

HAWLEY BORO PLANNING COMMISSION
 94 Main Ave Hawley PA 18428
 (570) 226-9545 (570) 226-4869 (fax)

APPLICATION FOR SUBMISSION

Applicant _____
 Address _____
 City _____ State _____ Zip _____
 Telephone (____) _____

Developer _____
 Address _____
 City _____ State _____ Zip _____
 Telephone (____) _____

Attorney _____
 Address _____
 City _____ State _____ Zip _____
 Telephone (____) _____

Engineer/Surveyor _____
 Address _____
 City _____ State _____ Zip _____
 Telephone (____) _____

All Agents of Owner/Applicant are authorized to act on behalf of the Owner/Applicant in any capacity relative to this application. **Owner is ultimately responsible for payment of invoices/fees should the applicant fail to pay within thirty (30) days of invoice.** Documents will not be released for any purpose without the approval of the Planning Commission unless the Application is withdrawn.

Deed Owners' Signature(s) _____ Date _____
 _____ Date _____

(If more than one person is named on the deed, ALL must sign application—original signatures only)

PRIMARY party responsible for reimbursement of applicable Professional fees: Late charges of 1.5% per month (18% per annum) will be applied to all outstanding balances remaining over thirty from date invoiced.

Print Name	Signature	Date

Type of Submission

Request for: Preliminary _____ Final _____
 Lot Improvement _____ Subdivision _____ Land Development _____
 Sewage Planning Module _____

Materials required for submission can be found in the Subdivision/Land Development Ordinance, which is available for purchase at the Hawley Borough Office or can be viewed online at www.hawleyborough.org

To be placed on the Agenda of the Planning Commission, applications/submissions must be **COMPLETE** and submitted to the Borough Secretary at least 10 calendar days before the Planning Commission Meeting (first Tuesday of the month).

HAWLEY BOROUGH SUBMISSION FEE SCHEDULE

<u>DESCRIPTION</u>	<u>APPLICATION FEE</u>	<u>ESCROW FEE</u>
Lot Line Adjustment	\$100.00	\$500.00
Minor Subdivision (1-6 lots)	\$300.00 plus \$25/lot	\$500.00 plus \$25/lot
Preliminary Major Subdivision	\$750.00 plus \$25/lot	\$1000.00 plus \$50/lot
Final Major Subdivision	\$500.00 plus \$25/lot	\$1000.00 plus \$50/lot
Preliminary Site plan	\$500 plus \$10/1000 sq ft. of site disturbance	Same amount as Preliminary Site Plan application fee
Final Site Plan	½ the amt. of Prelim. Site Plan	Same amt as app. Fee.
Conditional use:	\$750.00 (continuation of hearing \$350.00 And any additional fees will be the Responsibility of the applicant)	\$500.00