

## Residential Driveway/Patio Checklist

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### WHEN DO I NEED A PERMIT?

The installation, replacement or major repair of a Residential driveway, or patio, requires a Building Permit be issued.

### REQUIRED PERMIT APPLICATIONS & DOCUMENTS:

- ☐ Submit a completed [Broward County Uniform Permit Application \(Building Checked\)](#) from a licensed Structural contractor or owner/builder.
- ☐ Submit a completed [Engineering Permit Application](#) from a licensed contractor. Check with our contractor registration department (954-786-4633) to confirm that the contractor is current with his licenses & insurances. Note: for asphalt drives, walks or patio for work within City Right-of-Way include Engineer Detail Standards as required.
- ☐ Submit a completed [Zoning Compliance Permit Application](#) from a licensed contractor. Check with our contractor registration department (954-786-4633) to confirm that the contractor is current with his licenses & insurances.
- ☐ Submit a completed [Tree Permit Application](#) from a licensed contractor with Tree Protection Plan may be required if any are located adjacent to work area. Check with our contractor registration department (954-786-4633) to confirm that the contractor is current with his licenses & insurances.
- ☐ Submit a completed [Owner / Builder Statement Affidavit](#). Should the applicant utilize Florida Statute 489.103 Exemptions and assume responsibilities of contractor. Owner/Builders are not permitted for installation or removal of asphalt.
- ☐ Submit a Contract or Schedule of Values for the proposed work.
- ☐ For asphalt drives, walks or patio for work within City Right-of-Way, include [Engineer Detail Standards](#) as required.
- ☐ If there are trees located adjacent to the work, submit a Tree Protection Plan and [Tree Protection Detail](#).

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### INSPECTIONS

#### Building Permit (Paver) Inspections

1. BLDG FINAL STRUCTURAL

#### Building Permit (Concrete) Inspections

1. BLDG SLAB/REINFORCING
2. BLDG FINAL STRUCTURAL

#### Engineering Permit (Paver) Inspections

1. E PAVER LIMEROCK BASE INSP.
2. E PAVER BLOCK FINAL INSPECTION

#### Engineering Permit (Concrete) Inspections

1. E PAVING CONC. FORM/STEEL INSP
2. E PAVING CONCRETE/FINAL INSP.

#### Engineering Permit (Asphalt) Inspections

1. E PAVING ROCK BASE INSPECTION
2. E PAVING ASPH. FINAL INSPECT.

#### Zoning Permit Inspections

1. Z ZONING FINAL

#### Tree Permit Inspections (If applicable)

1. L – TREE PROTECTION INSPECTION
2. L – FINAL LANDSCAPE

### NOTICE OF COMMENCEMENT

A Notice of Commencement is required to be submitted when the contract price is greater than \$5,000.00. A recorded copy of the N.O.C. can be submitted with the permit application, or made available on the job site during your first inspection. Visit Broward County's website for more information:

<https://www.broward.org/RecordsTaxesTreasury/Records/Pages/NoticeofCommencement.aspx>