



Fountain Lake Fire Protection District Board of Commissioners Monthly Meeting January 20, 2025



CALL TO ORDER:

6:00 pm

Rachel Peters (Chairperson) called the meeting to order.

PLEDGE OF ALLEGIANCE

OPENING PRAYER

Election of Officers

John Brandt nominated Rachel Peters to serve as Chairperson for 2025

Seconded by Lee Coatney

Rachel Peters accepted the nomination and it was passed unanimously

Lee Coatney nominated John Brandt to serve as Secretary/Treasurer for 2025

Seconded by Joe Turner

John Brandt accepted the nomination and it was passed unanimously

COMMISSIONERS PRESENT: QUORUM PRESENT

Rachel Peters (Chairperson)

John Brandt (Secretary/Treasurer)

Joe Turner

Lee Coatney

Kenny Kizer

COMMISSIONERS ABSENT:

OTHER ATTENDEES: Chief Harry Baker, Lieutenant Johnny Arnold, Brady Smith and Lieutenant Justin Covey.

PRIOR MONTH MEETING MINUTES:

Minutes from the December 16, 2024 meeting were presented by John.

The December Minutes were accepted as presented by consensus.

FINANCIAL REPORT:

John presented the P&L, Balance Sheet, and Statement of Cash Flows reports for the month of December and Year to Date through the month of December 2024.

Bank Accounts:

General - \$103,595.18

Restricted - \$ 8,256.83

Chambers - \$32,267.74

December's Financial report was accepted as presented by consensus.

Training:

Lee reported that we have done some training, but mostly maintenance around the station and on the apparatus.

Training report was accepted as presented by Consensus

CHIEF'S REPORT:

Harry reported there were a total of 79 incidents during the month of December: 4 fire, 69 rescue & emergency medical service calls, 4 false alarms, 1 hazardous condition, and 1 service call.

Chief's report was accepted as presented by consensus.

PUBLICITY REPORT:

John reported on posting about our board meeting as well as posting about highways being closed due to accidents. He posted about Kenny Kizer and Joe Turner being elected to the board to fill positions #1 and #2 respectively. John also posted about the SAFER Grant we were approved to get from FEMA, and notified the public that they will be seeing new signs at the stations as a result of this grant.

Publicity report accepted by consensus.

MAINTENANCE REPORT:

- Engine 1
 - Harry reported that he is waiting to have the decals put on.
- Engine 2
 - Harry said that the wires were loose on the glow plugs. He tightened them up and they are now working.

- Tanker 1
- Tanker 2
 - Fuel tank is on it, mounted, and all Harry needs to get is a battery for it or battery cables for it to start
- Rescue 1
- Rescue 2
- Brush 2 (Forestry)
Brush 2 is now back in service.
- Station 1
Driveway Apron (John)
Table until next month.

Awnings. (Scott)

Scott Greene told John that he was attending a visitation. He told John that he will be having surgery in about three weeks and then after his recovery he can get the awnings completed.

Enclose open area under roof.

We will table this until next year.

- Station 2
Joe recommended that we table this work until next month.

Maintenance report is accepted by consensus.

OLD BUSINESS:

- **Audit – John**

John reported that he spoke to David Cleveland of the Cleveland Accounting and Consulting Firm. David sent John an email which John read. The email stated that they will help us with doing Agreed Upon Procedures, but they will not be available until after the tax season ends on April 15th. In the email David stated that the cost will be around \$2,000 to \$2,500 per year. There was discussion about whether we should do every other year or every year. Joe stated his opinion that it is in our best interest to do every year to properly account for our funds to the public. We all agreed that we will do the Agreed Upon Procedures every year beginning with the year 2022.

Grants (John)

John reported that we did not receive funding for the Arkansas Fire Grant. He has to wait until April 2025 to apply for another Firehouse Subs Grant due to changes in the parameters from Firehouse Subs. They now require a three year waiting period after receiving a Firehouse Subs Grant and we received a grant from them in March of 2022.

- **Grants Bank Account (John)**

John reported that the Grants Bank Account has been established and as soon as the documents are ready he will let each board member know to go into the BankOZK branch to sign.

- **Signs (John)**

John reported that the signs at both stations will be installed within the next few weeks. We will need to get an electrical contractor to get electricity to the sign at Station #1. Joe said that he will get in touch with an electrical contractor. Station #2 has electricity to the old sign which should be available for the new sign.

- **2025 Budget (John)**

John presented the 2025 budget to the board for approval. There were questions from the board which John answered. There was also a discussion about fuel cost and the quality of fuel. It was asked if we considered using Masterbaiters for fuel during the day as they are cheaper for their diesel than anyone else in the area. John stated that about two or three years ago AJ had talked to John Koestler at Masterbaiters, and agreed to the fire department having an account there to be paid weekly, but nothing ever happened. Joe said that he can talk to John Koestler about setting up an account again to fuel our apparatus during the day and to be paid weekly. Since checks are done every Tuesday night, the week can run from Wednesday through Tuesday.

Motion: John moved that the board approve the budget as presented

Second: Lee Seconded

Passed: Unanimously

NEW BUSINESS:

- **Firefighter's meal (John)**

The firefighters decided last week that they wanted Popeye's for their meal this month. It will consist of both mild and spicy chicken, with mashed potatoes and gravy, cole slaw, and biscuits.

Comments and Questions:

ADJOURNED:

7:21 pm

Motion to adjourn: John moved that we adjourn

Second: Lee Seconded

Passed: Unanimously

Meeting minutes submitted by:

John Brandt, Secretary/Treasurer