



The Meadows

At World Golf Village

Saint Augustine, FL 32092

The Meadows at Saint Johns Owners Association, Inc. – A Deed-Restricted Community

Leasing Permit Application

1. Owner submits a completed Leasing Permit Application Form to the HOA Board, via email hoaboard@themeadowswgv.com, **BEFORE** securing a tenant and lease agreement.
2. The Board reviews the application to ensure compliance with the leasing restrictions outlined in Section 8.1, including:
 - Number of current leasing permits issued (cap of 120)
 - Date of current owner's acquisition of title/ownership of the property
 - Owner's account standing (no delinquent assessments/dues)
3. If the application meets all requirements and leasing permits are available, the Board approves the application and issues a Leasing Permit to the owner.
4. If no leasing permits are currently available, the owner is added to the waiting list in chronological order.
5. The Board communicates the approval/denial status to the owner.
6. Once approved, the owner can proceed to secure a tenant and execute a lease agreement in compliance with Section 8.1 requirements.
7. The owner must submit a copy of the signed lease and tenant information to the Board within 10 days before the tenant's occupancy start date.

Leasing Permit Application Form:

Owner Name: _____

Owner Address: _____

Owner Email: _____ Owner Phone: _____

Property Address: _____

Requested Lease Start Date (approx.): _____

Ownership Information:

Date I acquired ownership of this property: _____

☐ I held title to this property before the May 2024 CCR amendment took effect

☐ I acquired title to this property after the May 2024 CCR amendment took effect

If applicable, number of times this property has been leased since May 2024: _____

Have you previously submitted any permit applications for this property ? ☐ Yes ☐ No

I certify that: ☐ I am current on all HOA assessments and dues.

By signing below, I acknowledge that I have read and understand the leasing restrictions outlined in Section 8.1 of the CC&Rs, and I agree to abide by all rules and regulations set forth by the HOA regarding the leasing of my property. I understand that I must submit a copy of the signed lease agreement and tenant information to the Board within 10 days before the occupancy start date.

Owner Signature: _____ Date: _____

Submit completed Application via email to: hoaboard@themeadowswgv.com