



Camp Verde Arena Association Rental Rates & Waiver/Application

Camp Verde Equestrian Center

PLACE AN "X" ON ITEMS NEEDED:

MAIN ARENA -	\$500 - \$1000/PER DAY	_____
SMART RV SERVICE.COM ARENA	\$350 - \$750/PER DAY	_____
PARKING LOT	\$300 - \$1000/PER DAY	_____
ARENA LIGHTS	\$20/PER HOUR	_____
WATER TRUCK RENTAL (MUST BE A QUALIFIED OPERATOR)	\$150/PER DAY	_____
TRACTOR(S) RENTAL (MUST BE A QUALIFIED OPERATOR(S))	\$300 - \$700/PER DAY MIN.	_____

DO YOU NEED BOTH TRACTORS? _____ (PRICE IS SUBJECT TO CHANGE DEPENDING ON EVENT)

** Equipment prices are higher due to the fuel costs and part costs**

NEED OPERATORS? \$150/OPERATOR PER DAY Tractor #1 _____ Tractor #2 _____ Water Truck _____

PLEASE EXPLAIN THE DETAILS OF YOUR EVENT TO DETERMINE THE RATE PER DAY:

THERE WILL BE A REFUNDABLE EQUIPMENT AND OR JUST A CLEAN UP DEPOSIT ON ALL LEASE AGREEMENTS. IF ARENA PROPERTY/EQUIPMENT IS LEFT DAMAGED AND UNCLEANED THE LEASEE WILL NOT GET THEIR DEPOSIT BACK.

LEASEE: _____

MAILING ADDRESS: _____

MAIN CONTACT: _____ PHONE NUMBER: _____

EMAIL: _____

PROOF OF INSURANCE: CARRIER: _____ POLICY# _____ (proof must be sent to us)

AGENT NAME _____ PHONE NUMBER _____

DATES REQUESTING: _____, _____, _____, _____

NEED LIGHTS? HOW MANY HRS? _____ IF RENTING MAIN ARENA, DO YOU NEED SECOND ARENA EMPTY? YES OR NO

WILL TENTS BE USED LARGER THAN 200 SQFT: YES OR NO * FIREWORKS: YES OR NO * EMT SERVICE NEEDED: YES OR NO

VENDORS AND CONCESSION ARE SOLD BY CVAA

SIGNATURES BELOW AFFIRM THAT THE LEASEE & CVAA BOARD AGREE WITH CONTRACT SPECIFICATIONS

LEASEE SIGNATURE: _____ DATE: _____

CVAA SIGNATURE: _____ DATE: _____

DEPOSIT RECEIVED: _____ DATE: _____ INSURANCE RECEIVED: _____ DATE: _____

CVAA ADMIN FINAL APPROVAL CONTRACT SPECIFICATIONS:

COST OF USE OF FACILITY\$ _____ REFUNDABLE CLEANING/EQUIPMENT DEPOSIT REQUIRED:\$ _____

Specific Rental Agreements: _____

ALCOHOL TO BE SOLD AT THE EVENT : YES OR NO IF, YOU ARE SELLING ALCOHOL AND APPROVED BY CVAA A COPY OF LICENSE TO SELL MUST BE PROVED ALONG WITH PROOF OF INSURANCE. OTHERWISE, CVAA WILL BE THE ONLY ONE TO SELL.

TYPE OF EVENT: A _____ B _____ C _____

PROVISIONS GOVERNING THE USE OF FACILITY

1. Basic daily rental use of Main Arena, Second Arena, and Grandstands are available. Announcer booth & bleachers are included, along with basic sound equipment, (announcing & paging system). If renting the Parking lot, and need bleachers, or sound system please advise. Clean up of these facilities during any event is the responsibility of the LESSEE. A returnable cleaning deposit will be due and payable at signing of contract.
2. LESSEE is responsible for security personnel for their said event if required.
3. LESSEE is responsible for pre-event safety meeting with all personal such as Fire Dept, Health Dept or anyone else prior to event to make sure all safety measures have been met.
4. CVAA has the right to cancel any future events based on prior usage for any damage that was not repaired or fixed due to poor behavior or damage from the Lessee.
5. Exhibitor and public parking areas for trucks, trailers, etc., and areas for horse exercising will be designated by the CVAA. Alternatively, various areas of CVAA arena areas therein are not covered by above rental rates, and LESSEE shall be responsible for limiting activities of the event covered by contract to the facilities specified.
6. CVAA representatives are to have access to their facilities at any and all times for security, maintenance and or administrative official use.
7. CVAA properties are to be accounted for and left in the good condition as received. LESSEE's property is to be removed from the premises upon completion of LESSEE event.
8. No CVAA properties may be permanently or temporarily altered without the verbal permission of the lessee by a CVAA board member, and when special permission is granted, alterations must be replaced back to original condition or layout and at the expense of the LESSEE.
9. Any advertising for the promotion of the LESSEE's program such as newspaper releases, posters, tickets, and handbills must indicate the LESSEE s name.
10. Evidence of liability insurance must be provided by the LESSEE and evidence of same (satisfactory to CVAA) filed with the CVAA at the time of signing this agreement. This insurance shall be provided in the minimum limits of \$1,000,000/\$2,000,000 for bodily injuries and \$100,000 for property damage. The LESSEE agrees to indemnify and save harmless CVAA and Town of Camp Verde from any claim or loss by reason of the LESSEE's use or misuse of the leased premises and from any claim or loss by reason of any accident or damage to any person or property during this agreement. Certificate of Insurance due in office no later than two weeks prior to event.
11. The following fire regulations must be observed by LESSEE: (a). LESSEE must comply with said buildings & grounds people capacities. (b). All entrance & exit ways shall be kept unlocked during times building(s) are open to public use. (c). All aisles will be maintained clear for a minimum of six (6) feet wide by eight (8) feet vertically. (d). No Class One flammable liquids (gasoline, etc.) are allowed inside the building(s). Any other flammable liquids are to be stored in metal or plastic containers with tight fitting metal lids, and no larger than one (10) gallon, out of doors. (e). Sweep & remove all trash from the buildings daily and place in a receptacle. (f). Fire extinguishers are located at strategic points within the buildings. These may not be removed to another location. They may not be covered in any way and shall always be kept free and clear and easily accessible . (g) LESSEE is hereby charged with the responsibility of said extinguishers and in the event one or more has been removed from the premises, regardless of the manner of removal, LESSEE shall be charged with replacement costs.
12. Unlicensed drivers are not permitted to operate any motorized vehicles on CVAA property except the motorcycles they will be riding. (excludes, golf carts, ATV, UTVS, dirt bikes or motorcycles).
13. Lessee is to advise all members/contestants/spectators of their said event that zero tolerance absolutely NO horses, ATV, side by sides, go-karts in the bleacher/spectator area at any time due to safety and insurance purposes.

NO SELLING OF OUTSIDE LIQUOR IS ALLOWED ON CAMP VERDE EQUESTRIAN CENTER PROPERTY.

Failure to abide by this rule will forfeit any security deposits collected and is grounds for removal from the premises.

WE AGREE TO ABIDE BY ALL OF THE ABOVE RULES AND REGULATIONS

LESSEE (Signature): _____ Date: _____

PRINT NAME: _____ TITLE: _____

CVAA (Signature): _____ Date: _____

PRINT NAME: _____ TITLE: _____