

Clearwater Soil & Water Conservation District

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BOARD OF SUPERVISORS REGULAR MEETING APRIL 21st, 2019

MEETING MINUTES

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Board Members Present:

Alroy Lewis, Marty Cobenais, Harlan Strandlien, Paul Rydeen and John Gunvalson

SWCD Staff: Lori Buell, Chester Powell and Brielle Prokosch

NRCS Staff: Cari Roepke

Guests: John Nelson-County Commissioner

The meeting was called to order at 8:38 a.m. by Chair Lewis in the USDA Service Center. The Pledge of Allegiance was recited.

Agenda: Chair Lewis called for additions or corrections to the agenda. Buell requested that Position Description's and Office Supplies, be added to the agenda as Action items. Strandlien made a motion to approve the agenda with the additions as requested by Buell. Second by Gunvalson. **Motion carried 5-0.**

Minutes: Minutes of the regular March meeting were reviewed by the board. Gunvalson made a motion to approve the minutes as submitted. Second by Cobenais. **Motion carried 5-0.**

NRCS: Roepke reported that the first EQIP sign up ended January 18th, she currently has 12 applications submitted. Roepke noted that the 2nd sign up began on April 19th and already has 8 people signed up.

Roepke reported that there is currently a CSP sign-up going on.

Roepke reported that NRCS and SWCD hosted a Local Work Group Meeting on April 16th to prioritize program funds.

PROGRAM TECHNICIAN/WATER PLAN REPORT

AIS Program: Powell reported that the kits are ordered for the 2019 season. Powell attended an AIS CD3 informational meeting on 3/29.

Soil Health Program: Powell reported that he has three No-Till-Drill applications signed for the 2019 season.

Buffer Law: Powell reported that he and Prokosch conducted spring run-off inspections.

Trees: Powell reported that the tree shed agreement has been signed and the trees will begin arriving the week of 4/22-4/26.

Cost Share: Powell reported that Paul and Gail Friborg are interested in Cost Sharing a windbreak. Powell noted that the windbreak would consist of 150 trees and should not exceed \$250.00. Gunvalson made a motion to approve paying 75% Cost Share of the Friborg windbreak not to exceed \$187.50. Second by Strandline. **Motion Carried 5-0.**

Cost Share: Powell reported that Strandlien is interested in Cost Sharing for an unused well sealing. Powell noted that Strandlien is eligible for 50% Cost Share on a well sealing and total project cost should not exceed \$500. Rydeen made a motion to pay 50% total cost of the well sealing not to exceed \$250. Second by Cobenais. **Motion Carried 4-0. Strandlien abstained.**

Water Planning: Powell reported that he attended a Mississippi policy meeting on 03/28 and a Wild Rice Steering Committee meeting on 03/03.

Education/Outreach: Powell reported that he and Prokosch gave a raingarden presentation to the Clearbrook/Gonvick.

Walk-In Access: Powell reported that the DNR would like SWCD's to take over the Walk in Access program. Powell noted that Clearwater County currently does not have any Walk in Accesses. Rydeen made a motion to deny the offer to take on the program. Second by Strandlien. **Motion Carried. 5-0.**

Meetings:

- Powell plans on attending a 1W1P policy meeting on 4/25
- Powell plans on attending an AIS training on 04/26/04/30.
- Tree handouts on 05/02-05/04

POGRAM TECHNICIAN REPORT

AIS Program: Prokosch reported that kits have been examined and stocked. Prokosch noted that additional items have been ordered.

Buffer Law: Prokosch assisted Powell with spring run-off buffer inspection.

Water Plan: Prokosch attended Mississippi 1W1P meeting and a Wild rice 1W1P meeting.

Education/Outreach: Prokosch assisted Powell with the raingarden presentation in Clearbrook.

Meetings:

- Prokosch plans on attending 1W1P policy meeting on 4/25
- Prokosch plans on attending the AIS training on 04/26/04/30.
- Tree handouts on 05/02-05/04

DISTRICT MANAGER REPORT

Financial Reports: Financial statements showing revenue and expenditures for the month of March were presented to the Board for review.

Profit & Loss: Income: Buell reported that in the month of March the SWCD recognized revenue from No-Till Drill rental payments, tree sales and plat book sales. **Expenses:** Buell noted that outside of regular expenses for the month of

March additional charges were made in Office Expenses for office supplies and in Tree Cost for the cost of tied tree stock.

Monthly Treasurer's Report: Buell noted that for the month of March, outside of normal transactions there was a payment from the DNR for Plat books, a payment to BWSR to return unencumbered Buffer Law Cost Share funds, a payment to Treasure Bay Printing for Envirothon, a payment to the State Auditor for auditing the Special District financial form.

Deposit Detail: Buell noted that in the month of March deposits included plat book deposits, tree sales, Envirothon donations, Interest earned on accounts.

Balance Sheet: Buell reported that at the end of March the Checking Account balance was \$51,3071.09. Buell noted that the Accounts Receivable balance in March was \$1478.23. Buell noted that this amount was mostly plat book invoices and tree sales. Buell reported that the Accounts Payable was \$12,934, Buell noted that this was mostly vendor invoices for tree purchases.

A motion to accept the March financial reports was made by Rydeen. Second by Strandlien. **Motion carried 5-0.**

Other Reports/Meetings:

DISTRICT OPERATION-Board Action Items

Cobenais Resignation: Buell reported that Supervisor Cobenais submitted his letter of resignation. Cobenais stated that he would be moving out of his district and would no longer be eligible to serve as a SWCD representative. Strandlien made a motion to accept Cobenais's resignation as submitted. Second by Lewis **Motion Carried 4-1 Rydeen opposed.**

Supervisor Posting: Strandlien made a motion to post the Supervisor position with a closing date being May 10th. Second by Gunvalson. **Motion Carried 5-0.**

Water Plan Coordinator: Buell noted that Powell has been working with the 1W1P since the planning process started and is willing to take on the Water Plan Coordinator responsibilities permanently. Buell noted that Prokosch is willing to take over some of the Technical duties Buell noted that both Powell and Prokosch agree with the amendment to their job duties. Cobenais made a motion to make Powell Technician/Water Plan Coordinator and Brielle Prokosch will take over as Program Technician. Second by Strandlien. **Motion Carried 5-0.**

Office Supplies: Buell reported that the chairs in the office need to be replaced. Lewis made a motion to approve the purchase of new office chairs not to exceed \$800. Second by Strandlien. **Motion Carried 5-0.**

A motion to adjourn the meeting at 10:19 a.m. was made by Rydeen. Second by Cobenais. **Motion carried 5-0.**

Paul Rydeen, District Secretary

Date

"Leadership is the art of giving people a platform for spreading ideas that work." --Seth Godin

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.

