



# Clearwater Soil & Water Conservation District

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## *BOARD OF SUPERVISORS REGULAR MEETING MAY 24h, 2018*

### *MEETING MINUTES*

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**Board Members Present:**

Marty Cobenais, Harlan Strandlien, Paul Rydeen and John Gunvalson

**SWCD Staff:** Lori Buell, Chester Powell and Jamin Carlson

**NRCS Staff:**

**Guests:** John Nelson-County Commissioner

The meeting was called to order at 10:00 a.m. by Chair Gunvalson in the USDA Service Center. The Pledge of Allegiance was recited.

**Agenda:** Chair Gunvalson called for additions or corrections to the agenda. Powell requested the addition, Lebeda, Soil Health Cost- Share payment. Carlson requested the addition, purchase of an additional computer monitor. Rydeen made a motion to approve the agenda with the additions requested by Powell and Carlson. Second by Cobenais. **Motion carried 4-0.**

**Minutes:** Minutes of the regular April meeting were reviewed by the board. Paul made a motion to approve the minutes as submitted. Second by Cobenais. **Motion carried 4-0.**

**NRCS:** No Report

### **PROGRAM TECHNICIAN REPORT**

**No-Till-Drill-** Powell reported that Lebeda used the drill on 36.2 acres. Powell noted that because the fields fall in the Secondary Zone he meets the Local Capacity Soil Health guidelines and is eligible for \$25 per acre. Powell noted that Lebeda also had four soil samples done. Strandlien made a motion to approve a payment to Lebeda in the amount of \$905.00 and an additional \$25.00 per soil sample in a total of 1005.00 out of 2017 Local Capacity funding. Second by Rydeen. **Motion Carried 4-0.**

**AIS:** Powell reported that the 11 AIS inspectors will begin inspections on May 11<sup>th</sup>. Powell noted that he is scheduled to give an AIS presentation to Long Lake Association on June 9<sup>th</sup>.

**Tree Sales:** Powell reported that tree sales were held on May 10-12.

**Other:**

**Trainings:** Powell reported that he attended a Soil Mechanics Training on May 8<sup>th</sup>-9<sup>th</sup> and attended a WASCOB webinar training on May 1<sup>st</sup>.

**Meetings:** Powell reported that he attended the Local Work Group Meeting on April 25<sup>th</sup> and a TEP Committee Meeting on May 3<sup>rd</sup>.

## WATER PLAN COORDINATOR

**Water Plan Activities:** Carlson reported that the lakes that will be tested this year are Johnson, Falk, Minerva, Peterson and Moose. Carlson noted that the volunteers have been set up and he has coordinated with RMB labs to get supplies and establish pick up times for the samples.

**Computer Monitor:** Carlson requested permission to purchase a second computer monitor to help with GIS mapping and other programs he uses frequently. Cobenais made a motion to allow Carlson to purchase a second monitor not to exceed \$105.85. Second by Rydeen. **Motion Carried 4-0.**

**Cost Share:** Carlson reported that they inspected the road and ditches for new erosion/run-off ideas and did a site visit at Farm by the Lake to discuss possible rain gardens and pollinator plantings

**Tree Program:** Carlson reported that they picked up trees from the State Nursery. Carlson noted that he helped pack and distribute tree orders.

Carlson noted that he and Powell have picked up all the planters from the Conservation Farm and have them prepped for the season.

**No-Till-Drill:** Carlson assisted Powell with the delivery and pick-up of the No-Till-Drill to established locations.

### **Meetings:**

- Carlson and Powell will be meeting with the schools on May 22<sup>nd</sup>
- Carlson will be meeting with Long Lost Lake to give a storm-water/erosion presentation on June 9<sup>th</sup>.
- Carlson met with Severts to discuss ideas for the Water Plan, grants, timelines and setting up meetings.
- Carlson assisted with the Area VIII Envirothon.

## DISTRICT MANAGER REPORT

**Financial Reports:** Financial statements showing revenue and expenditures for the month of April were presented to the Board for review.

**Profit & Loss: Income:** Buell noted that in the month of April the SWCD recognized revenue from plat books sales, tree tube sales, tree planter rentals, tree sales, interest earned on accounts. **Expenses:** Buell noted that outside of regular expenses for the month of April additional changes were line items; Payroll expense will be moved to Employee Salaries and Wages and Plat Book Cost will be moved to postage.

**Monthly Treasurer's Report:** Buell noted that for the month of April, outside of normal expenses there was a journal transaction of .10 that was credited back to the account due to rounding by the state for taxes.

**Deposit Detail:** Buell noted that in the month of April deposits included, 2<sup>nd</sup> QTR County Appropriations, tree deposits, a Cobra dental payment made by Nordlund and interest earned.

**Balance Sheet:** Buell reported that at the end of April the Checking Account balance was \$235,306.55. Buell noted that the Accounts Receivable balance in April was \$2839.98. Buell noted that this amount was open invoices for Plat Books and Tree Sales. Buell noted that the accounts payable balance is \$14,460.00 which is open tree invoices that will be paid in May after tree sales have concluded.

A motion to accept the April financial reports was made by Strandlien. Second by Cobenais. **Motion carried 4-0.**

#### **DISTRICT OPERATION-Board Action Items**

**Administrative Session:** Cobenais made a motion for the SWCD to cover the cost of room and registration of the 2018 Administrative Session if Buell was interested in attending. Second by Strandlien. **Motion Carried. 4-0.**

**MASWCD:** Buell reported that the MASWCD North Central Area VIII meeting will be held on Friday, June 1<sup>st</sup>. Buell noted that registration is \$10 per attendee. Cobenais made a motion for the SWCD to cover the cost of registration for any Supervisor or Staff members interested in attending. Second by Strandlien. **Motion Carried 4-0.**

**Clothing Allowance:** Rydeen made a motion to permit each staff to have a \$50.00 Clothing allowance for 2018. Second by Strandlien. **Motion Carried 4-0.**

**Envirothon:** Buell updated the board on the 2018 Area VII Envirothon.

A motion to adjourn the meeting at 11:07 a.m. was made by Cobenais. Second by Strandlien. **Motion carried 4-0.**

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Harlan Strandlien, District Secretary

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Date

**"Leadership is the art of giving people a platform for spreading ideas that work." --Seth Godin**

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.