

Team Caitlin Referral Form v1.0

Is the family aware of this referral, and do they consent to it?

☐ Yes, they are aware and consent to this referral

Further information can be found in our [privacy notice](#)

The child is either:

☐ A current inpatient at Nottingham Children's Hospital

OR

☐ Receiving care for a life-limiting condition at a home address within our service provision area (see FAQs for eligible postcodes)

If the child is neither an inpatient at Nottingham Children's Hospital or receiving care for a life-limiting condition at a home address within our service provision area, sadly Team Caitlin are unable to offer 'time out'.

Name of parent:

E-mail address:

Phone number:

Home postcode:

What time out do you think the family would benefit most from?

Parents time out:

☐ Escape room

☐ Cinema gift card

☐ Restaurant gift card

Please specify preference/type of food:

Family time out:

- ☐ LEGOLand Discovery Birmingham
- ☐ LEGOLand Discovery Manchester
- ☐ Wheelgate Park
- ☐ White Post Farm
- ☐ Boots and Brambles
- ☐ Twin Lakes
- ☐ Twycross Zoo

Please provide a brief overview of the child's condition, including any accessibility requirements they may have:

Name of referrer:

E-mail address:

Contact number:

Role & organisation:

Signature:

Printed name:

Date:

Have you got family consent?

Please send the completed referral form to hello@teamcaitlin.co.uk. Thank you!

FAQs:

Does a child have to be in hospital for a minimum length of time before their family becomes eligible for support?

No, a child does not have to be in hospital for a minimum length of time. However, we do ask that professionals take a measured approach when referring for 'time out', taking into account our [allocation policy](#) and the holistic needs of the family. Please contact hello@teamcaitlin.co.uk if you would like to learn more about this.

Do you have a list of conditions a child must have to make the family eligible/ineligible for Team Caitlin 'time out'?

No, each family is considered on a case-by-case basis, taking into account their individual circumstances.

What home postcodes are eligible for Team Caitlin support?

Families at home, with a child with complex needs arising from a life-limiting condition, in the following postcodes can be considered for Team Caitlin 'time out':

NG1	NG4	NG7	NG10	NG13	NG16
NG2	NG5	NG8	NG11	NG14	LE12
NG3	NG6	NG9	NG12	NG15	

Families with a child who is inpatient at Nottingham Children's Hospital do not have to reside in the above areas to be considered for Team Caitlin 'time out'.

Is there a maximum amount Team Caitlin can provide to each family?

Yes. In line with our [allocation policy](#), only one 'time out' can be provided in a 12 month period.

Can I refer a family as a nice surprise?

Sadly, no. Team Caitlin can only receive personal information about individuals who consent for us to hold it. Therefore, consent must be gained before information can be shared.