

Big Sur Grange #742

June 4 , 2024

7pm

Meeting Minutes

Opening of the Grange: 7:01PM

Roll Call

Officers: Jaci Pappas, Tim Green, Martha Karstens, Jessica Koning, Kendra Morgenrath, Peggy Goodale, Carol Shadwell, Bruce Merchant

Members: Jolinda Matthews, Shelley Dearheart, Penny Vieregge

Approve Minutes

Jaci moves to accept the minutes with the following changes to correct spellings of names of Shelley Deahreart, Martha Karstens, and Jon **Hyland**. Peggy seconds motion. Unanimously carried.

Good of the Order - None

New Business

Jaci reported the State Grange is celebrating its 150th Birthday and part of the celebration will be a cake. The Executive Committee selected a \$100 pink candle for the cake which will read Big Sur Grange to participate in the celebration. Martha suggested the candle should read Mary Trotter. Peggy moves to accept the Executive Committee's selection of candle's color and message. Tim seconds the motion. Unanimously carried.

Jaci shared a note from Eby Wold regarding her donation.

Jaci shared a note of thanks from Big Sur Fire for free use of the tables for the Big Sur Fire Open House.

Martha shared the softball schedule and posted the schedule in the entryway of the Grange.

Kendra will address an earlier monthly meeting time at the July meeting.

Old Business

AED: - Installation has taken place. All members are encouraged to sign up for training: June 20 use the following link: <https://www.montagehealth.org/classes-events/search-results-detail/?eventId=97d4bc19-c301-ef11-a865-000d3a611ea2> Martha encouraged all members to take the training or watch a video on how it works.

Kendra shared fire extinguishers will be checked in December. Sharon had followed up with BS Fire.

Certain Project Bid Protocol: Jaci shared the protocol. Bruce suggested that a time for bidders to offer questions should be defined. Some felt this was already a part of the process. Jaci has added “We invite bidders to ask questions as necessary.” Kendra reflected that “Certain” was not the correct title for this Policy. Wording was changed to “Special Projects.” Peggy moves to accept the Big Sur Grange #742 Policy - Request for Bids for Special Projects as amended. Jaci seconds the motion. No further discussion. Unanimously carried.

Steward Report

The Steward Report was written but not circulated in advance so Jess read the report.

1. Proposal: the assistant steward proposes that the large, heavy chalkboard backstage be moved to the basement. We could use a place “on the ground” to collate information and document whether tasks were done or not. Like furnace filter changes, attic fan maintenance schedule, when the roof was last leaf blown, counting how many mice were captured, etc. Also a note on how chairs and tables should be put back. That way there is one place the steward team can check to see what needs to be done and document the process.
2. Assistant Steward proposal for surcharge for high impact rentals:

Some events/performances for re-occurring renters in variably XE capacity of both parking lot and building. Septic system is stressed and overburdened every time these large events occur. What I mean by overburdening is that it smells “unpleasant” outside. There is also often damage to the landscaping when parking places are improvised. Once the parking lot is full, the building is at capacity.

The building capacity is there for a good reason. “High Use Surcharge” for future rentals that have repeatedly in the past exceeded building capacity or caused unusual amounts of wear and tear. Say \$200 per each day there is a high impact event? This could include stage kids, the harvest fair, dance performances and our anniversary events. Propose that the entirety of the surcharge be put into maintenance line item.

If the renter doesn’t want to pay the surcharge, then attendees must be limited and the deposit amount is increased. Instead of having to raise rates to cover maintenance costs, this puts the customer squarely on the users who put the most stress on the building. They should compensate us for the expensive wear and tear they put on the grounds and building.

We caught four adult-sized mice in the last month.

3. Tim will update any process on roof sprinkler research.
4. Tim will update on the bid process for drainage outside the main range door.
5. Backstage update. Kitchen items, donation, and dance center materials.
6. Stage kids prep.

Discussion on the Steward Report

1. An assessment of groups who use the chalkboard must be done before moving to the basement. The chalkboard does belong to the Grange and can be moved.
2. The second proposal was tabled until the July meeting so that Sharon can provide input about high impact rentals and the rental process.
3. Tim did not have any updates for the roof sprinkler system.
4. Tim did not have any updates for the bid process for the drainage channel outside the main Grange door.

5. Kendra will connect with the Stage Kids and dance classes and clarify that groups can store items between classes but not between seasons. Kendra will donate all items remaining from backstage and from the kitchen.
6. Stage Kids Prep: Stage Kids need to be responsible for the large outdoor contractor bags used for trash. Sharon should ensure this in the Rental Contract.
7. New Business for Stewards

Peggy suggested that the front hall bench needs attention as it wobbles. Peggy suggests a full length of felt be attached to the wall. Peggy will reach out to Jon for ideas.

StarLink - Peggy provided the following report on StarLink

For Grange StarLink Project: Per Meeting with Bruce Christiansen: Need someone to climb the tree: Fabian says he's available for \$85/hr. StarLink requires a tree, a pole to attach to the tree top, with 150 feet of cable. Homeowner' program cost: \$600 set-up plus \$120 per month. Or, could use an "on/off" arrangement, turning on/off for a month at a time, for example. Operating costs in this scenario depends on use. Bruce is letting us know what to do: 1. We need to contact StarLink w/ credit card number to order a dish, ordering the 'Household Kit' with pole mount; cable not available, so we will need to get the longest cable available for this system. He found the longest (145', 45 meters) at Best Buy 2. He'll send needed info to me via email. 3. Bruce will also let Fabian know what parts he will need to make a connection, in case he does not know them. Kendra will follow up with Basil to see if he is interested in sharing costs. Tim asks to review the need of Starlink year round. Bruce can help with connecting StarLink. StarLink discussion tabled until July meeting.

Bruce noticed the back sliding door was unlocked.

Martha asked that an air conditioner and generator be added to the "wish list" of items to upgrade the Grange. Martha noted that with air conditioning the Grange could be considered a cooling center.

Chaplain - Bruce shared that it was a beautiful day.

Musician - Hello to Shelley was led by Carol.

Gatekeeper

- Membership Report - no new membership applications.

Treasurer

- Financial Report

The new large Reserve Fund is due to the Eby Wold donation.

The remainder of the Westin Call fund has been determined and needs to be allocated before July 31, 2024. This is for the rental committee to determine.

Jaci attended the state seminar for the State Grange on finance. Jaci noted the Big Share's records were exemplary. Two new processes will be started. An annual audit that will need to be added to our financial activity. An audit committee will be created at the end of the year. A current bank balance needs to be added to monthly reports. This month's bank balance as of 06/04/2024 \$35,504.34 (Two checks and one deposit have not cleared the bank.)

Gallagher DNO Insurance needs to be renewed and there will likely be an increase.

At&T has sent a June bill with a new rate of \$175 with fees \$200 a month. Future discussion should be had about keeping the phone.

Lecturer - None

Rental Committee Report - None

Uncle Frank's Funnies-Jaci shared a funny

Closing of the Grange

Bruce motioned the closing of the Grange. Jaci second. Unanimously carried.