



Board Of Supervisors Regular Meeting Minutes

November 19th, 2025

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Board Members Present: Alroy Lewis, Paul Rydeen, Doug Sloan and Ken Christenson

SWCD Staff: Lori Buell, Chester Powell, Brielle Prokosch and Kaleb Buesing

NRCS Staff: Nate Brandt

Guests: Mark Titera

The meeting was called to order at 10:00 a.m. at the Bagley USDA Service Center. The Pledge of Allegiance was recited.

Agenda: The agenda was reviewed by the board. Lewis made the motion to approve the agenda. Seconded by Christenson. **Motion carried 4-0.**

Minutes: The October minutes were reviewed by the board. Lewis made the motion to accept the October minutes. Seconded by Sloan. **Motion carried 4-0.**

NRCS Report:

Current Work Load: Brandt noted the furlough ended last week and returned on 11/13/25. Brandt noted he was catching up on site visits since shutdown as well as waiting for some updates on payments/contracts.

EQIP: Brandt noted the application deadline was 8/1 with having contracts ranked by 1/9. Brandt noted there was 26 contracts in Clearwater County with no information on payment rates or funding yet.

CSP: Brandt noted the 2026 application deadline was 10/31 and was working on finishing up 2025 deadlines.

PROGRAM TECHNICIAN REPORT

Water Plan: Prokosch reported she has been entering rain gauge data.

AIS: Prokosch was currently working on the end of season paperwork for the state.

Prokosch noted the county approved the budget.

Education Outreach: Prokosch reported that she has been continuously working on the district website and facebook keeping the public updated on multiple programs/events. Prokosch presented the website to the board.

DISTRICT TECHNICIAN REPORT

USFWS Partnership: Buesing noted planted Thabes and Bjerke pollinator areas. Buesing noted he had requested and received funds from the grant and the District would no longer have to pay for seed purchases since the government had reopened.

Equipment: Buesing noted both Esch drills had been prepared for winter and stored.

Custom Services: Buesing noted that bud capping was no longer profitable for the District and asked to discontinue bud capping services. Lewis made the motion to discontinue bud capping. Seconded by Sloan. **Motion carried 4-0.**

Training: Buesing noted he and Powell would like to attend the Soil Management Summit on 1/14-1/15. Buesing noted it would cost roughly \$600 for both to attend. Christenson made the motion to approve both employees to attend. Seconded by Sloan. **Motion carried 4-0.**

WATER PLAN COORDINATOR/TECHNICIAN REPORT

Water Planning: Powell noted an informational Wild Rice 1W1P meeting was coming up on 11/4 and on 11/24.

Soil Health: Powell noted that Rydeen completed 7 soil test for \$175. Lewis made the motion to approve Rydeen's cost share to be taken out of the clearwater 1W1P funds/soil health expansion funds/grant. Seconded by Sloan.

Motion carried 3-0 with Rydeen abstaining. Powell noted that Holm completed 16 acres for \$640.00, Erickson completed 9 soil tests for \$225.00 to be taken out of the clearwater 1W1P funds/soil health expansion funds/grant. Lewis made the motion to approve the cost share for each individual. Seconded by Christenson. **Motion carried 4-0.** Powell noted that Christenson completed 2 soil tests for \$50.00 and Killian completed 9 soil tests for \$225.00 to be taken out of Mississippi 1W1P funds. Sloan made the motion to approve the cost share for each individual. Seconded by Lewis. **Motion carried 3-0 with Christenson abstaining.**

Powell noted Marsh completed 79 acres and 6 soils test for \$3,310.00 to be taken out of the Wild Rice 1W1P funds. Lewis made the motion to approve the cost share for Marsh. Seconded by Christenson. **Motion carried 4-0.**

DISTRICT MANAGER REPORT

Financial Reports: Financial statements showing revenue and expenditures for the month of October were presented to the Board for review:

Profit & Loss:

Income:

Line 6 (No-Till Drill Rental) up over \$400, Line 20 (4th Qtr. County Appropriations), up \$17,340, Line 27 (Conservation Delivery) up \$18,750 claimed the 2024 Conservation Delivery funds from unearned Revenue, (BWSR Easements) up \$150

Expense:

Line 47 (Employee Training Account) up over \$200 for BWSR Academy expenses, Line 53 (Office Supplies) up almost \$100 for 2026 Planners, file folders, small printer Line 61 (Vehicle gas) up over \$200 Line 80 (AIS Supplies) up \$1200 to Lake Assn will be reimbursed, Line 91 (District Projects) up \$5414.88 for pollinator seed will be reimbursed, Line 97 (Water Plan) up over \$3,000 for last RMB lake testing invoice, Line 107 (2022-Local) \$129.69 moved to 2023 Local Capacity expense for room for BWSR Academy, Line 119 (Soil Health Expansion) up \$4250 for SH CS approved at previous meeting.

Monthly Treasurer's Report: Line 4 (BWSR) 2026 & 2027 Conservation Delivery and 2026 & 2027 Conservation Contracts, Line 5 (BWSR) Registration for BWSR Academy, Line 9 (Sloan) Reimbursement for meal while attending Governance training. Line 25 (BWSR) RIM Easement, Line 27 (Solid Bottom) Last Solid Bottom AIS, Line 30 (RMB Labs) Lake testing.

Deposit Detail: Deposit 1: 2026 Conservation Contracts, 2027 Conservation Contracts, 2026 Conservation Delivery and 2027 Conservation Delivery, Deposit 2: 4th QTR County Appropriations, SH payments and Plat book payments, Deposit 3: RIM Easement payment, Deposit 4: Interest Earned on Checking, Deposit 5: Interest Earned on CD, Deposit 6: Interest Earned on Savings

Balance Sheet:

Line 4 (Checking Account): the end of October was \$302,593.33

Line 10 (Savings Account): the end of October was \$25,007.92

Line 45 (2026 Conservation Contracts) received the 2026 Conservation Contracts Funds \$10,295.00

Line 46 (2026 Conservation Delivery) received the 2026 Conservation Delivery Funds \$18,750.00

Line 47 (2027 Conservation Contracts) received the 2027 Conservation Contracts Funds \$10,295.00

Line 48 (2027 Conservation Delivery) received the 2027 Conservation Delivery Funds \$18,750.00

Closed out the 2024 Conservation Delivery grant claimed \$18750.

A motion to accept the October financial report was made by Rydeen. Seconded by Lewis. **Motion carried 4-0.**

DISTRICT OPERATION-Board Action Items and Information:

Paid Leave: Buell explained the new paid leave law required by the State of Minnesota. Sloan made the motion to approve employees paying the recommended 50% and the District paying the other 50% of the required by law .88% until further notice. Seconded by Christenson. **Motion carried 4-0.**

A motion to adjourn the meeting at 11:15 a.m. was made by Lewis. Seconded by Sloan. **Motion carried 4-0.**

Alroy Lewis, District Secretary

Date

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.