



Clearwater Soil & Water Conservation District

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BOARD OF SUPERVISORS REGULAR MEETING DECEMBER 20th, 2018

MEETING MINUTES

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Board Members Present:

Harlan Strandlien, Paul Rydeen, Marty Cobenais, and Alroy Lewis.

SWCD Staff: Lori Buell, Chester Powell and Jamin Carlson

NRCS Staff: Absent

Guests: John Nelson, County Commissioner; Chad Severts, BWSR and Kathy Rasch MASWCD

The meeting was called to order at 1:05 p.m. by Vice Chair Lewis in the USDA Service Center. The Pledge of Allegiance was recited.

Agenda: Vice Chair Lewis called for additions or corrections to the agenda. Buell requested action item, annual newsletter and 2019 wages be added to the agenda. Rydeen made a motion to approve the agenda with changes as requested. Second by Cobenais. **Motion carried 4-0.**

Minutes: Minutes of the regular November meeting were reviewed by the board. Cobenais made a motion to approve the minutes as submitted. Second by Strandlien. **Motion carried 4-0.**

MASWCD-Kathy Rasch updated the board on the MN Ag Water Quality Certification Program.

NRCS: No Report

PROGRAM TECHNICIAN REPORT

AIS Program: -Powell reported that he has been busy working on the 2019 AIS budget.

Forestry Program: Powell reported that the Millers have completed their Forest Stewardship Plan. Powell noted that they are eligible for 75% Cost Share on 82.53 acres. Rydeen made a motion to pay 75% Cost Share from Local Capacity in the amount of \$577.50 to Julie Miller. Second by Strandlien. **Motion Carried 4-0.**

Buffer Law: Powell reported that all the parcels in the county are compliant.

Trees: Powell reported that the 2019 trees have been ordered.

Buffer Law: Powell reported that the Sawyer/Eck SWI project has been completed and the total project cost was \$13,750.62. Powell noted that RLWD will provide the match in the amount of \$3,465. Rydeen made a motion to pay the remaining project costs in the amount of \$10,285.62 out of 2016 and 2017 Buffer Law Cost Share. Second by Cobenais. **Motion Carried 4-0.**

Eco Footprint: Powell reported that the Clearwater Lake Eco-Footprint project has been completed with a total project cost of \$39,965.00. Powell noted that the whole project cost has been covered by the Eco-Footprint grant and other funding except for the \$7080 remaining to be paid out to Corser. Lewis made a motion to pay Corser the remaining \$7080 out of 2016 and 2017 Cost Share funds. Second by Cobenais. **Motion Carried 4-0.**

Conservation Farm: Powell reported that he and Carlson spent the day out at the conservation farm clearing with the CAT Skid steer and brusher the district rented from JAG.

Platbooks: Powell reported that the 2019 Plat books have arrived and are available for purchase.

Meeting: -Powell attended

- a County Board Meeting to discuss the Match Grant 12/18.
- a MASWCD Meeting 12/9-12/11.
- a Wild Rice 1W1P meeting in Ada 12/17.
- a Red Lake Watershed District Imagery meeting on 11/27
- a Red Lake Watershed District, Clearwater TMDL meeting on 11/28.

Upcoming

- Powell is planning on attending a Mississippi Headwaters 1W1P meeting on 1/10.

Water Plan/1W1P: Powell reported that he needs a staff member to sit on an Advisory board for the Wildrice Watershed 1W1P, and a Board Member to be appointed for the policy committee for the Wildrice Watershed 1W1P. BWSR rep Severts answered questions for the board members and Commissioner Nelson. Powell will set up an informational meeting with commissioners, SWCD staff and BWSR reps to help answer questions regarding 1W1P.

DISTRICT MANAGER REPORT

Financial Reports: Financial statements showing revenue and expenditures for the month of November were presented to the Board for review.

Profit & Loss: Income: Buell reported that in the month of November the SWCD recognized most of its revenue from the annual WCA payment and a MCIT dividend. **Expenses:** Buell noted that outside of regular expenses for the month of November additional charges were made from Special Projects for completed Forest Stewardship Plans.

Monthly Treasurer's Report: Buell noted that for the month of November, outside of normal transactions there was a Forest Stewardship payment to Lavine, a Forest Stewardship payment to Klemmetsen and additional payroll check made out to Carlson which was his Vacation payout.

Deposit Detail: Buell noted that in the month of November deposits included a MCIT Dividend, Payments for No-Till Drill, a payment from the County, Plat Book payments and Interest earned on accounts.

Balance Sheet: Buell reported that at the end of November the Checking Account balance was \$412,237.64. Buell noted that the Accounts Receivable balance in November was \$530.67. Buell noted that this amount was mostly from plat book sales to vendors. Buell noted that the Accounts Payable balance is a \$371.12 from the Bagley Co-Op. Buell noted that this bill has since been paid.

A motion to accept the November financial reports was made by Cobenais. Second by Strandlien. **Motion carried 4-0.**

DISTRICT OPERATION-Board Action Items

2017 Audit: Buell sent out a copy of the 2017 audit conducted by Peterson's. Cobenais approved the final report as submitted. Second by Strandlien. **Motion Carried 4-0.**

Newsletter: Buell reported that it would cost \$1,021.00 to run the annual newsletter full color in the Farmers this year. Lewis made a motion to run the newsletter in the Farmers. Second by Cobenais. **Motion Carried 4-0.**

Budget: Buell reported that she needed a final wage determination for the employees, so she can figure out billable rates and the budget. Cobenais made a motion to increase Buell's wage by \$1.25 and to give Powell a 3% cost of living raise in the amount of .56. Second by Strandlien. **Motion Carried 4-0.**

Area 8 Planning Meeting: Cobenais reported that there will be an Area 8 planning meeting on January 11th. Cobenais suggested that the board pick a day for the fall tour. The staff suggested the 12th and 13th of September.

A motion to adjourn the meeting at 3:09 p.m. was made by Cobenais. Second by Lewis. **Motion carried 4-0.**

Harlan Strandlien, District Secretary

Date

"Leadership is the art of giving people a platform for spreading ideas that work." --Seth Godin

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.