

# Clearwater Soil & Water Conservation District

312 Main Avenue North, Suite 3, Bagley MN 56621 • (218)694-6844 • www.clearwaterswcd.com

## *BOARD OF SUPERVISORS REGULAR MEETING: FEBRUARY 15<sup>th</sup>, 2024*

### *MEETING MINUTES*

.....

**Board Members Present:** Harlan Strandlien, Paul Rydeen, John Gunvalson and Aaron Kaiser

**SWCD Staff:** Lori Buell, Brielle Prokosch and Kaleb Buesing

**NRCS Staff:** Nate Brandt

**Guests:** John Nelson

Vice Chair Strandlien called the meeting to order at 10:09 a.m. at Bagley USDA Service Center. The Pledge of Allegiance was recited.

**Agenda:** The agenda was reviewed by the board. Rydeen made the motion to approve the agenda. Seconded by Kaiser. **Motion carried 4-0.**

**Minutes:** Minutes of the January meeting were reviewed by the board. Gunvalson made the motion to approve the minutes. Seconded by Kaiser. **Motion carried 4-0.**

#### NRCS REPORT:

**NRCS Employment Opportunities:** Brandt noted there were positions available for hire.

**EQIP:** Brandt noted Clearwater has 23 applications on file for 2024 consideration funding and 9 EQIP applications selected for funding.

**CSP:** Brandt noted he has 14 applicants deemed high priority with a deadline of 4/12.

**CRP:** Brandt noted there was no deadline of yet.

**Other:** Brandt attended COW/Calf Days and will attend the Area 8 Tech Summit on 3/20.

#### PROGRAM TECHNICIAN REPORT

**AIS:** Prokosch noted the staffing agreement with Always There Staffing had been signed for 2024 with the county.

**Education Outreach:** Prokosch reported that she has been continuously working on the district website and facebook keeping the public updated on multiple programs.

Prokosch created the flyers for the Coffee & Cover Crop events.

**Rain Gauge:** Prokosch reported she has been entering rain gauge data.

**Trees:** Prokosch noted 40% of the ordered trees has already been sold and 1 flower pack had been sold.

## DISTRICT TECHNICIAN REPORT

**Education Outreach:** Buesing attended the 2 Coffee & Cover Crop events so far.

**1W1P:** Buesing attended a Mississippi 1W1P meeting on 1/31.

**County Geological Atlas:** Buesing has mapped 450 well locations so far.

**Misc.:** Buesing noted the platbooks have arrived.

## WATER PLAN COORDINATOR/TECHNICIAN REPORT

**Water Planning:** Powell attended a Clearwater 1W1P meeting on 1/24 to discussed E-link reporting the FY25 work plan.

Powell attended a Mississippi 1W1P meeting on 1/31 to discuss staff changes.

**Soil Health:** Powell noted the Coffee and Cover Crop events had begun.

Powell noted he was assisting in interviews BWSR interviews fir the state soil health specialist that week.

Powell noted East Polk SWCD was starting up a soil health program and was offering assistance as long as Clearwater County received priority.

Powell noted updates to the hydraulic pumps on the truck.

**Cost Share:** Powell noted the Rydeen fencing project was complete and asked the board for, with 75% cost share, \$36,915.07 for Rydeen's cost share amount. Kasier made the motion to approve the cost share. Seconded by Gunvalson.

**Motion carried 3-0 with Rydeen abstaining.**

## DISTRICT MANAGER REPORT

**Financial Reports:** Financial statements showing revenue and expenditures for the month of January were presented to the Board for review.

### ***Profit & Loss:***

Income:

Line 7 (Platbooks) up \$56 but started selling 2023 books Line 10 (Tree Accessories) tree tubes Line 13 (Tree Sales) Started recognizing tree sales in Jan Line 20 (County appropriations) 1st qtr county appropriations, Line 35 (Misc Revenue) interest earned on accounts.

Expenses: Line 51 (Fees and dues) MASWCD dues, Line 105 Rogstad Forest Stewardship Plan Line 107 (1w1pMiss) Morse Township Hall downpayment, Line 108 (WR 1W1P) Syverson FS Plan. Line 113 (MN Buffer Law) storage unit payment.

### ***Monthly Treasurer's Report***

Line 3 (PERA), Line 5 (941 Taxes) payroll taxes Line 6-7 (First National), credit card payments, Line 9-12 (Supervisor Payroll), line13( GV) telephone bill , Line 14 (IRS) MN state withholding, Line 19 (Ameritas) Vision insurance Line 23, (BWSR) 2024 Buffer Law payment.

***Deposit Detail:***

Buell noted that in the month of January there were deposits for: Deposit 1: BWSR-2024 Buffer Law Funds, Deposit 2: Area 8 Registration, 1st Qtr County appropriations, SH payment, Deposit 3: Plat Book payments and tree payments, Deposit 4: Interest earned on Checking, Deposit 5: Interest Earned on Savings

***Balance Sheet:***

Buell reported that at the end of January Line 4 (Checking Account): the end January was \$ 308,209.14

Line 10 (Savings Account): the end of January was \$24,616.32

Line 25-41 (Deferred Revenue): Closed out 2021 Local Capacity (claimed full amount \$64,147.76) Closed out 2021 Buffer Law, was \$11,200, Closed out 2022 Conservation Delivery (\$18,750) closed out 2022 Cost Share and claimed \$9031.00 of 2022 Buffer Law and \$51,975 of 2022 Local Capacity. I opened 2024 Conservation Contract, 2024 Conservation Delivery, 2025 Conservation Contract and 2025 Conservation Delivery and 2024 Buffer Law. I moved \$81,432.30 from General funds to Deferred Revenue.

A motion to accept the mostly complete January financial report was made by Kaiser. Seconded by Rydeen. **Motion carried 4-0.**

**DISTRICT OPERATION-Board Action Items and Information:**

***Area 8 meeting:*** Buell noted the Area 8 meeting would be on 3/15<sup>th</sup>.

A motion to adjourn the meeting at 11:24 A.M. was made by Kaiser. Seconded by Rydeen. **Motion carried 4-0.**

\_\_\_\_\_  
Paul Rydeen, District Secretary

\_\_\_\_\_  
Date

*Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.*