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LAUREN SPENCER  
COPY EDITOR | PROOFREADER | WRITER  
[LAURENDEANSPENCER.COM](http://LAURENDEANSPENCER.COM)

## SKILLS

Writer, journalist, and copy editor; proficient in Adobe InCopy and InDesign; ability to navigate any style guide; outstanding communication skills honed by years of experience working in the publishing, entertainment, and scholastic fields; skilled at interviewing, researching, editing, and writing.

## PUBLISHED ARTICLES & BOOKS

[Los Angeles Times](#), June 18, 2021; [The Guardian](#), UK, September 18, 2011; [The Washington Post](#), January 1993; [Jane Magazine](#), premiere issue 1997; [The Face UK](#), 1994; [New York Magazine](#), 1989; [Rosen Publishing](#), book series for Middle and High School students, 2001 – 2004; [Simon & Schuster](#), MTV on the Road: Bush, 1999;

## EDUCATION

• [MA English](#), City University, Brooklyn, NY (2008) • [BA Journalism](#), School of Visual Arts, New York City, NY (1984 – 1986); California State University, Long Beach (1982 – 1984)

## VOLUNTEER EXPERIENCE & AWARD RECIPIENT

• [Girls Write Now](#), New York City, 2017 – 2019  
• [2017 Teaching Excellence Award](#), New York University, School of Professional Studies

## EXPERIENCE

### NEW YORK UNIVERSITY • ADJUNCT PROFESSOR, SCHOOL OF PROFESSIONAL STUDIES, CONTINUING EDUCATION • 2013 – CURRENT

Teach digital copyediting course for [NYU SPS certificate program](#).

### HOMEWORK DOCTORS • TUTOR • 2019 – CURRENT

Work with college students editing term papers and essays.

### KAPLOW COMMUNICATIONS • COPY EDITOR/WRITER • 2021 – CURRENT

Freelance work on marketing campaigns for various brands.

### HEARST, WOMAN'S DAY MAGAZINE • ASSISTANT MANAGING EDITOR • 2013 – 2019

Facilitated scheduling for monthly issues re: editorial, production, advertising placement. Copyedited final proofs. Worked on digital editions.

### TIME INC., ALL YOU MAGAZINE • FREELANCE COPY EDITOR • 2010 – 2013

Copyedited and proofread each monthly edition.

### METLIFE • FREELANCE COPY EDITOR, DESIGN DEPARTMENT • 2008 – 2010

Copyedited brochures and advertising copy.

### CONDÉ NAST, SELF MAGAZINE • SENIOR COPY EDITOR • 2006 – 2008

Copy edited monthly editions. Oversaw freelance staffing.

### VARIOUS MAGAZINE OUTLETS • FREELANCE COPY EDITOR • 2004 – 2006

Women's Health, More Magazine, ESPN the Magazine, Condé Nast Traveler

### TEACHERS & WRITERS COLLABORATIVE • HENRY STREET SETTLEMENT • ARTS HORIZONS • WRITER-IN-RESIDENCE PROGRAM • 1998 – 2004

Taught writing workshops in New York City public schools.

### ELEKTRA ENTERTAINMENT • SENIOR DIRECTOR, VIDEO PROMOTION • 1994 – 1997

### THE JANE PRATT SHOW • ASSOCIATE PRODUCER, TALENT • 1994

### SPIN MAGAZINE • SENIOR EDITOR/WRITER • 1990 – 1993

### ROLLING STONE MAGAZINE • ASSOCIATE COPY EDITOR • 1986 – 1990



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