



Clearwater Soil & Water Conservation District

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BOARD OF SUPERVISORS REGULAR MEETING JULY 19th, 2018

MEETING MINUTES

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Board Members Present:

Harlan Strandlien, Alroy Lewis, Paul Rydeen and John Gunvalson

SWCD Staff: Lori Buell, Chester Powell and Jamin Carlson

NRCS Staff: Cari Roepke

Guests:

The meeting was called to order at 8:45 a.m. by Chair Gunvalson in the USDA Service Center. The Pledge of Allegiance was recited.

Agenda: Chair Gunvalson called for additions or corrections to the agenda. Lewis made a motion to approve the agenda as submitted by Buell. Second by Strandlien. **Motion carried 4-0.**

Minutes: Minutes of the regular June meeting were reviewed by the board. Rydeen made a motion to approve the minutes as submitted. Second by Lewis. **Motion carried 4-0.**

NRCS:

CSP: Roepke reported that she currently has 3 CSP applications approved and has been working on quality audit reviews.

Reorganization Plan: Roepke is not sure what will happen to the proposed Reorganization Plan with the new staff now in place.

Roepke reported that she just returned from Washington D.C. as part of the Leadership Training.

PROGRAM TECHNICIAN REPORT

AIS Program: -Powell reported that he and Carlson did a presentation for Long Lake Association on June 9th. Powell noted that traffic counters and Zebra Mussel traps have been placed at 6 county accesses. Powell noted that he attended the MHB Minnesota Traditions Meeting 7/18/2018.

Water Plan: Powell reported that they are currently conducting Lake Sampling on 5 area lakes. Powell noted that they have been working on equipment maintenance and calibration.

Tree Program: Powell reported that the Green Beloit tree planter has new tires and has been stored away for the year.

Soil Health Program: Powell reported that there is a planning meeting scheduled on July 25th with Chad Severts and Kelly Voigt from BWSR to discuss the terms of the Soil Health Program.

Cost Share: Powell presented the board with three eligible No-Till Cost Share projects.

-Mark Titera tilled a total of 18.7 acres in the Secondary zone and is eligible for a Cost Share Payment in the amount of \$467.50.

-Bryandt Bolduc ran a total of 11.1 acres in the Secondary zone and is Eligible for a Cost Share Payment of \$227.50.

-Carol and Arne Kleppe ran the No-Till Drill on two fields exceeding the 80-acre max. Powell noted that the Kleppe's ran a total of 60 acres on the secondary zone and a total of 20 eligible acres ofn the Primary Zone and are eligible for \$2300 in Cost Share.

Rydeen made a motion to approve all Cost Share Payments as presented by Powell. Second by Lewis. **Motion Carried 4-0.**

Buffer Law: Powell reported that he and Carlson conducted compliance checks.

-Powell noted that he assisted Carlson with the "Other Waters List" for the county.

-Powell conducted Side Water Inlet Inspections with Bill Westerberg.

-Powell reported that he attended a RLWD to request 25% payment for SWI Cost Share project.

Conservation Farm: Powell reported that they received a quote from Thompson Sand a Gravel of \$4,000.00 to repair the driveway to the Conservation Farm. The board requested that Powell get additional quotes and to look at options for spraying weed before any other work is done.

Urban Conservation: Powell reported that he received a quote from Milborne Seeds to put together 500 Pollinator Seedling packs for \$300. Powell noted that these will be given out at the county fair and used as educational components of the Urban Conservation Program. Rydeen made a motion to approve paying \$300.00 from Local Capacity Special Projects Funding. Second by Lewis. **Motion Carried 4-0.**

MAWQP. Powell reported that Kathy Rasch informed the SWCD that when she gets a producer certified the SWCD's are supposed to reimburse the producer \$300 and then the District get reimbursed by the MAWQCP. The board suggested that Powell talk to other SWCD's to see what their tracking requirements are. No motion made Powell will report back to the Board.

WATER PLAN COORDINATOR

Forestry Mailing: Carlson reported that he had Dain Erickson format a Forestry Mailer for the Forestry Management Program. Carlson noted that Farmers Publishing can print 2,000 of them for \$419.00 and will let us use their mailing permit to mail them out at a discount. Lewis made a motion to approve printing and mailing the Forest Stewardship fliers. Second by Rydeen. **Motion Carried 4-0.**

Site Evaluations: Carlson and Powell conducted site evaluations of shorelines for possible project sites on Long Lost and Clearwater Lake. Carlson noted that they conducted site visits with Bill Westerberg for possible projects at Farm By the Lake, Side Water Inlets for Debeck and Sawyer, Pine Lake Ditch and Clearbrook School.

Soil Health: Carlson reported that he delivered the No-Till-Drill and calibrated oats and turnips for Bryan Bolduc. Carlson noted that he conducted some field checks to see the progress of growth after drill use.

Water Monitoring: Carlson reported that he and Powell sampled Peterson, Johnson, Falk, Minerva and Moose Lake.

AIS: Carlson reported that they uploaded traffic counters data from Falk, Johnson, Minerva, Pine, Clearwater and Rockstad Lakes. Carlson noted that they conducted Veliger sampling on Lomond, Clearwater, Big LaSalle and Long Lake.

Buffers: Carlson reported that he was informed that a resolution was supposed to be submitted to BWSR by the County for the adoption of the "Other Waters List". Jamin noted that due to all the transition at the SWCD by the time he brought the list to the county board they did not feel they had adequate time to review the document before the deadline. Carlson reported that he has been in contact with BWSR and will continue to work with the County Board to come up with a list they are comfortable with.

Trainings/Meetings:

- Carlson attended a Locally Led Workgroup meeting in Thief River Falls, MN.
- Carlson attended the County Work Session.
- Carlson attended a Red Lake Watershed District Meeting.

Upcoming:

- Carlson and Powell will be presenting Long Lake Association.
- Carlson and Powell plan on Water Monitoring the second week of August.
- Carlson will be setting up Fair booth and Rain Simulator first week in August.
- Carlson will be conducting AIS Veliger Sampling the third week in August.

DISTRICT MANAGER REPORT

Financial Reports: Financial statements showing revenue and expenditures for the month of June were presented to the Board for review.

Profit & Loss: Income: Buell noted that in the month of June the SWCD recognized revenue from plat books sales, No-Till-Drill Rental fees, Aerator Rental fees, Accessories, the first half of the Water Plan and interest earned on accounts.
Expenses: Buell noted that outside of regular expenses for the month of June additional changes were; ads for the fair calendar, fair booth rental and payments made to landowners.

Monthly Treasurer's Report: Buell noted that for the month of June, outside of normal transactions there was a check made to Tree Pro for tree tubes, stipends to three schools for Envirothon and a payment to Clearwater Polk for the use of the DNR Forestry building.

Deposit Detail: Buell noted that in the month of June deposits included, No-Till-Drill rental payments, plat book payments, tree payments, AIS billing, Envirothon donations, Aerator rental payments, tree tube payments and interest earned on accounts.

Balance Sheet: Buell reported that at the end of June the Checking Account balance was \$340744.51 down from \$354,599.90 the previous month. Buell noted that the Accounts Receivable balance in June was \$22875.48. Buell noted that this amount was mostly from an open invoice to the county for the Water Plan and plat book sales to vendors. Buell noted that the Accounts Payable is \$209.16 that has since been paid.

A motion to accept the June financial reports was made by Lewis. Second by Strandlien. **Motion carried 4-0.**

DISTRICT OPERATION Board Action Items

2019 Budget: Buell presented the board with a draft of the 2019 Budget. Lewis made a motion to approve the budget as submitted. Second by Strandlien. **Motion Carried 4-0.**

Pledged Collateral: Buell reported that during the Audit the Auditor pointed out that it is mandatory that the district's accounts have pledged collateral above what the account is insured for. Buell noted that there needs to be a signature assigned to the pledge. Lewis made a motion to accept the Pledge as submitted by First National Bank and to assign Buell as the Signature to the pledge. Second by Strandlien. **Motion Carried 4-0.**

Other:

Leadership Training: Carlson requested permission to attend the 2018-19 Leadership training. Lewis made a motion to cover the cost of registration for Carlson to attend the Leadership training in the amount of \$3,500. Second by Rydeen. **Motion Carried 3-0. Strandlien Opposed.**

A motion to adjourn the meeting at 10:28 a.m. was made by Strandlien. Second by Rydeen. **Motion carried 4-0.**

Harlan Strandlien, District Secretary

Date

"Leadership is the art of giving people a platform for spreading ideas that work." --Seth Godin

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.