

**Sharon Chamber of Commerce**  
**2023 Business & Organization New Membership Application**

As a business/organization, \_\_\_\_\_ (Business/Organization Name) we have read and agree to the member handbook and following membership terms:

- Basic Level Membership (Est. Value \$109.08) .....\$25.00
- Premium Level Membership (Est. Value \$270.88) .....\$100.00
- Sponsor (Est. Value \$716.22) .....minimum \$500.00
- Additional Donation .....\$ \_\_\_\_\_

Committee Selection (please select one committee at the minimum to be involved with)

- Organizational Committee
- Membership Committee
- Community Committee

**Business/Organization Information:**

Name of Business/Organization: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business/Org. Phone Number: \_\_\_\_\_ Business/Org. Category: \_\_\_\_\_

Business/Organization Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Business/Organization Social Media: \_\_\_\_\_

**PRIMARY CONTACT INFORMATION:**

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

**Submission:** Mail renewal application along with annual dues to:  
Sharon Chamber of Commerce  
PO Box 383  
Sharon, Wi. 53585

**HOW DID YOU HEAR ABOUT US?**

- Chamber Member: \_\_\_\_\_
- Social Media
- Website
- Radio

**Disclosure:** Contributions and Memberships to the Sharon Chamber of Commerce are not deductible as charitable contributions. However, they can be deductible as a business expense if ordinary and necessary in the conduct of the taxpayer's business.

## Agreement for Use of Logo and Company Information

Sharon Chamber of Commerce and \_\_\_\_\_ hereby agree to the following:

Sharon Chamber of Commerce, is granted a nonexclusive right to display the Companies trademark logos, company name, and copyright symbols in the following contexts: **on website, in literature, in advertising, in member directory, for specific services, etc.** The logo, symbols, and company name may be used **ONLY** to refer and direct readers to licensed Company literature, products, and brands.

Sharon Chamber of Commerce, agrees to strictly abide by Company's standards for fair use of company material and trademarks.

Sharon Chamber of Commerce, agrees not to use the logo, company name, or copyright symbols in any way to indicate that it has any ownership or control of Company, or its brands and products. Sharon Chamber of Commerce, further agrees not to use the logo, company name, or copyright symbols in any way that would harm, diminish, or impair the Companies sales, prospects, brand name or reputation.

This agreement does not allow Sharon Chamber of Commerce to sublicense Companies trademark logos, company name, and/or copyright symbols.

This agreement does not constitute an acquisition of a source trademark. Only to use the same in Advertising and Promotion of the said company.

Sharon Chamber of Commerce agrees to cease use of Company Information and Logo use, and will remove any and all references to its logo, name, and copyright symbols at any time the company dissolves or no longer wished to be a member in good standing with the Sharon Chamber of Commerce. You can request a Stop Use by emailing Jessica Bauman at [jessica.bauman@live.com](mailto:jessica.bauman@live.com); or Marge Dreksler at [mdreksl@charter.net](mailto:mdreksl@charter.net) In such an event, Sharon Chamber of Commerce is obligated to remove all material no later than **30 days** from the request date.

In witness to their agreement to the terms of this contract, the parties affix their signatures below:

\_\_\_\_\_  
Sharon Chamber of Commerce Board Member

\_\_\_\_\_  
Company, Title

\_\_\_\_\_  
signature & date

\_\_\_\_\_  
signature & date



## Member to Member Discount

The Member to Member Discount is a special discount, pricing structure, service, or product that is extended only to other members of the Sharon Chamber of Commerce.

Your discount will be featured on the Chamber website next to your business listing. If your business would like to participate, please complete this form and mail it to the Chamber of Commerce

**Address:** P.O. 383, Sharon, WI. 53585

Business Name \_\_\_\_\_

Business Phone \_\_\_\_\_

Primary Contact \_\_\_\_\_

Type of Business \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Description of Discount

Please describe the special discount, pricing structure, service, or product that your business will extend to Sharon Chamber of Commerce members. Discount ideas are (but not limited to) buy one get one free; set discounted price for goods or service; percentage off purchases; free or discounted consultation; onetime fee or discounted item or service. Please describe the discount exactly as you would like it to appear on the website.

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Please Note: It is the responsibility of the company placing the discount to notify the Sharon Chamber if the discount becomes invalid, changes or has special restrictions that need to be added to the description. Please no discounts that have expiration dates.



**Sharon Chamber of Commerce**  
*Business & Community Working Together*



# Membership Handbook



**Sharon Chamber of Commerce**  
*Business & Community Working Together*

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**Sharon Chamber of Commerce**  
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## **About Our Organization**

### **OUR MISSION**

The purpose of this corporation is to promote community services, to perform charitable, philanthropic efforts, and to foster both business and community growth within the Greater Sharon, Wisconsin area. To acquire by memberships, gift, bequest or otherwise, real and personal property. To hold, manage, convey and dispose of the same for the purposes herein set forth. To engage in any other lawful activity within the purposes for which corporations may be organized under Chapter 181 of the Wisconsin Statutes, and complies with Section 501(c) of the internal Revenue Code., Wherein any net earnings from the activities above described shall be donate exclusively for charitable, educational, recreational purposes, as well as the promotion of businesses and industry for the betterment of the Greater area of Sharon, Wisconsin.

### **OUR VISION**

The promotion of Business, Industry, and Community Growth. By working with all Organizations as a team with Collaborative Efforts. Through Charitable, Educational, and Recreational Resources for the betterment within the Greater Sharon, Wisconsin Area

### **HOW WE OPERATE**

The Sharon Chamber is not a division of the U.S. or State Chamber or a part of the city, county or state government. We are a 501(c)6, volunteer organization, owned by the membership, governed by a board and executive committee, and accountable to the membership. The Sharon Chamber is governed by a volunteer board of directors. They are responsible for our financial accountability and policy.



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## **Board of Directors**

**Jessica Bauman**  
Olde Market Studios

**President**

**Joann Burt**  
Brigham Memorial Library

**Vice President**

**Marge Dreksler**  
Supporter

**Treasurer**

**Ashley Kinsman**  
Sauk Valley Bank

**Secretary**

**Sherrie Ludwig**  
Copper Horse

**Board Member**

**Rita Richmond**  
Supporter

**Board Member**

**Jared Bauman**  
Olde Ink Theatre

**Board Member**



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## **Chamber Committees**

### **ORGANIZATION COMMITTEE**

**Purpose:** To drive the Connection and Collaboration of the Organization. To maintain our Vision of working together, as one team along with others through knowledge, participation, and involvement.

#### **Responsibilities:**

- Attend meetings, maintain relations, and create a working relationship with local non-profit organizations, local government and affiliates, and the Wisconsin Economic Development Corporation
- Creation and maintenance of marketing materials including email, website, social media, radio, etc.
- Provide information to build relationships between the Chamber, Businesses, Organizations, and General Public.
- Promote Event Planning and Participation within other organizations events.

### **MEMBERSHIP COMMITTEE**

**Purpose:** To promote participation within the Businesses and Members. To expand Memberships and monitor activities for Members. Recognize not only Businesses, but Members and Volunteers as well.

#### **Responsibilities:**

- Develop and Monitor Membership criteria to meet changing needs, oversee elections to identify vacancies and advertise to fill those positions.
- Develop Business promotion including, referrals, quarterly member informational program, member to member discounts, chamber member signs, and other programs
- Provides networking opportunities
- Member awards and recognition
- Arrange an Annual “Thank You & Recognition” get together for Volunteers
- Representative of the Chamber at Grand Openings





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## **Chamber Committees**

### **COMMUNITY & PROGRAM COMMITTEE**

**Purpose:** To maintain our Vision of working together and align with our Mission for the betterment of the Village. Work towards the involvement of all – Businesses, Organizations, Residents and Volunteers.

#### **Responsibilities:**

Long Range Planning for Future Events and Fundraisers. Oversight of such Events, as to the assigning of a chairperson and devolvement of HOC Committees as needed.

Local school districts, Annual Scholarships Community Project Planning including charities, volunteering, hanging baskets, and other projects

Community communication including Chamber Chatter, bulletins, welcome bags, etc.

Community Awards



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### **Membership Level Overview**

<i>Supporter Membership (Est. Value \$65.20)</i> .....	<i>\$25.00</i>
<i>Basic Level Membership (Est. Value \$109.08)</i> .....	<i>\$25.00</i>
<i>Premium Level Membership (Est. Value \$270.88)</i> .....	<i>\$100.00</i>
<i>Sponsor (Est. Value \$716.22)</i> .....	<i>minimum \$500.00</i>

\*\* Premium Level Includes a Business Name Plaque on Chamber Sign

\*\* Sponsorship Level Includes a Business Name & Logo Plaque on Chamber Sign

\*\*\* Multiple Company Memberships will be offered at a 20% discounted Business Member Rate for subsequent Memberships.

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### Membership Benefits Overview

<b>Benefit (Not all benefits are given a value, for they are dependent on the amount of Volunteer Hours involved)</b>	<b>Est. Value</b>	<b>Supporter \$25.00</b>	<b>Basic Level \$25.00</b>	<b>Premium Level \$100.00</b>	<b>Sponsors \$500.00</b>
Posting on Chamber Facebook page by Request			X	X	X
Promotion of Special Events			X	X	X
Chamber will share your Facebook posts without Requesting				X	X
Weblink on Chamber Website	\$30.00				X
Events will be added to Chamber Chat Events Calendar *			X	X	X
Free 3" x 3" Annual Promotional Ad in the Chamber Chat Newsletter**	\$43.88		1X	2X	Unlimited when Space Permits
Free Business Article in the Chamber Chat Newsletter***	\$131.75			X	X
½ Page Advertisement ****	\$248.75				X
Membership Referral Service			X	X	X
Participation in Member-to-Member Discounts Program		X	X	X	X
Option to Provide Discounts for Member-to-Member Program			X	X	X
Provide Information for New Business and New Resident Packages			X	X	X
Business Name Plaque on Chamber Sign	\$30.00			X	
Business Name with Logo Plaque on Chamber Sign	\$65.00				X
Access to Wisconsin Economic Development Corporation – Connect Communities		X	X	X	X
Invitation to New Member Chamber Orientation		X	X	X	X
Invitation to all Chamber Meet & Greets		X	X	X	X
Opportunity to Host Meet & Greet (Rotates Quarterly)				X	X
Invitation to Quarterly Informational Program		X	X	X	X
Opportunity to Host Quarterly Informational Program (Rotates Quarterly)				X	X
Opportunities to Volunteer at Events		X	X	X	X
Opportunity to SPONSOR Events		X	X	X	X
Your Promotional Material available at Events when Requested & Supplied					X



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## **Membership Benefits Overview (continued)**

### **Notes:**

\*Deadlines for Chamber Chat Articles, Advertising, Events etc...

Published Quarterly:

December 7<sup>th</sup> for January Edition

March 7<sup>th</sup> for April Edition

June 7<sup>th</sup> for July Edition

September 7<sup>th</sup> for October Edition

\*\*Additional Ads can be purchased for \$43.88 each

\*\*\* Additional Articles can be purchased for \$131.75 each

\*\*\*\* 1/2 Page Advertisement can be purchased for \$248.75



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## **Membership Terms and Conditions**

- Membership is open to citizens, companies and other organizations regardless of their location. Members do not have to have a base in the Village of Sharon in order to become a member. Members with multiple companies and/or organizations will be required to hold separate memberships for each company and/or organizations to utilize the benefits across the multiple companies and/or organizations. Multiple Company Memberships will be offered at a 20% discounted Business Member Rate for subsequent Memberships.
- The Chamber membership is a business entitlement rather than a personal one. All employees of the Member Company and/or organization are therefore entitled to use of all of the Chamber benefits and services in the membership tier when working on behalf of their member employer.
- Membership is an annual membership valid from January through December.
- Membership is prorated for new members that join from June through December.
- Members will receive a membership renewal packet for the next membership period in October with a due date of November 30th.
- The Chamber Membership fee is non-refundable and Membership is non-transferable.
- Membership fees are based on the membership package option chosen.
- Membership requires the selection of joining a Chamber committee. Your expected involvement on the committee may be in the form of one or more of the following ways (volunteering, providing input, chairing the committee).
- Members are expected to act in a professional, respectable manner to other members and within the community.
- Members are required to align within the Chambers Vision and Mission Statements, by collaborating together with other Organizations to succeed at our shared goal for the betterment of our downtown district.
- The Chamber regularly communicates with Members by email, post and telephone. We aim to only approach our Members with information which we believe could be of interest to them. This is an integral part of the Membership and by entering into Membership you agree to be contacted by the Chamber. The regular communication can be terminated at the Member's request at any time.
- We consider our Chamber a community, so we are all about bringing people together to form relationships and encourage trade. Facilitating introductions is at the heart of what we do. For this purpose, we will introduce relevant companies to one another upon request. You may opt out of this at any time.



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## **Membership Terms and Conditions (continued)**

- We maintain a member directory of all of our members. Parts of the information provided by you/your business will be published in Chamber Chat and on the Sharon Chamber of Commerce website and social media.
- Each business and/or organization will be required to complete a logo use form before we will print your ad or article in the Chamber Chat, we will continue to share Facebook posts and events without this form.
- Members are entitled and encouraged to take advantage of the various opportunities the Chamber offers but there is never any obligation or pressure to use any of the services provided by the Chamber, its partners or through offers provided by members for members. Any agreements between the Member and the Chamber's partners are strictly between the two parties, and are not the responsibility of the Chamber.
- The Chamber Membership benefits are subject to change without notice and are subject to terms and conditions available from the Chamber.
- The Members Directory features company contact information, including details of the principal contact, held by us. This information must only be used for individual contact with another member to introduce an opportunity or service and the member company would need to opt in to any distribution channels.
- By submitting an application form you are entering into a legal agreement to join the Chamber. You may cancel the agreement by giving the Chamber a written notice within 14 days of the date of the agreement. There are no refunds for cancellations.
- It is an expressed term of the membership agreement that the member will inform the Chamber about any changes in the contact information for that business (contact name, phone, physical and/or mailing address, website, logo, etc.)
- The Membership is subject to Chamber Board approval and the Chamber reserves a right to refuse Membership without disclosing any reason.
- Membership is subject to the provisions of the By-laws of the Chamber (available on request) and in the event of a conflict between these terms and conditions and the By-laws, the By-laws shall prevail.
- The Chamber shall have no liability for any losses suffered by a Member as a result of using services offered by a fellow Member. The Chamber shall have no responsibility for advice given or services provided by its third-party service providers even though such providers may have been introduced to the Member by the Chamber.
- The Chamber reserves the right to withdraw, resign or cancel a company's membership at any time and for any reason.



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## **Membership Terms and Conditions (continued)**

### **Complaints Handling Process**

- Should you have a complaint about Sharon Chamber of Commerce please contact us on [info@sharonchamberofcommerce.com](mailto:info@sharonchamberofcommerce.com). Please give as much detail as possible. Upon receipt of your complaint the following procedures will be adhered to:
- A member of the board will acknowledge all complaints within five working days.
- The board will investigate the complaint and take the appropriate action required.
- The board will complete all investigations within 31 days of receiving the complaint, if able. If the investigation warrants a longer period of time the board will send notification with an expected date of completion on day 20.
- Following our complaints procedure does not affect your legal rights.

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