

# Clearwater Soil & Water Conservation District

312 Main Avenue North, Suite 3, Bagley MN 56621 • (218)694-6845 • www.clearwaterswcd.org

## *BOARD OF SUPERVISORS REGULAR MEETING MAY 16th, 2019*

### *MEETING MINUTES*

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#### **Board Members Present:**

Alroy Lewis, Harlan Strandlien, and John Gunvalson

**SWCD Staff:** Lori Buell, Chester Powell and Brielle Prokosch

**NRCS Staff:** Cari Roepke

**Guests:** John Nelson-County Commissioner and Jacki Ulrich

The meeting was called to order at 8:36 a.m. by Chair Lewis in the USDA Service Center. The Pledge of Allegiance was recited.

**Agenda:** Chair Lewis called for additions or corrections to the agenda. Roepke requested that the NRCS Civil Rights Discussion be added to the agenda. Strandlien made a motion to approve the agenda with the additions as requested by Roepke. Second by Gunvalson. **Motion carried 3-0.**

**Minutes:** Minutes of the regular April meeting were reviewed by the board. Strandlien made a motion to approve the minutes as submitted. Second by Lewis. **Motion carried 3-0.**

**NRCS:** Roepke reported that the first EQIP sign up ended January 18<sup>th</sup>, she currently has 12 applications submitted. Roepke noted that the 2<sup>nd</sup> sign up began and already has 6 applications.

Roepke reported that the CSP sign up ended May 10<sup>th</sup>.

Roepke read through and discussed the NRCS Civil Rights guidelines with the SWCD staff.

#### **PROGRAM TECHNICIAN/WATER PLAN REPORT**

**AIS Program:** Powell reported that AIS inspections began on May 10<sup>th</sup>. Powell noted that he attended an enhanced AIS training on 04/26 and a level 1 AIS Inspector training on 04/30.

**Soil Health Program:** Powell reported that so far this month the No-Till-Drill has went out twice and the Aerator has gone out once.

**Trees:** Powell reported that tree pickup was held 05/02-05/04. Powell reported that he and Prokosch assisted with two planting projects so far this year.

**Cost Share:** Powell reported that Farm by the Lake has decided not to go through with their Cost Share project. Powell noted that he has been working with the JPB engineer on other potential 2019 projects.

**Forestry Cost Share:** Powell reported that he has three Cost Share Forestry plans up for approval:

-Thomas Olson did a Forest Stewardship Plan on 71.45 actual acres and is eligible for 50% Cost Share in the total of \$311.36

-Bruce Bjerke did a Forest Stewardship Plan on 163 actual acres and is eligible for a 75% incentive payment in the amount of \$929.64.

-Angela Berg did a Forest Stewardship plan on 26.9 actual acres and is eligible for 50% Cost Share in the amount of \$300.

Gunvalson made a motion to approve paying Olson \$311.36, Bjerke \$929.64 and Berg \$300. Out of 2017 Local Capacity Special Project funding for their Cost Share Forest Stewardship Plans. Second by Strandlien. **Motion Carried 3-0.**

**Cost Share:** Powell reported that the Friborg's Cost Share Wind Break is complete and is eligible for 75% Cost Share.

Gunvalson made a motion to pay Friborg's 75% of total project cost in the total of \$185.25 out of 2018 Cost Share funds. Strandlien Second. **Motion Carried 3-0.**

**PRAP:** Powell reported that the Water Plan Completion Plan for the PRAP has been started.

**Education/Outreach:** Powell and Prokosch gave a demonstration and handed out trees to the Clearbrook first graders as part of the Watch 'Em Grow program on 05/15.

## POGRAM TECHNICIAN REPORT

**AIS Program:** Prokosch reported that she attended the Enhanced AIS training and Level 1 Inspector training with Powell.

**Tree Program:** Prokosch reported that tree sales were 5/2-5/4. Prokosch noted that there are still trees remaining.

**Soil Health:** Prokosch reported that she assisted Powell with two No-Till-Drill rentals and one Aerator rental.

**PRAP:** Prokosch reported that she started adding information to the Water Plan Progress table for the PRAP process.

**Education/Outreach:** Prokosch assisted Powell with the Watch 'Em Grow presentation in Clearbrook on 5/15.

## DISTRICT MANAGER REPORT

**Financial Reports:** Financial statements showing revenue and expenditures for the month of April were presented to the Board for review.

**Profit & Loss: Income:** Buell reported that in the month of April the SWCD recognized revenue from No-Till Drill rental payments, tree sales, plat book sales, County Appropriations and a payment for BWSR Easements. **Expenses:** Buell noted that outside of regular expenses for the month of April additional charges were made in Office Expenses for office supplies and in Tree Cost for the cost of tied tree stock.

**Monthly Treasurer's Report:** Buell noted that for the month of April, outside of normal transactions there was a Forest Stewardship payment to Thielen, Quarterly tax payments, a RIM Easement payment and a journal entry to round off Sales Tax.

**Deposit Detail:** Buell noted that in the month of April deposits included plat book deposits, tree sales, A RIM Easement payment, County Appropriations, Envirothon donations, Interest earned on accounts.

**Balance Sheet:** Buell reported that at the end of April the Checking Account balance was \$431,442.05. Buell noted that the Accounts Receivable balance in April was \$5,752.11. Buell noted that this amount was mostly plat book invoices and tree sales most have since been received. Buell reported that the Accounts Payable was \$13,706.89 Buell noted that this was mostly vendor invoices for tree purchases that have since been paid.

A motion to accept the April financial reports was made by Lewis. Second by Gunvalson. **Motion carried 3-0.**

**Other Reports/Meetings:**

**DISTRICT OPERATION-Board Action Items**

**Area VIII Meeting:** Buell reported that the MASWCD Area VIII Meeting will be held Friday, June 7<sup>th</sup> at 9:00 a.m. in Park Rapids, MN. Buell noted that registration is \$12 per person. Lewis made a motion to approve cost of registration for any staff and board member interested in attending. Second by Strandlien. **Motion Carried 3-0.**

**Clearwater County Fair:** Buell reported that fair booth rental will be \$150.00 again this year. Lewis made a motion to pay the \$150 rental fee for a booth at the Clearwater County Fair. Second by Gunvalson. **Motion Carried 3-0.**

**Spring Admin Session:** Buell reported that she is interested in attending the Spring Admin training again this year. Buell noted that cost of registration is \$60. Strandlien made a motion to approve the district cover the cost of registration and lodging for Buell to attend the Admin training in Duluth. Second by Gunvalson. **Motion Carried 3-0.**

**Trees:** Buell suggested that the leftover trees from the 2019 tree sales be donated to the local schools the same as last year. Gunvalson made a motion to donate all the remaining trees to the Bagley and Clearbrook school district. Second by Gunvalson. **Motion Carried. 3-0.**

**Supervisor Position:** The board discussed the candidates interested in stepping into the Popple Township/City of Bagley Supervisor position. Strandlien made a motion to offer the Board Supervisor position to Jackie Ulrich. Second by Lewis. **Motion carried 4-0. Rydeen by proxy.**

A motion to adjourn the meeting at 9:45 a.m. was made by Strandlien. Second by Gunvalson. **Motion carried 3-0.**

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Paul Rydeen, District Secretary

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Date

**"Leadership is the art of giving people a platform for spreading ideas that work." --Seth Godin**

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.

