



# Clearwater Soil & Water Conservation District

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## *BOARD OF SUPERVISORS REGULAR MEETING FEBRUARY 21<sup>st</sup>, 2019*

### *MEETING MINUTES*

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#### **Board Members Present:**

Marty Cobenais, Harlan Strandlien, Alroy Lewis, Paul Rydeen and John Gunvalson

**SWCD Staff:** Lori Buell and Chester Powell

**NRCS Staff:**

**Guests:** Benny Sorom, Tim Halberg

The meeting was called to order at 1:00 p.m. by Chair Lewis in the USDA Service Center. The Pledge of Allegiance was recited.

**Agenda:** Chair Lewis called for additions or corrections to the agenda. Buell requested that action item, Lease Agreement be added under District Manager Report and Guest Speakers, Halberg and Sorom be added to the Agenda. Rydeen made a motion to approve the agenda with the additions as requested by Buell. Second by Cobenais. **Motion carried 5-0.**

**Minutes:** Minutes of the regular January meeting were reviewed by the board. Cobenais made a motion to approve the minutes as submitted. Second by Strandlien. **Motion carried 5-0.**

#### **NRCS: No Report**

Halberg and Sorom gave a presentation to the to the Board about the DNR spraying glyphosate on the lakes for weed control on Upper Rice Lake. No Motions made at this time.

#### **PROGRAM TECHNICIAN REPORT**

**Forestry Program:** Powell reported that the Antoine/ Foldoe family completed their Forest Management Plan and are eligible for 75% Cost Share on 125 acres. Rydeen made a motion to pay Antoine/Foldoe 75% Cost Share in the amount of \$765. Cobenais Second. **Motion Carried 5-0.**

**Cost Share:** Powell has been working with JPB engineers on 2019 potential projects. Powell reported that he has scheduled a meeting with the Clearbrook/Gonvick Superintendent and Kim Anderson to discuss possible projects at the schools. Powell noted that he and Buell met with the Farm by the Lake board to discuss a scaled down version of the previously discussed Cost Share project.

**Memorandum of Agreement:** Powell presented the board with the MOA's for the Wildrice 1W1P and for the Mississippi 1W1P. Gunvalson made a motion to accept the MOA's as submitted by Powell. Second by Cobenais. **Motion Carried 3-2 Lewis and Rydeen Opposed.**

**Policy Committee:** Powell reported that each 1W1P policy committee needs a SWCD Supervisor as a representative. Rydeen made a motion as follows:

Mississippi 1W1P policy committee members are Strandlien 1<sup>st</sup> and Cobenais 2<sup>nd</sup>.

Wildrice 1W1P policy Committee Members are Cobenais 1<sup>st</sup> and Lewis 2<sup>nd</sup>.

Second by Gunvalson. **Motion Carried 5-0.**

**RLWD Committee:** Powell reported that the RLWD is looking for a representative from the SWCD to sit on the Advisory committee. Lewis made a motion to elect Gunvalson to be the SWCD representative on the RLWD Advisory Committee. Second by Cobenais. **Motion Carried 5-0.**

**County Match Grant:** Powell reported that everything is still on track for the County Match Grant and he has reported everything in E-link to request the additional funding.

**Soil Health:** Powell reported that he has been working on program preparations for the 2019 season. Powell reported that the 2019 rates will remain the same unless the board chooses to change them. The board discussed the rates and left them the same as in 2018. No motion made at this time.

**Trees:** Powell reported that he has been busy taking tree orders and as they come in. Powell noted that 26% of trees have been sold.

**Other:**

**Meetings:**

-Powell attended the Mississippi 1W1P meeting on 1/31/19

-Powell attended the Wild Rice 1W1P meeting on 2/06/19

-Powell attended County Board, Supervisors, BWSR, 1W1P meeting 2/08/19

-Powell attended the Farm by the Lake meeting 2/11/19

**Upcoming Meetings:**

-Powell plans on attending Cow Calf Day on 02/22/19

-Powell plans on attending a Shoreland Training on 02/25/19

-Powell plans on attending a Mississippi 1W1P policy Meeting 02/28/19

-Powell plans on attending a Wild Rice 1W1P meeting on 06/06/19.

-Powell plans on attending a water testing training 06/06/19.

**DISTRICT MANAGER REPORT**

**Financial Reports:** Financial statements showing revenue and expenditures for the month of January were presented to the Board for review.

**Profit & Loss: Income:** Buell reported that in the month of January the SWCD recognized revenue from tree sales, plat book sales and 1<sup>st</sup> qtr. County Appropriations. **Expenses:** Buell noted that outside of regular expenses for the month of January additional charges were made for the MCIT renewal and Overmoe and Nelson tax prep.

**Monthly Treasurer's Report:** Buell noted that for the month of January, outside of normal transactions there was a deposit made from BWSR for the 2019 Local Capacity Funding and the 2019 Buffer Law Funding.

**Deposit Detail:** Buell noted that in the month of January deposits included the 4<sup>th</sup> Qtr. County Appropriations, plat book sales, reimbursement for Leadership Training, RLWD, the 2019 Local Capacity Funding, 2019 Buffer Law Funding and Interest earned on accounts.

**Balance Sheet:** Buell reported that at the end of January the Checking Account balance was \$494,360.58. Buell noted that the Accounts Receivable balance in January was \$31934.70. Buell noted that this amount was mostly from open invoices to the county for AIS and the County Water Plan. Buell reported that she has been working on closing out the 2016 Cost Share, 2016 Local Capacity and 2017 Cost share all out of the Deferred Revenue.

A motion to accept the January financial reports was made by Gunvalson. Second by Rydeen. **Motion carried 5-0.**

#### **Other Reports/Meetings:**

#### **DISTRICT OPERATION-Board Action Items**

**Designation of Authorized Signer and Representative for BWSR grants.** Buell reported that someone needs to be authorized as the signer and Representative for BWSR grants. Buell noted that this should be done annually. Cobenais made a motion to authorize Buell as the Representative for BWSR grants and Authorized Signer for Financial Reports submitted to BWSR. Second by Rydeen. **Motion Carried 5-0.**

**Lease Update:** Buell reported that the lease with Wiebolts is up for renewal. Lewis made a motion to sign the current lease for another 5 years. Second by Strandlien. **Motion Carried 5-0.**

**Area VIII Meeting:** Rydeen made a motion that the SWCD will cover the cost of registration for any Board and Staff member interested in attending the MASWCD area meeting. Second by Gunvalson. **Motion Carried 5-0.**

**Applicant Review/Ranking:** Cobenais made a motion to set up interviews based on the application ranking, starting with Brielle, Grant and Taylor. Second by Gunvalson. **Motion Carried 5-0.**

**Interview Date/Time:** Cobenais made a motion to conduct interviews on Monday, March 18<sup>th</sup> starting at 10:00. Second by Strandlien, **Motion Carried 5-0.**

A motion to adjourn the meeting at 3:04 p.m. was made by Rydeen. Second by Strandlien. **Motion carried 5-0.**

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Paul Rydeen, District Secretary

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Date

**"Leadership is the art of giving people a platform for spreading ideas that work." --Seth Godin**

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.

