



# Clearwater Soil & Water Conservation District

312 Main Avenue North, Suite 3, Bagley MN 56621 • (218)694-6845 • www.clearwaterswcd.org

## *BOARD OF SUPERVISORS REGULAR MEETING NOVEMBER 15th, 2018*

### *MEETING MINUTES*

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**Board Members Present:**

Harlan Strandlien, Paul Rydeen, Marty Cobenais, John Gunvalson and Alroy Lewis (arrived 1:13)

**SWCD Staff:** Lori Buell, Chester Powell and Jamin Carlson

**NRCS Staff:** Absent

**Guests:** None

The meeting was called to order at 1:07 p.m. by Chair Gunvalson in the USDA Service Center. The Pledge of Allegiance was recited.

**Agenda:** Chair Gunvalson called for additions or corrections to the agenda. Powell requested action item Sawyer Cost Share be removed from the Agenda and Carlson requested the addition of Corser Cost Share be added to the agenda. Rydeen made a motion to approve the agenda with changes as requested. Second by Cobenais. **Motion carried 5-0.**

**Minutes:** Minutes of the regular October meeting were reviewed by the board. Strandlien made a motion to approve the minutes as submitted. Second by Rydeen. **Motion carried 4-0.**

**NRCS: No Report**

### **PROGRAM TECHNICIAN REPORT**

**AIS Program:** -Powell reported that he has been busy working on the 2019 AIS budget.

**Forestry Program:** Powell reported that he assisted landowners with their questions regarding the Forest Stewardship Cost Share Program.

**Soil Health Program:** Powell reported that he cleaned the No-Till-Drill and Aerator and has them in storage for the winter.

**Buffer Law:** Powell reported that Prestby has completed his Buffer Establishment to meet Buffer Law Compliance Requirements. Powell noted that Prestby installed buffer on 1.61 acres of land and is eligible for Cost Share flat rate of \$300 per acre. Rydeen made a motion to pay Prestby \$483.00 out of 2018 Buffer Cost Share. Second by Cobenais. **Motion Carried 4-0.**

**County Match Grant:** Powell reported that he will be meeting with the County board to see if they are interested in pursuing the Imagery project and have secured the funding.

### ***Meeting:***

- Powell attended a County Board Meeting to discuss the Match Grant.
- Powell attended a County Department Head Meeting on 11/09.
- Powell attended BWSR Academy on 10/29-10/31.
- Powell attended Wild Rice 1W1P meeting in Ada.

### **Upcoming**

- Powell is planning on attending Red Lake Watershed District Meeting on 11/27, a County Board Meeting in 11/20, a Clearwater Wraps meeting on 11/28, a Wild Rice 1W1P meeting on 12/17 and MAWQP meeting in McIntosh on 12/20.

## **WATER PLAN COORDINATOR**

**Forestry Program:** Carlson reported that Lavine completed her forest management plan and is eligible for 50% Cost Share on 160 acres and is eligible for a \$645.00 reimbursement.

Carlson reported that the Klemmetsen's have completed their forest management plan and are eligible for 75% Cost Share on 150 acres and is eligible for a \$727.88 reimbursement.

Lewis made a motion to pay Lavine 50% Cost Share in the amount of \$645.00 and Klemmetsen 75% Cost Share in the amount of \$727.88. Strandlien Second. **Motion Carried 5-0.**

**Cost Share:** Carlson and Powell conducted site inspections for Clearbrook Basin, Eck Basin, Side Water Inlets, Pine Lake Rip Rap and Buffers. Carlson noted that they also conducted project inspections for Jansen, Stenson, Aufforth and Hoie.

**Ecofootprint-Clearwater Lake Project:** Carlson reported that the Corser and Mason projects are almost complete as of 11/9/2018. Carlson noted that they will both be receiving the Ecofootprint funding directly from Beltrami SWCD.

### ***Meetings/other:***

Carlson attended BWSR Academy 10/29-10/31, a County Department head meeting and Leadership training in Mankato. Carlson noted that he also attended both the Mississippi Headwaters and Wild Rice River initial meetings for 1W1P.

## **DISTRICT MANAGER REPORT**

**Financial Reports:** Financial statements showing revenue and expenditures for the month of October were presented to the Board for review.

**Profit & Loss: Income:** Buell reported that in the month of October the SWCD recognized revenue mostly from County Appropriations and Plat Book income. **Expenses:** Buell noted that outside of regular expenses for the month of October additional charges were; a payment to Peterson's for the 2017 audit and a payment to Dyrdaahl for brushing out at the Conservation Farm.

**Monthly Treasurer's Report:** Buell noted that for the month of October, outside of normal transactions there was a 3<sup>rd</sup> Qtr. Tax payment, a Forest Stewardship payment to Katzenmeyer, a Forest Stewardship payment to Merschman and a payment to Mapping Solutions for the 2019 Plat Books.

**Deposit Detail:** Buell noted that in the month of September deposits included, 3<sup>rd</sup> Qtr. County Appropriations, Payments for No-Till Drill, Plat Book payments and Interest earned on accounts.

**Balance Sheet:** Buell reported that at the end of October the Checking Account balance was \$338,252.53. Buell noted that the Accounts Receivable balance in October was \$6022.07. Buell noted that this amount was mostly from an open invoice to the county and from plat book sales to vendors. Buell noted that the Accounts Payable balance is a \$250.31 from the Bagley Co-Op. Buell noted that this bill has since been paid.

A motion to accept the October financial reports was made by Cobenais. Second by Rydeen. **Motion carried 5-0.**

#### **DISTRICT OPERATION-Board Action Items**

**Carlson Resignation:** Buell reported that Carlson has accepted a position with the city of Bemidji and submitted his letter of resignation. Rydeen made a motion to accept his resignation. Second by Lewis. **Motion Carried 5-0.**

**Position Description:** Buell passed out a copy of the current Water Plan Coordinator position description. Rydeen made a motion to post the current description as submitted. Second by Lewis. **Motion Carried 5-0.**

**Position Posting:** Lewis made a motion to post the position with a closing date of December 14<sup>th</sup>. Second by Lewis. **Motion Carried 5-0.**

**Annual Convention:** Buell reported that the MASWCD Annual Convention will be held Dec 9<sup>th</sup>-Dec 12<sup>th</sup> in Bloomington. Cobenais made a motion that the district cover the cost of registration and food/lodging for all SWCD employees and board members interested in attending. Second by Lewis. **Motion Carried 5-0.**

Lewis made a motion to close the office on December 10<sup>th</sup>-December 11<sup>th</sup> so all SWCD employees can attend the Annual Convention. Second by Rydeen. **Motion Carried 5-0.**

A motion to adjourn the meeting at 2:02 p.m. was made by Rydeens. Second by Cobenais. **Motion carried 5-0.**

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Harlan Strandlien, District Secretary

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Date

**"Leadership is the art of giving people a platform for spreading ideas that work." --Seth Godin**

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.