

Clearwater Soil & Water Conservation District

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BOARD OF SUPERVISORS REGULAR MEETING OCTOBER 17th, 2019

MEETING MINUTES

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Board Members Present:

Harlan Strandlien, Paul Rydeen, Alroy Lewis, John Gunvalson and Jacki Ulrich

SWCD Staff: Lori Buell, Chester Powell and Brielle Prokosch

NRCS Staff: None

Guests: John Nelson-County Commissioner

The meeting was called to order at 8:38 a.m. by Chair Lewis in the USDA Service Center. The Pledge of Allegiance was recited.

Agenda: Chair Lewis called for additions or corrections to the agenda. Buell requested Action items Overmoe and Nelson Contract and Mississippi Headwaters Meeting be added to the Agenda. Rydeen made a motion to approve the agenda with the additions as requested by Buell. Second by Ulrich. **Motion carried 5-0.**

Minutes: Minutes of the regular September meeting were reviewed by the board. Rydeen made a motion to approve the minutes as submitted. Second by Strandlien. **Motion carried 5-0.**

NRCS: Written report submitted Jody Peek of NRCS.

WATER PLAN COORDINATOR/TECHNICIAN REPORT

Soil Health Program: Powell reported that he had two producers use the Aerator that month. Powell noted that he will be getting the No-Till-Drill and Aerator ready for winter storage.

Water Planning: Powell reported that he had a Mississippi Headwaters Advisory Meeting on 10/11 and a Wild Rice 1W1P Steering Meeting on 10/01.

Cost Share: Powell reported that due to weather the Pine Lake- 410 Grade Stabilization project will have to be rescheduled for the spring of 2020. Strandlien made a motion to encumber the 2018 Cost Share funds for this project, Second by Gunvalson. **Motion Carried 5-0.**

Forestry Cost Share: Powell reported that Bruce and Diane Jackson completed a Forest Stewardship plan on 39 acres and are eligible for 75% Cost Share in the amount of \$450. Strandlien made a motion to pay the Jackson's 75% Cost Share in the amount of \$450 out of Local Capacity-Forest Stewardship. Second by Ulrich. **Motion Carried 5-0.**

Trainings: Powell plans on attending BWSR Academy on 10/29-10/31 and the MASWCD Annual Convention on 12/9-12/11.

Equipment: Powell reported that the boat has been stored away for the year.

Trees: Powell reported that he has started ordering trees for the 2020 tree season.

PROGRAM TECHNICIAN REPORT

Lake Monitoring Program: Prokosch reported that all the lake monitoring data has been submitted to the PCA.

AIS Program: Prokosch reported that the ASI 2020 budget was approved by the county board on 10/15/2019. Prokosch noted that they have received all the kits back from the AIS inspectors.

Trees:

Prokosch reported that the staff has been working on getting the trees ordered and the order forms ready for the 2020 season.

Other: Prokosch attended a RLWD meeting on 9/26 to talk about the Silver Creek Project.

Prokosch reported that she has been busy working on the Urban Conservation Program and updating the website. Prokosch noted that the staff has started the Newsletter.

Upcoming: Prokosch plans on attending BWSR Academy on 10/29-10/31 and will be participating in a Starry Stonewort AIS webinar.

DISTRICT MANAGER REPORT

Financial Reports: Financial statements showing revenue and expenditures for the month of September were presented to the Board for review.

Profit & Loss: Income: Buell reported that in the month of September the SWCD recognized revenue from the Soil Health program, WCA and 2018 Conservation Delivery funds. **Expenses:** Buell noted that outside of regular expenses for the month of September additional charges were made in Vehicle Maintenance for repairs on district truck and in Increased Capacity for claimed expenses from the Fall Tour.

Monthly Treasurer's Report: Buell noted that for the month of September, outside of normal transactions, there was a payment made to Skeeter Stich for AIS inspector Vests, embroidered logos on jackets and table throws for the county fair, a payment made to Fozzie's for catered lunch during the Fall Tour, a payment to Upland for Watershed Marketing banners and Raphael's Bakery for donuts and cookies for Fall Tour

Deposit Detail: Buell noted that in the month of September deposits included an AIS payments from the County, No-Till-Drill rental payments, Fall Tour /Meeting registration payments and Interest earned on accounts.

Balance Sheet: Buell reported that at the end of September the Checking Account balance was \$369,975.64. Buell noted that the Accounts Receivable balance in September was \$2,105.53. Buell noted that this amount was mostly Soil Health Payments and Plat book invoices, some have since been received. Buell reported that the Accounts Payable was \$478.09 Buell noted that this was mostly normal monthly bills.

A motion to accept the September financial report was made by Rydeen. Second by Ulrich. **Motion carried 5-0.**

DISTRICT OPERATION-Board Action Items

Budget Meeting: Buell reported that the budget committee met prior to the board meeting. Buell presented a copy of the budget that the committee agreed upon. The board discussed the wages and agreed with the budget that was submitted. Motion to approve the budget as submitted was made by Ulrich. Second by Strandlien. **Motion Carried 5-0. (copy of budget attached)**

Buell noted that there are available funds this year to buy some of the budget items.

Powell Submitted a list of items that the district staff could use for projects. Ulrich made a motion to allow the staff to purchase all items at their discretion not to exceed \$2,500. Second by Gunvalson. **Motion Carried 5-0.**

Powell presented the board with two quotes for an ATV. Strandlien made a motion to approve the purchase of an ATV not to exceed \$10,000 out of a combination of 2017 Local Capacity Funding, Buffer Law Funding and District Funds. Second by Ulrich. **Motion Carried 5-0.**

Powell submitted quotes to the board to purchase a new district vehicle. Ulrich made a motion to approve the purchase of a RAM 1500 Quad Cab not to exceed #35,000. Second by Strandlien. **Motion Carried. 5-0.**

The board discussed purchasing a sprayer but felt they needed more information. Gunvalson made a motion for Powell to get quotes on sprayers second by Rydeen. **Motion Carried 4-1 Strandlien Opposed.**

Fall Tour: Buell reported that besides the weather, the Fall tour went well. Buell noted that all expenditures should be in by the end of the month.

Mississippi Headwaters Board: Buell noted that the Mississippi Headwaters Board is hosting their Biannual Conference on Friday November 1st. Buell noted registration is free for anyone interested in attending.

Resolution Packet: Buell reported reminded the board that resolution packets needed to be turned in before the 1st of November.

A motion to adjourn the meeting at 9:45 a.m. was made by Gunvalson. Second by Rydeen. **Motion carried 5-0.**

Paul Rydeen, District Secretary

Date

"Leadership is the art of giving people a platform for spreading ideas that work." --Seth Godin

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.

