DROP ZONE YOUTH PROJECT & YOUTHABILITY
JOB DESCRIPTION

Job Title: Project Worker	**Current Grade: N/A**
Reports to CEO's	**Salary: TBC (dependent on qualifications and experience)**
No. of Role Holders: 1 **Hours: 30**	**Date Created: 06/08/2026**
Closing date: 28/08/2026	**Interviews w/b: 07/09/2026**

Job Purpose:

You'll have an active role providing education, SEN, disability, youth and LGBTQ+ affirmative support for children and young people in a range of settings and will work alongside our current project and education staff. This is an exciting job opportunity to join a dynamic and committed team in a front-line role to support and deliver the activities and services of Drop Zone's and Youthability's diverse delivery.

1. In this role you will have opportunity to design and deliver innovative education, youth support programmes & other activities; provide affirmative support, guidance and mentoring with small groups and on a one- to- one basis; support families and children from a range of communities and deliver work in schools to students & teaching staff and partner organisations.
2. Organise and support the development of sessions relating to the current funding in place.
3. To work alongside current delivery staff and CEOs to develop education and training packages.
4. You will support our current children and young people service, including promotion, marketing & administration, along planning, delivering and monitoring sessions. We are an inclusive organisation so the work will cover our broad range of delivery.
5. To contribute to reports for funders, partner organisations and schools, if necessary or requested.
6. To support planning holiday provision and residentials with support from the admin team.
7. To consult with colleagues, partners and CEO's, to undertake relevant training in line with the organisations staff development policy.
8. To be up to date with all current and new relevant legislation.
9. To signpost and refer young people and vulnerable adults to other organisations, projects and support when needed.
10. To build on current communication links with partner organisations so young people have opportunities to access other essential services.
11. To attend relevant meetings.
12. To have an awareness of what is available in the local area for young people and vulnerable adults.
13. To work within Drop Zone and Youthability's policies and procedures.

14. To promote and raise awareness of both organisations.

Key Accountabilities:

- To deliver current projects, enabling continuous delivery.
- To be responsible for planning and monitoring sessions.
- To source suitable resources for delivery.
- To undertake risk assessments.
- To be aware of organisational policies and procedures.
- To undertake relevant training.
- To attend supervision and appraisals as arranged by the Directors.

Skills and Knowledge:

- To have at least level 2 or equivalent in numeracy and literacy.
- To have a level 2 or above qualification in youth work or similar profession.
- Preferred experience in a related job role.
- Awareness of current issues facing young people and their families.
- Awareness of current issues facing minority groups.
- Awareness of the current education and NYA youth work curriculums.
- To be aware of the many legal aspects and dangers that can affect young people.
- Excellent communication skills and a non-judgemental approach to all users of both services.
- Knowledge of the local area and other agencies, organisations and support available for young people.
- The ability to thrive in challenging situations.
- To develop strategies for young people to enable them to achieve and become successful members of society.
- Supervision is a requirement of this post and is undertaken by a board member or one of the CEOs. Drop Zone and Youthability has an open-door policy for staff to address any concerns they may have on a continual basis. Staff are required undertake annual appraisals In January of each year.
- Knowledge of safeguarding procedures.
- Awareness of confidentiality, equality and diversity.
- In line with our safeguarding policy, all successful candidates must have an enhanced DBS check.

Additional Information:

- Will make themselves available whenever possible to cover staff absences if needed.
- Will make themselves available to work out of normal office hours.
- Will be expected to travel within the Furness area.

For further information please contact either/both organisations

Drop Zone – drop_zone@btconnect.com
Youthability – lesmcleese@youthabilityservices.org