

THE MEADOWS OF WORLD GOLF VILLAGE - HOA

THE MEADOWS AT WORLD GOLF VILLAGE HOMEOWNERS ASSOCIATION, INC.

HOA Official Records (Inspect and Copy) Request Form

NOTICE: This request is submitted pursuant to Florida Statute 720.303(5). The association must make records available within 10 business days of receipt.
Note: Owners are entitled to up to 8 hours of inspection time per month. Only one request per month is permitted.

PLEASE PRINT

Requestor Name: _____

Owner Name(s): _____

Property Address: _____

Email: _____

Phone: _____

Date of Request: _____

I request to (check one):

☐ Inspect records only

☐ Inspect and receive copies

Preferred method for association response:

☐ Email ☐ Phone ☐ Mail

☐ I will bring my own portable device (no copying fees)

Requested Record(s) - Please be as specific as possible:

(Example: "Board meeting minutes from January 2024" or "2023 Annual Budget")

Preferred Inspection Day(s) & Time(s): _____

Will you be accompanied by anyone?

☐ No

☐ Yes – Name(s): _____

Are you authorizing a representative to inspect on your behalf?

☐ No

☐ Yes – Name: _____

(Must attach written authorization + copy of their ID)

I acknowledge that I have received and understand the association's Official
Records policy regarding fees, scheduling, and procedures.

☐ Yes, I acknowledge

Signature of Owner: _____ Date: _____

FOR OFFICE USE ONLY

Date Received: _____ | Inspection Scheduled: _____

Method of Delivery: ☐ Hand ☐ Email ☐ Mail