



June 11, 2024

The Meadows

At World Golf Village

Saint Augustine, FL 32092

Page 1 of 1

Dear Neighbors,

Nominations Open - Run for the HOA Board

The Meadows at Saint Johns thrives because of involved homeowners like you. As we approach our Annual Members Meeting on August 22, 2024, now is the time to step up and shape our community's future by running for the Board of Directors.

The Board plays a vital role in maintaining our neighborhood, addressing concerns, and ensuring our shared vision is realized. As a Board member, you'll directly contribute to decisions impacting our daily lives and leave a lasting legacy.

If you're passionate about making a difference, we encourage you to run for the Board. To express your interest **by June 23, 2024**:

1. Complete the "**Letter of Interest**" form at www.themeadowswgv.com/download
2. Submit the form and optional "**Candidate Statement**" to hoaboard@themeadowswgv.com

While serving is voluntary, the rewards of contributing are invaluable. Your voice matters – get involved and help guide our community forward.

Don't miss this opportunity to make a difference.

Submit your "**Letter of Interest**" today.

We look forward to hearing from you and working together to create an even better community for all.

Sincerely,

Mike Krugman, President
The Meadows at World Golf Village
The Meadows at Saint Johns Owners Association, Inc.

Office: 904-940-1227

Mobile: 904-347-9898

Email: mkrugman@themeadowswgv.com

Website: themeadowswgv.com

Facebook: [MeadowsWGVHOA](https://www.facebook.com/MeadowsWGVHOA)

Blog: themeadowswgv.com/blog



Meadows HOA FB

Requirements for Board of Directors Candidates

Any member in good standing is free to run for a position on the board (with a few exceptions). The governing documents should spell out the eligibility to run for a board position, as well as regulations and deadlines for adding your name to the ballot.

To ensure a fair and transparent election process, all candidates must comply with the following requirements as outlined in our governing documents:

1. Nomination Process:

- Submit your completed "Letter of Interest for HOA Board Position" form, by June 23, 2024, to: Association Secretary – email: hoaboard@themeadowswgv.com
- Optionally, provide a "HOA Candidate Statement" biography introducing yourself and explaining why you would be an asset to the Board. This statement will be distributed verbatim to all homeowners with the official ballot mailing.
- The Association reserves the right to request a revised candidate statement if it contains any defamatory references to others.

2. Election Timeline:

- **First Notice of Annual Meeting & Call for Nominations:**
Mailed no later than June 3, 2024 (80 days before the election).
- **Submission of Candidacy:**
Interested candidates must submit their intent to run and their initial candidate statement no later than June 23, 2024 (60 days before the election).
- **Second Notice of Annual Meeting & Pre-Printed Ballots:**
Mailed no earlier than July 9, 2024 (44 days before the election), and no later than August 8, 2024 (14 days before the election). This mailing will include the pre-printed ballot listing all candidates in alphabetical order and any candidate information sheets as submitted.
- **Voting:**
Ballots can be returned by mail, commercial delivery service, or in person to the inspector of elections and received before the closing of the balloting at the start of the Annual Meeting to be considered by the inspector of elections.
- **Election Results:**
Ballots will be opened and votes counted at and during the Annual Members Meeting, and results announced before the Annual Meeting adjourns.

3. Voting Requirements:

- Voting is by secret ballot, and a minimum of 20% participation is required for the election to be valid.
- No proxy voting or write-in candidates are allowed.

By following the requirements outlined in our governing documents, we can ensure a fair and transparent election process.

If you have any questions or concerns, please contact the Association at hoaboard@themeadowswgv.com.

Letter of Interest for HOA Board Position

TO: Secretary of The Meadows at St. Johns Owner's Association, Inc.

I, _____ (Print Your Name), hereby express my interest in serving on the Board of Directors for our Homeowners Association. By submitting this letter, I confirm the following:

1. **Willingness to Serve:** I agree to serve as a member of the Board of Directors if elected.
2. **Qualification:** I certify that I meet all the qualifications required to be a board member pursuant to the Association's governing documents, including the Articles of Incorporation, Bylaws, CC&Rs, and Rules and Regulations.
3. **Good Judgment:** I agree to use good business and personal judgment in my role as a Board Member, always acting in the best interest of the Association and its members.
4. **No Compensation:** I understand that my service on the Board of Directors is voluntary, and I cannot be compensated for my time and effort.
5. **No Personal Gain:** I agree not to realize any personal gain from my involvement on the Board of Directors.

I acknowledge and accept the expectations for members of the Board, which include:

- Familiarizing myself with and complying with the Association's governing documents, including the Articles of Incorporation, Bylaws, CC&Rs, and Rules and Regulations.
- Preparing for and attending Board Meetings, which typically last approximately 1.5 hours and may be held online or at a location determined by the Board.
- Committing a minimum of four (4) hours per month for Board-related activities, such as assisting on short-term projects, serving on committees, attending additional meetings as needed, planning, reviewing reports, and corresponding with Board members.
- Understanding that the level of involvement may vary based on the activities of the Board, the needs of the Community, or my own personal interests and available time.

I also understand that I will have the opportunity to prepare and submit a separate HOA Candidate Statement, which will be distributed with the ballot to all association owner members.

Signature: _____

Date: _____

Lot Address: _____
(Lot Address in The Meadows)

Submit completed form to: Association Secretary – email: hoaboard@themedowswgv.com

HOA Candidate Statement Guidelines

The Association Bylaws allow each candidate for the Board of Directors to submit a Candidate Statement. This statement will be included with the mailed ballots to homeowners. Candidate Statements must be no larger than 8.5" x 11". The Association will include the statements as received and is not responsible for their content.

A sample Candidate Statement template is enclosed for your convenience. You can use this template or create your own format and content for the statement you submit..

What Is an HOA Candidate Statement?

A Candidate Statement functions as an informative tool for voters, introducing you as a candidate and outlining your vision for the community. It is an opportunity to educate your fellow members on how you intend to address the different issues facing the homeowners association.

What Should an HOA Candidate Statement Include?

When crafting your Candidate Statement, ensure the following items are covered:

1. **Introduction**
 - Briefly introduce yourself, your background, and relevant experience.
 - Explain your motivation for running for the HOA board and your desire to serve the community.
2. **Qualifications**
 - Outline your relevant skills, experience, and accomplishments that make you a strong candidate.
 - Highlight any unique qualifications or strengths you possess.
3. **Goals and Objectives**
 - Clearly state your goals and objectives for serving on the HOA board.
 - Identify the key issues you wish to address and your plans for the community.
4. **Vision for the Community**
 - Describe your vision and perspectives for the future of our community.

Additional Tips

- Keep your statement concise and easy to read (recommended word count: 300-500 words).
- Use clear, concise language to communicate your message effectively.
- Highlight your unique qualifications, strengths, and enthusiasm for serving the community.
- Proofread your statement carefully to ensure accuracy and professionalism.

Remember, your Candidate Statement is an opportunity to introduce yourself and outline your vision for the future of our community. Take the time to craft a strong statement that showcases your qualifications and commitment to serving the residents.

Submission Instructions

1. Prepare your HOA Candidate Statement, adhering to the guidelines above and using the enclosed sample template as a starting point (if desired).
2. Submit your completed HOA Candidate Statement, no later than June 23, 2024, to: Association Secretary – email: hoaboard@themedadowswgv.com

The Board reserves the discretion to ask a candidate to resubmit their Candidate Statement if defamatory references are made to other persons within the Association.

[Sample Template of an HOA Candidate Statement is included on next page]

HOA Candidate Statement / Information Sheet - 2024

Name _____

1. How long have you lived in the community? _____

2. Why do you want to be a Board Member? _____

3. Have you served on a Committee or Board in our community or any other in the past? _____

4. What are the issues you are most concerned about in the community? _____

5. What is your ideas on how the HOA could address these concerns? _____

6. Why will the Community benefit from your service on the board? _____

7. Please share any other information you would like the homeowners to know about your candidacy. _____

Date _____