



Board Of Supervisors Regular Meeting Minutes

January 16th, 2025

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Board Members Present: Paul Rydeen, John Gunvalson and Ken Christenson

SWCD Staff: Lori Buell, Chester Powell, Brielle Prokosch and Kaleb Buesing

NRCS Staff: Nate Brandt and Skylar Jensen

Guests: Mark Titera and Doug Sloan

The meeting was called to order at 10:02 a.m. at the Bagley USDA Service Center. The Pledge of Allegiance was recited.

Agenda: The agenda was reviewed by the board. Gunvalson made the motion to approve the agenda. Seconded by Christenson. **Motion carried 3-0.**

Minutes: Minutes of the December meeting were reviewed by the board. Gunvalson made the motion to approve the minute. Seconded by Christenson. **Motion carried 3-0.**

Schedule/Positions: The board went over the board meeting schedule and the board positions for 2025. Gunvalson made the motion to approve the schedule and positions. Seconded by Christenson. **Motion carried 3-0.**

Committee Assignments: Chair Rydeen continued the meeting by looking over the committee assignments. Gunvalson made the motion to approve the schedule and positions. Seconded by Christenson. **Motion carried 3-0.**

NRCS REPORT:

New Staff: Brandt introduced Skylar Jensen as Bagley's Soil Conservation Tech. Brandt noted that Megan Wells had also began her Forester position at Bagley as well.

Activity Implementations: Brandt noted the installations of a winter bale grazing and forestry projects.

EQIP: Brandt noted the 2025 application deadline was 9/6 and had 11 applicants submitted. Brandt noted 10 applicants had been obligated into contracts for 2024.

CSP: Brandt noted he had 16 contracts on file for Clearwater County and the 2025 application deadline would be 11/15 with Ranking deadline being 3/14.

Other: Brandt noted he would attend Cow/Calf days on 1/21.

PROGRAM TECHNICIAN REPORT

Education Outreach: Prokosch reported that she has been continuously working on the district website and facebook keeping the public updated on multiple programs/events. Prokosch noted that the January newsletter was printed in the newspaper, up on the website and emailed out.

Water Plan: Prokosch reported she has been entering rain gauge data.

Trees: Prokosch noted both the tree and flower order forms were up on the website, printed in the newspaper and emailed out. 10 orders had come in with 8% trees sold and 1 flower order so far.

DISTRICT TECHNICIAN REPORT

Outreach Education: Buesing noted that the rain barrel education class was set for 4/10 and a potential honeybee class was in the works.

Trees: Buesing made estimated for multiple tree plantings.

Mapping: Buesing mapped a few wells.

WATER PLAN COORDINATOR/TECHNICIAN REPORT

Water Planning: Powell had been working on end of the year reporting for Clearwater 1W1P and the Mississippi Headwaters 1W1P.

Soil Health: Powell noted that Erickson had taken 9 soil tests for \$225.00. Rydeen made the motion to approve cost share for Erickson. Seconded by Gunvalson. **Motion carried 3-0.**

Powell noted he would attend a meeting with East Polk to assist them in facilitating their new soil health program. Powell noted 4 dates and location had been set for the 2025 Coffee and Cover Crop events.

Trees: Powell noted that trees have been ordered and forms were ready.

Equipment: Powell noted the warranty for the faulty axel on the Esch was good and would receive a new axel and be shipped with Beltrami's items in March.

DISTRICT MANAGER REPORT

Financial Reports: Financial statements showing revenue and expenditures for the month of December were presented to the Board for review:

Profit & Loss:

Income:
Line 3 (1W1P) up over \$40,000 for 1W1P-Clearwater Billing, Line 8 (No Till Rental), up almost \$1800 Johnson Billing, Line 20 (AIS) up over \$15,000 for 2nd AIS billing Line 22(Water Plan) up over \$20,000 second half of Water Plan Billing, Line 34 (State Aid) 2nd half of BWSR State Aid up over \$81,000

Expense: Line 50 (Employee Training Account) up over \$600 for Annual Convention, Line 70 (AIS Supplies) up around \$1,000 RMB, Line 108 (2022-1W1P-Miss-Soil Health), up \$23,000 SH Cost Share Payments, Line 111 (CI-1W1P) up over \$6,000 for SH cost share payments.

Monthly Treasurer’s Report: Line 8 (Hazelton) SH Cost Share, Line 13 (Wild Lodge LLC) Forest Stewardship Plan, Line 15 (Schulke)SH Cost Share, Line 25 (Fuller) Soil Health Cost Share, Line 26 (Johnson) SH Cost Share, Line 28 (Wiegman) SH Cost Share, Line 30 (BWSR) State Aid, Line 32 (West Polk) 1W1P-payment, Line 37 (BWSR) reimbursement to BWSR for over payment

Deposit Detail: Deposit 1: Soil Health payments, Plat Book payment and 1W1P payments, Deposit 2: BWSR State Aid, Deposit 3: Envirothon payment, Soil Health payment and 1W1P payments from Beltrami, Deposit 4: Interest earned on Checking , Deposit 5: Interest Earned on Savings

Balance Sheet:

Line 4 (Checking Account): the end December was \$276,239.52
Line 10 (Savings Account): the end of December was \$24,820.50
Line 13 (Unearned Revenue): Closed out 2021-1W1P and sent back over payment of \$954.74, Closed out 2022 Buffer Law \$7,754.13, Claimed \$8610.58 out of 2024 Buffer Law and \$2,985.64 out of 2025 Buffer Law. Still working on closing out 2023 Local Capacity in the amount of \$43,836.96. will also claim some of 2023 Local Capacity.

A motion to accept the December financial report was made by Gunvalson. Seconded by Christenson. **Motion carried 3-0.**

DISTRICT OPERATION-Board Action Items and Information:

Board Member : Buell noted Doug Sloan was interested in a board position and introduced himself. Buell noted no final announcement would happen until all remaining board members were present.

A motion to adjourn the meeting at 11:07 A.M. was made by Christenson. Seconded by Gunvalson. **Motion carried 3-0.**

Paul Rydeen, District Secretary

Date

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.