

Clearwater Soil & Water Conservation District

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BOARD OF SUPERVISORS REGULAR MEETING DECEMBER 19th, 2019

MEETING MINUTES

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Board Members Present:

Harlan Strandlien, Alroy Lewis, John Gunvalson and Jacki Ulrich

SWCD Staff: Lori Buell, Chester Powell and Brielle Prokosch

NRCS Staff: Cari Roepke

Guests: Chad Severts-BWSR BC.

The meeting was called to order at 1:03 p.m. by Chair Lewis in the USDA Service Center. The Pledge of Allegiance was recited.

Agenda: Chair Lewis called for additions or corrections to the agenda. Powell requested two action items under Forest Stewardship plans be added to the Agenda. Ulrich made a motion to approve the agenda with the additions as requested by Powell. Second by Strandlien. **Motion carried 4-0.**

Minutes: Minutes of the regular November meeting were reviewed by the board. Strandlien made a motion to approve the minutes as submitted. Second by Ulrich. **Motion carried 4-0.**

NRCS: Roepke reported that the funding for CSP payments had been delayed and was finally released. Roepke noted several hundred payments had to be issued by the end of the year.

Roepke reported that there is currently a sign up for CSP open. Roepke noted that the sign-up will close on the 8th of January.

Roepke reported that Wade Jackson the new Soil Con. For Clearwater has started.

WATER PLAN COORDINATOR/TECHNICIAN REPORT

Water Planning: Powell reported that he had a Mississippi Headwaters policy meeting on 12/06 and a Wild Rice 1W1P Steering Meeting on 12/02.

Trainings: Powell attended the MASWCD Annual Convention on 12/9-12/11, a BWSR Shoreline training on 12/12 and a CTC training on 12/17-12/18.

Trees: Powell reported that the district is ready for the 2020 tree season and will begin taking orders the beginning of the year.

Forestry Cost Share:

Powell reported that Norbert Weber completed a Forest Stewardship plan on 162.25 acres and is eligible for 75% Cost Share in the amount of \$944.40.

Powell reported that Jerome Weber completed a Forest Stewardship plan on 466.84 acres and is eligible for 75% Cost Share in the amount of \$758.77.

Ulrich made a motion to pay the Norbert Weber 75% Cost Share in the amount of \$944.40 and Jerome Weber 75% Cost Share in the amount of \$758.77 out of Local Capacity-Forest Stewardship. Second by Ulrich. **Motion Carried 4-0.**

PROGRAM TECHNICIAN REPORT

AIS Program: Prokosch reported that she submitted the End of Season Inspection Report. Prokosch attended an AIS coordination workshop on 12/12.

Lake Monitoring: Prokosch reported that she submitted the annual Final Data Review to MPCA.

IWIP: Prokosch reported that she attended a Mississippi Policy Meeting on 12/6.

Training: Prokosch attended a MASWCD Meeting on 12/9-12/10 and a BWSR Shoreline Training on 12/12.

Education/Outreach: Prokosch reported that she has been working on the annual newsletter and the district website.

DISTRICT MANAGER REPORT

Financial Reports: Financial statements showing revenue and expenditures for the month of November were presented to the Board for review.

Profit & Loss: Income: Buell reported that in the month of November the SWCD recognized revenue from the County for 4th QTR County Appropriations and Increased Capacity claimed expenses. **Expenses:** Buell noted that outside of regular expenses for the month of November additional charges were made in Increased Capacity and Buffer Law.

Monthly Treasurer's Report: Buell noted that for the month of November, outside of normal transactions, there was a payment for the 2020 Stock Certificate Renewal, a payment to Solid Bottom for renting Porta Johns for the Fall Tour and A Forest Stewardship Payment to Jackson.

Deposit Detail: Buell noted that in the month of November there was a deposit for the 2019 WCA payment from the county, Aerator Payments, No-Till-Payments the MCIT dividend and Interest earned on accounts.

Balance Sheet: Buell reported that at the end of November the Checking Account balance was \$339,544.17. Buell noted that the Accounts Receivable balance in November was \$2322.26. Buell noted that this amount was mostly Soil Health Payments and Plat book invoices, some have since been received. Buell reported that the Accounts Payable was \$326.10 Buell noted that this was mostly normal monthly bills. Buell noted that the 2017 Local Capacity and the 2018 Buffer Law will be closed out by the end of the year.

A motion to accept the November financial report was made by Lewis. Second by Ulrich **Motion carried 4-0.**

DISTRICT OPERATION-Board Action Items

Newsletter: Buell reported that she received a quote from Farmer's Publishing to run the annual newsletter/tree order form. Buell noted that full color would cost \$1030 and black and white would be \$780. Ulrich made a motion to run the annual newsletter/tree order form in the Farmers paper full color in January. Second by Lewis. **Motion Carried 4-0.**

End of the year: Buell reported that she is waiting for Peterson's to submit a quote for the end of the year report and audit but hasn't yet received. Motion tabled until January.

2017 Local Capacity: Buell reported that Grants Compliance Specialist Jeanette audited the 2017 Local Capacity grant. Buell reported that at the end of the reconciliation the grant was 96% spent. Buell noted that there were a couple expenses not claimed due to missing receipts and that compliance recommended we put a voucher in our Soil Health Cost Share Folders.

Upcoming: Buell reported that she plans on attending a grant reporting meeting in Thief River Falls on 12/23.

A motion to adjourn the meeting at 1:30 p.m. was made by Strandlien. Second by Ulrich. **Motion carried 4-0.**

Paul Rydeen, District Secretary

Date

"Leadership is the art of giving people a platform for spreading ideas that work." --Seth Godin

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.