

The Awards & Frame Company
ENGRAVING ORDER / LAYOUT FORM

Salesperson: _____

Date: _____

Due Date: _____

Item Type

- ☐ Wall Plaque ☐ Award
☐ Plate ☐ Trophy
☐ Other _____

Material

- ☐ Brass ☐ Plastic
☐ Aluminum
☐ Other _____

Material Color

- ☐ Gold ☐ Silver
☐ Black ☐ White
☐ Other _____

Engraving Color

- ☐ Gold ☐ Silver
☐ Black ☐ White

Size

- ☐ Custom _____
☐ N/A

Finish

- ☐ Gloss ☐ Matte
☐ Brushed ☐ Mirror
☐ N/A

Production

- ☐ Laser ☐ Rotary
☐ Sublimation ☐ Other

Artwork

- ☐ Customer Logo
☐ Stock Artwork
☐ None

Corners

- ☐ Square ☐ Radius
☐ Notched
☐ N/A

Trophy Colum Color

- ☐ Red ☐ Blue ☐ Gold
☐ Green ☐ Pink ☐ Orange
☐ Other _____

Trophy Figure

- ☐ Other _____

Mounting

- ☐ Adhesive ☐ Foam
☐ Screws ☐ None
☐ Other _____

Email Proof: ☐ Yes ☐ No – (Adds 1 weeks to production time)

Engraving Text & Layout