



## Architectural Review Request

Homeowner Name: \_\_\_\_\_

Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

Lot# \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Signature: \_\_\_\_\_

### Category of Improvement

Please check one category. Use a separate form for each category

☐ Landscaping \_\_\_\_\_

☐ Mailbox \_\_\_\_\_

☐ Fencing \_\_\_\_\_

☐ Satellite Dish \_\_\_\_\_

☐ Structure \_\_\_\_\_

☐ Other (please Specify) \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

### For fences check all that apply:

☐ 6' foot Dog Eared Privacy Fence

☐ 4' ft Flat Top Black Aluminum Fence

Note: A 4' ft. black aluminum fence is mandatory for all lots that back up to the retention pond, and can include matching gates if desired.  
Wooden fences must be treated lumber. Clear coat is optional. No colored stains allowed.

### Checklist for items needed to proceed with request

Please attach as much supporting documentation as possible. Please refer to covenants regarding requests.

*Incomplete applications may be denied or the Board may contact you for more information.*

- Site Plan (You can use your Plot map, or a drawing)
- Indicate location of improvements on site plan (drawn with broken line)
- Grading/Landscape Plan (if applicable)
- Include photo, brochure or sketch of improvement
- Please include a clear and concise written description along with this form.
- List of materials, including specific color(s), etc.

### PLEASE DO NOT FILL OUT - FOR BOARD MEMBERS

Board Member \_\_\_\_\_ ☐ Approval ☐ Denial Date: \_\_\_\_\_

Board Member \_\_\_\_\_ ☐ Approval ☐ Denial Date: \_\_\_\_\_

Board Member \_\_\_\_\_ ☐ Approval ☐ Denial Date: \_\_\_\_\_

Board Member \_\_\_\_\_ ☐ Approval ☐ Denial Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please allow 45 days for the Board to respond**

All completed requests are sent to Kennedy Park's HOA Board for reviews  
and you will be notified once the review is complete.