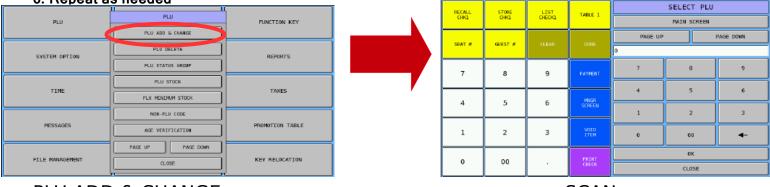
## Adding a Item with Scanning - SPS 500 Series

- 1. Turn Key to PGM select PLU
- 2. From the PLU window select PLU ADD / CHANGE
- 3. Scan Item that needs to be changed
- This will bring up a new window of the item scanned. Confirm name at the top right.
- 4. These are the items that are needed:
  - Top Right:
    - Descriptor. This is the name of what the product is.
  - Page 1:
    - Group Link #1: This is where the product is reported to (department #).
    - PLU Status Group Link#: This is what makes the product taxable 1, taxable 2, non taxable
  - <u>Page 2:</u>
    - Preset: This determines whether the item has a preset price or open price.
  - Prices:
    - PRC/Halo: This is the price of the product
- 5. Pressing Close will make the screen return to the Main SELECT PLU window
- 6. Repeat as needed



PLU ADD & CHANGE

SCAN

PLU#000000000000000000000000000000000000			
PLU# 00000	000000000000000000000000000000000000000	DESCREPTOR	PLU1
PAGE #1 PAGE #2 PRICES			
STOCK LENK PLU #			000000000000000000000000000000000000000
MODIFIER QTY			00.00
GROUP LINK #1			[01] GROUP1
PLU STATUS GROUP LINK#			[01] PLU STS 1
PIECE COUNT			000
PRODUCT MEX #1			00
RECIPE#			00
MIX5MATCH TABLE#			0
PREV. RECORD	NEXT RECOR	ω	CLOSE