30 2021 at 8:00am for Sprouse Fire so they can do the kitchen fire suppression system. Comrade Torrie moved the Manager's report

Seconded by Comrade Rayfield

CARRIED

LADIES AUXILARY: Comrade Kim Earles

The Ladies Auxiliary began monthly executive and general meetings in August. We will be holding our Thanksgiving ham & turkey draws on October 21, 2021. Our Christmas raffle tickets will be available at the front desk and from Ladies Auxiliary members starting September 1, 2021. Our Saturday meat raffles and 50/50 are well attended. We appreciate your support.

PRESIDENT'S REPORT: Comrade Fecteau

The Dominion Convention was held virtually, from 13th to the 15th of this month. I have printed the entire agenda and made up a binder that is available to any member who wants to read it.

I would like to thank all the volunteers who dedicate so much time to help events run so smoothly. Without you, we could not hold all the events that take place throughout the year. Your dedication is an inspiration to all. It is always a pleasure to be greeted with a warm smile and friendly assistance.

Winter sports will be commencing in September, and we look forward to the friendly competition that takes place.

Seconded by Comrade Etmanski

CARRIED

OLD BUSINESS:

Class Action Lawsuit – Insurance coverage for business interruption – ongoing

75th Anniversary - We held a meeting on Sat Oct Aug 21. The menu has been set. The cost has been set, I hope to have the tickets ready to go on sale tomorrow. A vegetarian option to dinner will be a Vegetable Lasagna. We are actively seeking monetary donations and for the silent auction.

M109 Controlled Goods - On going

NEW BUSINESS:

Repairs to Exterior Doors – Comrade Torrie is waiting for the estimate to have the exterior doors repaired.

Kitchen Update - The new menu is ready for Aug 31 when they go into effect. I am currently working on the new banquet menu costing.

COMMENTS FOR THE GOOD & WELFARE OF KINGSWAYS BRANCH # 175

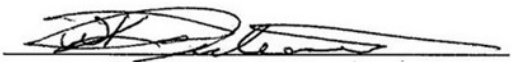
Weekend Dances - Comrade Rayfield reported that the income from the dances is up from last year.

Motion: To adjourn by Comrade Torrie

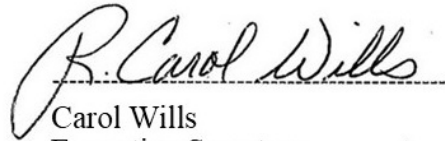
The President closed the meeting by ritual.

The meeting adjourned at 9:25 P.M.

Next Meeting: 21 September 2021 at 7:00 pm



Wm Bill Fecteau
President
Kingsway Legion Branch # 175



Carol Wills
Executive Secretary
Kingsway Legion Branch # 175

DRAFT