

# Clearwater Soil & Water Conservation District

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## *BOARD OF SUPERVISORS REGULAR MEETING: March 21<sup>st</sup>, 2024*

### *MEETING MINUTES*

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**Board Members Present:** Alroy Lewis, Harlan Strandlien, Paul Rydeen and John Gunvalson

**SWCD Staff:** Lori Buell, Chester Powell, Brielle Prokosch and Kaleb Buesing

**NRCS Staff:**

**Guests:** John Nelson

Chair Lewis called the meeting to order at 10:04 a.m. at Bagley USDA Service Center. The Pledge of Allegiance was recited.

**Agenda:** The agenda was reviewed by the board. Powell added a forest stewardship to the agenda. Buesing added a training to the agenda. Strandlien made the motion to approve the agenda with corrections. Seconded by Gunvalson. **Motion carried 4-0.**

**Minutes:** Minutes of the February meeting were reviewed by the board. Gunvalson made the motion to approve the minutes. Seconded by Strandlien. **Motion carried 4-0.**

### NRCS REPORT:

Brandt was not available during this meeting.

**NRCS Employment Opportunities:** There are positions available for hire.

**EQIP:** Clearwater has 23 applications on file for 2024 consideration funding and 9 EQIP applications selected for funding.

**CSP:** There are 14 applicants deemed high priority with a deadline of 4/12.

**CRP:** General signup is ongoing with deadline of 3/29.

**Other:** Brandt attended an ArcPro training and a grazing workshop.

### PROGRAM TECHNICIAN REPORT

**AIS:** Prokosch had been attending off-season state meetings.

**Education Outreach:** Prokosch reported that she has been continuously working on the district website and facebook keeping the public updated on multiple programs/events.

**Lake Monitoring:** Prokosch reported she has been entering rain gauge data. Prokosch noted the 2024 data forms were sent to the MCPA.

**Trees:** Prokosch noted 59% of the ordered trees has already been sold and 13 flower packs had been sold.

## DISTRICT TECHNICIAN REPORT

**Education Outreach:** Buesing attended the final 3 Coffee & Cover Crop events.

**Trainings :** Buesing attended a TSA 8 summit on 3/20, a grazing workshop on 3/6 and an ArcGIS workshop on 3/4. Buesing asked the board to attend a state lead wetland delineation workshop on 5/29-5/31. Rydeen made the motion to pay the \$300 for Buesing to attend the workshop. Seconded by Gunvalson. **Motion carried 4-0.**

**County Geological Atlas:** Buesing has mapped 800 well locations so far.

**Outreach Education:** Buesing noted the Rain Barrel community education class would be held 4/11.

## WATER PLAN COORDINATOR/TECHNICIAN REPORT

**Water Planning:** Powell attended a Clearwater 1W1P meeting on 3/18 and 3/27 to finalize the FY25 workplan implementation.

Powell attended a Mississippi 1W1P meeting on 3/27 to finalized what was left of funding.

Powell attended a Wild Rice 1W1P meeting to work on the FY25 plan.

**Soil Health:** Powell noted they had their final 3 Coffee and Cover Crop events.

Powell assisted BWSR in interviews for a state soil specialist.

Powell has been helping East Polk SWCD improve their soil health program.

Powell attended a grazing workshop on 3/6.

**Forest Stewardship:** Powell noted that Stogdill completed a forest stewardship on 90 acres for a 75% cost share for a total of \$793.39 to come out of local compacity. Strandlien made the motion to approve the cost share. Seconded by Gunvalson. **Motion carried 4-0.**

## DISTRICT MANAGER REPORT

**Financial Reports:** Financial statements showing revenue and expenditures for the month of February were presented to the Board for review.

### ***Profit & Loss:***

Income: Line 7 (Plat books) up over \$200 selling 2024 books Line 10 (Tree Accessories) up over \$1,000 mostly tree tubes Line 13 (Tree Sales) Up over \$10,000 Line 14 (Flowers/Grasses) up \$1,200 Line 40 (Sales of product) \$180 to be moved to Flowers/Grasses.

Expenses: Line 53 (Fees and dues) MASWCD dues and Office of the State Auditor, Line 57 (Office Supplies) Check Blanks and Envelopes with logo Line 62 (Audit) \$6699.00 to be moved to Insurance and Bonds for MCIT Line 92 (wages) moved to Supervisor payroll \$100, Line 96 (Plat book) Cost to print and order 2024 Plat books, Line 115 (2022 Local Capacity) mostly Rydeen Project

***Monthly Treasurer's Report:***

Line 3 (PERA), Short \$40 on payment, was supposed to be \$1266.74 and I paid 1226.74 Line 6-7 (Rogstad and Syverson) Soil Health payments , Line 9 (Morse Township), downpayment for Morse Township Hall Coffee and Cover Crops , Line 12 (Office of the State Auditor), State Auditor Review of Audit line 13 ( MASWCD) Area 8 dues, Line 14 (Overmoe and Nelson) 1099's and W-2 tax prep, Line 18 (First National Bank) \$20 for a stop payment on Check 14775 lost in mail for Howard Dicky, new check printed \$2275 Line 27, (Mapping Solutions) 2024 Plat Books, Line 34 (Farmers Publishing) District Newsletter.

***Deposit Detail:***

Deposit 1: Trees, Deposit 2: Water Plan, AIS Billing and Trees, Deposit 3: Trees and Area 8 Envirothon Donation, Deposit 4: Interest earned on Checking, Deposit 5: Interest Earned on Savings.

***Balance Sheet:***

Buell reported that at the end of February Line 4 (Checking Account): the end February was \$ 261,604.20  
Line 10 (Savings Account): the end of February was \$24,633.93  
Line 13 (Accounts Receivable): \$36,162.25 Mostly an invoice to RLWD and Tree invoices

A motion to accept the mostly complete January financial report was made by Rydeen. Seconded by Strandlien. **Motion carried 4-0.**

**DISTRICT OPERATION-Board Action Items and Information:**

***Fair Booth Rental:*** Buell noted it was \$150 to rent one booth and the district had rented 3 last year. Strandlien made the motion to approve renting 3 booths for \$450. Seconded by Rydeen. **Motion carried 4-0.**

***Envirothon:*** Buell noted that Envirothon would be held at Bemidji State Park on 4/1.

***Manager's Meeting:*** Buell noted she would be at a manager's meeting on 3/26-3/27.

***Area 8 Meeting:*** Buell and Strandlien attended the area 8 meeting on 3/15.

A motion to adjourn the meeting at 10:53 A.M. was made by Gunvalson. Seconded by Rydeen. **Motion carried 4-0.**

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Paul Rydeen, District Secretary

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Date

*Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.*