

FACILITY RENTAL AND EQUIPMENT RENTAL AGREEMENT

Terms and obligations:

- 1) Power interruption or community emergencies are priority. If you have the Centre rented during these emergencies, you may be contacted to cancel your booking. If this happens, you will be refunded, and your replacement rental date will be complimentary.
- 2) Facility/furniture/equipment rental fees are \$100 per day. Partial rentals are not available.
- 3) **Alcohol of any kind is not permitted without a valid SERVICE NEW BRUNSWICK PERMIT.** There are **NO EXCEPTIONS**. An EBRA Inc. repr is required to provide approval before SNB will process your application. Follow link to Service New Brunswick for [Liquor Licences \(snb.ca\)](http://LiquorLicences(snb.ca))
- 4) Rental arrangements are made online at www.esteysbridge.com
Follow these steps:
 - a) On the HOME page of the website, click on the **RENT** button.
 - b) On the calendar, a **RED CIRCLE** indicates available dates.
 - c) Choose a date and provide the requested information. Answering YES to agreeing to the terms and conditions of this rental agreement indicates you are responsible during your rental period.
 - d) Rentals will be considered **NOT CONFIRMED UNTIL** the following items are received by email to esteysbridgerec@gmail.com within 24 hours of submitting your request.
 - (1) **Payment** is received in full via electronic funds transfer (e-transfer) to esteysbridgerec@gmail.com
 - (2) **This Rental Agreement** is read and agreed to. You may choose to print and submit as an attachment or by answering YES during the booking process. Either option we will consider as a signed contract.
 - e) You will receive confirmation of your booking by text and email.
 - f) A key will be provided via a secure key box on the front of the building. You will receive a one-time-used passcode to the box prior to your rental period.

Before you leave:

- 1) Floors must be spot wiped (liquid spills), and dry-mopped. Mops and supplies are located in the kitchen area.
- 2) Your garbage must be removed and taken with you upon leaving the property.
- 3) All furniture/items used must be returned to storage, in the same condition prior to rental.
- 4) Any damaged or missing items must be replaced immediately.
- 5) Lock the door and deposit the key in the black mailbox on the outside of the building.

IMPORTANT: By "printing and signing", or by answering "YES" during rental request submission, you are agreeing to these conditions and are considered responsible during your rental.

As the renter, I _____ (Phone: _____) will be responsible for the use and care of the facility, equipment and furniture for the time period _____

Address: _____

Renter's signature: _____ Date: _____

EBRA rep's signature: _____ Date: _____

EBRA rep's assessment of building after rental.

ACCEPTABLE

NOT ACCEPTABLE

Describe: _____

Print/sign: _____ Date: _____