

Position Summary

Position:	Instructor Basic Home Maintenance
Reports to:	Manager
Award	Educational Services (Post Secondary Education Award) 2020 – Tutor / Instructor level 1.1
Remuneration:	\$52.86 per hour plus super
Hours:	2 hours per session.
Start date:	January 2023
Term:	Ongoing
Location:	Various

About I'm Still Learning

I'm Still Learning is a registered not for profit organization that provides education programs for people who live alone, care for others in their homes or for people who basically lack support. Our practical hands on courses include an 8-week Basic Home Maintenance course a 6-hour Basic Car Maintenance course and a Basic Cooking course.

Purpose

The role of the Instructor is to teach and guide participants on how to complete basic home maintenance tasks in line with the I'm Still Learning course requirements. These sessions may include all or one of the following how to repair a leaking tap, how to safely use a battery operated drill, how to replace a broken tile, how to repair a hole in the wall and preparation and painting.

Responsibilities

- Deliver group and personalized instruction to participants to achieve I'm Still Learning's session requirements in line with I'm Still Learning's course curriculum.
- Provide input into course guidelines / curriculum to Manager.
- Ensure the safe custody and optimum use of equipment normally used by oneself during lessons and bring faults of equipment to the attention of the Coordinator or Manager as soon as possible.

Personal Attributes

- Competent on chosen basic handy person tasks.
- Above average communication skills.
- Friendly with a good sense of humor.
- A person who can develop good relationships internally and externally.



- Good time management and organizational skills.
- Forward thinking and committed to meeting the overall goals of I'm Still Learning.
- Work collaboratively with other volunteers and staff.
- A good listener and attuned to the interests of participants and other staff and volunteers.
- A good role model who presents a positive image for I'm Still Learning.
- Ability to guide and encourage participants to achieve targets themselves.

Key Relationships

- Coordinators
- Participants
- Manager