

HAMPTON VILLAGE OWNERS ASSOCIATION
♦ 2140 PROFESSIONAL DRIVE, SUITE 260 ♦ ROSEVILLE, CA 95661 ♦ (916) 784-6605 ♦

RESOLUTION

FINE POLICY AND PROCEDURES

WHEREAS, from time to time, the Association finds it necessary to use the authority granted by the governing documents as well as established procedures to resolve issues related to violations of the governing documents and/or rules and guidelines as approved by the Board of Directors, and;

WHEREAS, procedures have been developed which satisfy the requirements of Section 7341 of the California Corporations Code, California Civil Code §1363 and the association's governing documents, and;

WHEREAS, Sections 3.04(d), 3.23, and 6.04, relating to right of enforcement of the Association's Covenants, Conditions, and Restrictions (CC&Rs) provides that the Association can assess monetary penalties against any member for any violation of the Governing Documents, or as more specifically provided in these articles or otherwise permitted by law, and;

WHEREAS, the policy and procedures enacted herewith at Hampton Village are considered to have been developed in good faith, in a fair and reasonable manner and they provide for due process and the levying of an individual assessment or monetary penalty (fine) in cases of blatant or repeated violations.

BE IT THEREFORE RESOLVED, that the Hampton Village Owners Association's Fine Policy and Procedures is as follows:

1. First Notice of Violation. When a non-parking violation by an owner, his vendors, guests or invitees has been identified, the owner/member shall be notified by letter (**Courtesy Notice**) that a violation has been noted and a request is made to correct the violation. When a non-parking violation remains uncorrected after the first letter has been sent, or when a parking violation by an owner, his vendors, guests or invitees has been identified, the owner/member shall be notified by letter (**Warning Notice**) that a violation has been noted and a request is made to correct the violation within a specified period of time. The letter will also state the penalty for such a violation and will include information about the potential for a hearing before the Board of Directors. Failure to correct the violation within the specified time allowed will result in a second letter (**Notice of Hearing**).

2. Notice of Hearing. If the initial time frame is not met, a **Notice of Hearing** will be sent at least ten (10) days prior to the hearing and will be given either personally or by prepaid first-class mail to the most recent address shown in the Association's records. The notice shall contain, at a minimum, the date, time, and place of the meeting, the nature of the alleged violation for which a Member may be disciplined, and a statement that the Member has a right to attend and may address the Board at the meeting.

a. Members have the right to send a letter, send a representative, or appear in person to present evidence as to why they should not be disciplined. The hearing will be held in executive session.

b. Upon timely, written request and for worthy cause, an accused party may be granted a continuance to a new hearing date. In the event a person fails to appear for a hearing, the Board will review the evidence presented and make its decision accordingly.

c. In the event the violation is corrected prior to the hearing date, the Board may, if appropriate, discontinue the proceedings.

d. Within fifteen (15) days of the Board's decision, the Member will be given written notice of the decision.

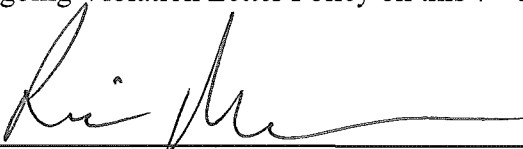
3. Fine Schedule.

First Violation: \$25.00

Second Violation: \$25.00

Third Violation: \$25.00

IN WITNESS WHEREOF, we the members of the Board of Directors of the Hampton Village Owners Association, as signified by our signatures below, do hereby affirm, approve and adopt the foregoing Violation Letter Policy on this 7th day of April, 2011.



President



Vice President



Secretary/CFO