



Ch'oolshgai Community School Board of Education, Inc.
Tohatchi, New Mexico 87325
Telephone (505) 733-2725
www.ccsbroncos.org

Job Announcement

OPEN UNTIL FILLED

SUBSTITUTE TEACHER

High School Diploma or AA degree with valid Substitute Teacher NM Licensure required. Minimum of one (1) year experience in working with children in an educational school setting.
NEW MEXICO LICENSURE ONLY

TRADITIONAL COUNSELOR

High School Graduate, three (3) years' experience as a Traditional Practitioner in native/traditional/culture teaching

SCHOOL SECURITY OFFICER

High School diploma; minimum one (1) year of experience with security or law enforcement agency and a level one security license. Knowledge of security practices and methods, report writing, Incident Command System, and radio codes. Must have excellent communication skills and valid driver's license.

BUS DRIVER

High School Diploma, valid CDL License with required endorsements and any related certificates in maintaining CDL requirements. Must maintain an excellent driving record & knowledge of all safety regulations in transporting students. Minimum of 1+ years' experience in driving a school bus and 2+ years' experience working with children preferred, and with excellent communication skills.

TEMPORARY FOOD SERVICES TECHNICIAN

High School Graduate must have valid food handlers permit. Must have knowledge & experience in menu planning, food preparation, production methods and of health & safety regulations. Must also have experience in providing services in a school setting, as well as read, write and understand oral and written instructions, and ability to multi-task and provide quality customer service.

To apply, submit the following required documents:

- CCS Employment Application
- Current Resume'
- Letter of Interest and 3 current Letters of Recommendation
- High School Diploma and/or Official College/University Transcripts
- New Mexico State Department of Education Licensure (if applicable)
- Tribal Enrollment Form (CIB)
- Current Department of Motor Vehicle Report (5 years)
- Any job-related documents (First Aid / CPR Certificate)
- Current Navajo Nation Background Check (10 years)

CCSBE, Inc. is an EEO/Navajo Preference/Indian Preference Employer. Housing available.

All advertised positions are subject to complete Background Investigation and Adjudication. Applicant must successfully complete and pass a security clearance/background investigation prior to hire.

FAX OR EMAIL APPLICATIONS WILL NOT BE ACCEPTED