



Official Club Visit Report

*Report must be completed by the DAC/DEC member no later than 30 days after the visit.
All requests to Pilot International for reimbursements must be made no later than June 1.*

Club:

Date Completing Form:

District:

District Administrative Council Member:

Visit Date:

MEETING PREPARATION:

Completed PI Official Club Visit Checklist Discussed Club Agenda

MEETING PURPOSE/FORMAT: Training Information Share Pilot Q & A

Other: Explain -

MEETING TYPE: Business Meeting Program Meeting

Other: Explain-

MEETING DEMOGRAPHICS:

Met with Board Number attended:

Number of Pilot Members Attended:

Number of Pilot Guests Attended:

PRESENTATION GIVEN BY OFFICIAL VISITOR

MEMBERSHIP PROJECTS FUNDRAISING ANCHOR/COMPASS

LEADERSHIP Other: Explain-

TOPICS DISCUSSED:

Training: OFFICER MEMBERSHIP



Other: Explain - PI SMARTBOOK was used. YES NO

Projects: Shared new ideas Shared Grant information BrainMinders

Membership: RECRUIT RETAIN RECLAIM

PI Membership Guide was used. YES NO

Fundraising: Shared new ideas Shared Grant information

Anchor: Sponsors a Club Wants to Sponsor a club

PI Anchor Manual was used. YES NO

Compass: Wants to Sponsor a club

PI Compass Manual was used. YES NO

Club Building: Wants to sponsor a club PI Club Builder Manual was used. YES NO

INFORMATION TAKE AWAYS FROM VISIT:

Club Membership over last five years Increase Decrease Total #

Club attends: Fall Workshop District Convention PI Convention

Overall health of club and participation in District/Pilot International:

Successes the club is experiencing:

Possible challenge areas within the club:

Club requests for assistance/information from the DAC/ DAC plan of action to follow-up with the club:



Assistance required from ECR/ Headquarters:

Form should be attached to the reimbursement request and sent to PI Headquarters, District Governor, and ECR.