



Camp Verde Arena Association

Vendor Application and Waiver

Last Name _____ First Name _____

Business Name: _____

Address _____

City _____ State _____ Zip _____

Cell Phone _____ Other _____

E-mail Address _____

CVAA Member YES or NO Tax ID # _____

BOOTH SPACE RENTAL RATES PRICING: (based on per day)

	<u>Exhibitor</u>	<u>Non-Profit Exhibitor</u>
<u>Non-Food Vendors:</u>		
10x10ft booth space:	\$50.00 - \$100	\$30.00 - \$50.00
(If you need more space it is \$50.00 per 10 X 10 ft booth)		

Food Vendors:

Food truck: \$100.00 - \$300.00 (Depends on size, electric and water needed) Please submit for approval and pricing.

Do you Need Electric? _____ If so, what size outlet? _____

Do you Need Water? _____ Continuous Water Hookup? _____

Non-profit vendors selling, please email campverdearena@gmail.com.

If additional space is required, please e-mail campverdearena@gmail.com for pricing.

Electric provided is 20 amps are limited - You provide extension cord(s). If additional amps are required, please email campverdearena@gmail.com. Nothing over 30amps is available. Generators are allowed but only if they are quiet.

All items you wish to sell MUST be listed. You may not add items after we receive your application.

The Committee has the right to remove any item that is not listed to ensure the success of the show and to be fair to all participants.

Please list all items (use additional sheet(s) if needed):

SET UP TIME: Day before event 4:00pm to 8pm, Day of event by 7:00 AM. A Chairperson will be there to help assign you to the correct spot and sign you in. Please have your cash or check ready at that time.

- CVAA chairpersons' approval All applications and money need to be in by the deadline, if not then a \$25.00 late fee will be enforced.
- Please read the section for insurance. It is very important that your insurance company has the proper additionally insured or we cannot accept it and it will just further delay the application process. Please list Town of Camp Verde and Camp Verde Arena Association as additional Insureds.
- **Food Vendors MUST have all necessary paperwork and approval from the YCHS (Yavapai County Community Health Services).** In the future, proper health license submittals must be made in advance to allow food vendor operation. **Those vendors who do not apply for health license in advance will not be issued a license and will not be allowed to operate.** Please visit <https://www.yavapai.us/CHS> for your food vendor license, questions, or information. CVAA or the Town has no control of this and must meet the requirements by the county.
- Don't forget that check-in is day before the performance and no exceptions unless prior arrangements have been made by the chairpersons.
- Alcohol is NOT permitted to be brought on site to sell or for personal use. Alcohol can only be sold by the Camp Verde Arena Association Committee; vendors cannot sell any form of alcohol. Vendors who bring alcohol from off site will be asked to leave and not invited back.
- Security will be provided Friday Night/Saturday night, 10:00 pm until 6:00 am and there will be no vendor security after the Sunday performance. There is designated parking for vendors, please ask vendor chairpersons were to park trailers and cars.
- All checks should be made out to Camp Verde Arena Association.

ALL EXHIBITORS PLEASE READ

Please mail your applications, check or money order and all applicable paperwork to:

**Camp Verde Arena Association
112 W Fort McDowell Pl
Camp Verde, AZ 86322
Attention: Mary Phelps**

- All checks and money orders must be made payable to the Camp Verde Arena Association.
- No Food, soda or water products sold at this event – unless prior approval.
- Tables, chairs or other supplies will not be furnished. This includes extension cords.
- All events are considered “RAIN OR SHINE” and NO REFUNDS WILL BE MADE AS A RESULT OF INCLEMENT WEATHER.
- If you have any questions regarding exhibitors/vendors or if you are planning on attending, please email campverdearena@gmail.com.
- RETURN APPLICATION TO: campverdearena@gmail.com – we will collect fee at time of check-in
- Signature: _____ Date: _____ Business Name: _____
***** For Camp Verde Arena Association Committee to fill out *****
Date Received: _____ MOP: _____ Check Number: _____ Amount: _____