

Points will be tallied for each Unit and the top Units will be recognized as "Outstanding Units" at Founder's Day

Forms may be accessed at www.coronanorcocouncilpta.com	Points Possible	Date Turned In	Points Received
August 13, 2026 - Due ☐ Historian Hours - July ____ 1 ☐ May EBM Minutes 1 ☐ May Treasurer's Report 1 ☐ May Bank Reconciliation 1 ☐ June EBM Minutes 1 ☐ June Treasurer's Report 1 ☐ June Bank Reconciliation 1 ☐ July EBM Minutes 1 ☐ July Treasurer's Report 1 ☐ July Bank Reconciliation 1 ☐ General Association Minutes 2 ☐ General Association Treasurer's Report 2 ☐ General Association Secretary's Report 2 ☐ <i>*Annual Financial Report - (7-1 to 6-30)</i> 5 ☐ Board-Elect Attendance - CNCPTA May General Association Meeting - 1 point per person ☐ June Leadership Training Attendance - 1 point per person ☐ Membership Dues - manual dues collected must be turned in monthly -			
September 10, 2026 - Due ☐ Historian Hours - August ____ 1 ☐ August EBM Minutes 1 ☐ August Treasurer's Report 1 ☐ August Bank Reconciliation 1 ☐ <i>*Approved Budget w/Date Adopted</i> 3 ☐ Approved Calendar w/Date Adopted 3 ☐ <i>*Year End Financial Review Report (1-1 to 6-30)</i> 5 ☐ <i>*Professional Governance Standards</i> 4 ☐ Membership Dues - manual dues turn in monthly - ☐ <i>*Conflict Whistleblower Forms (signed by all board members)</i> 4 ☐ Membership Totals - both Manual and TOTEM ____ 2 ☐ August Leadership Training Attendance - 1 point per person ☐ Report of all EB Officer/Chairman & dates when each received general financial training 4			

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September 10, 2026 - Due ☐ Signed Participation Reflections Agreement ☐ <i>*Council's Unit Compliance Agreement Form signed (New Form)</i>	2 5		
October 8, 2026 - Due ☐ Historian Hours - September ____ ☐ September EBM Minutes ☐ September Treasurer's Report ☐ September Bank Reconciliation ☐ General Association Minutes ☐ General Association Treasurer's Report ☐ General Association Secretary's Report ☐ <i>*Unit Required 3 Officers and Board Roster Entered into Future Fund Connect</i> ☐ <i>*Membership Roster - both Totem and Manual</i> ☐ <i>*Adopted Financial Review Report page 1 only - with dates Adopted by Board and Association</i> ☐ Membership Totals -both Manual and TOTEM (15 members min. required for compliance) ____ ☐ Advocacy/Outreach Assessment \$100.00 ☐ Council Gen'l Assessment Fee (\$200.00 Elementary/Academy - \$100.00 Intermediate/High School) ☐ Signed Participation Reflections Agreement ☐ <i>*Copy of Tax Form 990N/990EZ Filing</i> ☐ <i>*Copy of Tax Form 199N/199 Filing</i> ☐ <i>*Copy of RRF-1 w/CT-TR-1 (if applicable) Filing</i> ☐ Attendance - CNCPTA September General Association Meeting - 1 point per person ☐ Membership Dues - manual dues turn in monthly	1 1 1 1 2 2 2 5 4 5 2 5 5 3 6 6 6 -		
November 12, 2026 - Due ☐ Historian Hours - October ____ ☐ October EBM Minutes ☐ October Treasurer's Report ☐ October Bank Reconciliation ☐ Membership Dues - manual dues turn in monthly ☐ Reflections Entry Submissions ☐ Membership Totals - both Manual and TOTEM ____ ☐ <i>*Insurance Premium - pay directly to AIM-Pay Early</i>	1 1 1 1 - 4 2 5		

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December 10, 2026 - Due ☐ Historian Hours - November ___ 1 ☐ November EBM Minutes 1 ☐ November Treasurer's Report 1 ☐ November Bank Reconciliation 1 ☐ Membership Dues - manual dues turn in monthly - ☐ Membership Roster - both Manual and TOTEM 4 ☐ <i>*Insurance Premium - pay directly to AIM- Pay on Time</i> 3 ☐ <i>*Worker's Compensation Form - send directly to AIM</i> 5 ☐ Attendance - CNCPTA November General Association Meeting - 1 point per person ☐ Membership Totals - both Manual and TOTEM___ 2			
January 14, 2027 - Due ☐ Historian Hours - December ___ 1 ☐ December EBM Minutes 1 ☐ December Treasurer's Report 1 ☐ December Bank Reconciliation 1 ☐ General Association Minutes 2 ☐ General Association Treasurer's Report 2 ☐ General Association Secretary's Report 2 ☐ Membership Dues - manual dues turn in monthly - ☐ Membership Totals - both Manual and TOTEM___ 2 ☐ <i>Worker's Compensation Form - send directly to AIM</i> 3			
February 11, 2027 - Due ☐ Historian Hours - January ___ 1 ☐ January EBM Minutes 1 ☐ January Treasurer's Report 1 ☐ January Bank Reconciliation 1 ☐ Membership Dues - manual dues turn in monthly - ☐ <i>*Mid-Year Financial Review Report (7-1 to 12-31)</i> 5 ☐ Membership Totals - both Manual and TOTEM___ 2			
March 11, 2027 - Due ☐ Historian Hours - February___ 1 ☐ <i>*Historian Annual Report (Estimate the hours for March - June)</i> 5 ☐ February EBM Minutes 1			

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March 11, 2027 - Due ☐ February Treasurer's Report ☐ February Bank Reconciliation ☐ Membership Dues - manual dues turn in monthly ☐ Membership Roster - both Manual and Totem ☐ Council Founder's Day Reservations & Payment ☐ Council PTA's Unit Spotlight Award Application ☐ Membership Totals - both Manual and TOTEM___	1 1 - 4 5 5 2		
April 15, 2027 - Due ☐ March EBM Minutes ☐ March Treasurer's Report ☐ March Bank Reconciliation ☐ Convention Attendance ☐ <i>*Board-Elect Unit Rosters with emails and phone numbers - upload into Future Fund Connect and copy to Council by April 15, 2027</i> ☐ Attendance - CNCPTA March General Association Meeting - 1 point per person ☐ Membership Totals - both Manual and TOTEM___ ☐ Membership Dues - manual dues turn in monthly			
May 13, 2027 - Due ☐ April EBM Minutes ☐ April Treasurer's Report ☐ April Bank Reconciliation ☐ General Association Minutes ☐ General Association Treasurer's Report ☐ General Association Secretary's Report ☐ <i>*Adopted Mid Year Financial Review Report page 1 only - with dates Adopted by Board and Association</i> ☐ Membership Totals - both Manual and TOTEM___ ☐ Membership Dues - manual dues turn in monthly			
June 2027 - **will be requested in August 2027 for points ☐ May EBM Minutes** ☐ May Treasurer's Report** ☐ May Bank Reconciliation** ☐ Membership Totals - both Manual and TOTEM___ ☐ Membership Roster - both Manual and TOTEM ☐ Membership Dues - manual dues turn in monthly			

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June 2027 - **will be requested in <u>August 2027</u> for points ☐ Council Leadership Training Attendance - 1 pt per person ** points issued in August 2027 ☐ Attendance CNCPTA May General Association Meeting - 1 pt per person ** points issued in August 2027			
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